



MINUTES
CHARTER COMMISSION REGULAR MEETING
MONDAY, NOVEMBER 28, 2022, 6:00 P.M.

Commissioners Present:

Commissioner Nadine Knaus
Commissioner Shawn Willis
Commissioner Armando Diaz
Commissioner Autumn Flanagan
Commissioner Johnell Holly
Commissioner Wayne Mudge
Commissioner James Sturch
Commissioner Elizabeth Templeman
Commissioner Dianna Tillery

Commissioners Absent: None

City Staff and City Councilmembers Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Charlie Zech, City Attorney
Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Jesse Valdez
Councilmember Kay Bower

A quorum of the City Council was in attendance at the meeting to listen and receive information, but did not consider or take action on any item posted on the agenda.

1. Call to Order/Roll Call

With a quorum of the Charter Commissioners present, Mayor Erickson called the regular meeting of the Garden Ridge Charter Commission to order at 6:03 p.m. on Monday, November 28, 2022, in the City Council Chambers of Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance: Mayor Erickson led the Pledge of Allegiance.

3. Citizen Comment Period: No one signed up to speak.

4. Business Items

The following items are for discussion, consideration, and action.

a) Introductions and Purpose of the Charter Commission.

Mayor Erickson made introductions and spoke regarding the purpose of the Charter Commission.

b) Ordinance No. 210-102022 Board and Commission Policies and Procedures.

1. Discuss/Elect Chair and Vice-Chair of the Charter Commission.

Mayor Erickson discussed the roles and responsibilities of the Chair and Vice-Chair.

Commissioner Sturch nominated Commissioner Knaus to be Chair of the Charter Commission. The Commission voted eight (8) for and none (0) opposed. The nomination carried unanimously. Commissioner Knaus nominated Commissioner Willis to be the Vice-Chair of the Charter Commission. The Commission voted eight (8) for and none (0) opposed. The nomination carried unanimously.

c) Meeting Dates and Times.

City Administrator Nancy Cain reviewed the meeting dates and times.

d) Overall Timeline to Prepare Charter.

City Attorney Charlie Zech reviewed the overall timeline to prepare a City Charter.

e) Current City Form of Government, Procedures to Carry Forward, and Possible Changes.

The Commission discussed the City's current form of government, procedures to carry forward, and possible changes. City Attorney Charlie Zech addressed questions from the Commission.

f) Announce Date, Time, and Location for Next Meeting.


Chair Knaus stated the next Charter Commission Regular Meeting is scheduled for Wednesday, November 30, 2022, at 6:00 p.m. at City Hall.


5. Citizen Comment Period: No one wished to speak.

6. Adjournment

Motion: A motion was made by Commissioner Holly, seconded by Commissioner Diaz, to adjourn. The Commission voted eight (8) for and none (0) opposed. The motion carried unanimously. There being no further business, the Monday, November 28, 2022, Charter Commission Regular Meeting was adjourned at 7:59 p.m. by Chair Knaus.

ATTEST:

The seal of the City of Garden Ridge is circular, featuring a five-pointed star in the center. The words "CITY OF GARDEN RIDGE" are written around the perimeter of the seal. Below the seal, the signature of Marisa Spencer is written in blue ink. A horizontal line is drawn across the signature.
Marisa Spencer
City Secretary

A handwritten signature in black ink, which appears to read "Nadine Knaus".
Nadine Knaus
Chair