



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, OCTOBER 12, 2022, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, October 12, 2022, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Proclamations/Presentations

- a) Davenport High School Theatre Department Presentation-Theatre Director Abraham Ramirez
- b) Eagle Scout Adrien de Barros Conti Certificate of Recognition
- c) Hill Country Night Sky Month Proclamation
- d) Domestic Violence Awareness Month Proclamation

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 2. Show the City Council the same respect that you would like to be shown.
 3. End your speaking at the time allotted below.
- b) Speaking:
 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 3. State your name and address before your comments begin.
 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the September 7, 2022, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – August 31, 2022.
- c) Resolution No. 494-102022 A Resolution of the City Council of the City of Garden Ridge, Texas, designating the New Braunfels Herald-Zeitung as the official newspaper of the City of Garden Ridge.

6. Staff Reports

- a) City Administrator Monthly Activity Report.
 - City/employee recognitions, *Volunteer Garden Ridge!*, Community and Event Center report, building permits, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, personnel updates, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, animal services, personnel updates, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, personnel updates, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) Land Development Projects.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Preliminary Plat for The Ridge at Garden Ridge, being a 13.526 acre tract located at the southeast corner of the intersection of FM 2252 and FM 3009 and owned by Custom Clinics, LLC.
 - 1.1. Receive recommendation from the Planning and Zoning Commission.
 - 1.2. Discuss and take action on Preliminary Plat.
 - 2. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Expiring terms (September 30, 2022) of Commissioners.
 - 1.1. Receive recommendation and take action on the resignation of Commissioner Reynolds.
 - 1.2. Receive recommendation and take action on the reappointment of Commissioner Stone and Commissioner Haltaman to serve another term with terms expiring September 30, 2024.
 - 2. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission:
 - 1. Receive monthly activity update as applicable.
- e) Parks Committee:
 - 1. Receive monthly activity update as applicable.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commissions policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.
- b) Charter Commission.
- c) Step Pay Plan.
- d) Amendments to City of Garden Ridge Personnel Policy Manual.

10. Updates

- a) City Council Projects.
 - 1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).
 - 2. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Erickson).
 - 3. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).
 - 4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).
 - 5. Council Liaison to Comal ISD (Arvidson and Erickson).
 - 6. City Welcome Signage (Bower and Erickson).
 - 7. Update on FM 2252 TxDOT Project (Bower and Erickson).

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 4.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Families of Garden Ridge
Garden Ridge Lions Club and Garden Ridge Women’s Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Greater Bexar County Council of Cities
Northeast Partnership
Tri-County Chamber of Commerce

14. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.
 - 1. To seek legal advice regarding pending litigation, Cause No. C2022-0615B, Michael C. Domgard II vs. City Council for the City of Garden Ridge, Texas.
 - 2. To consult with and receive legal advice regarding variance and Special Use Permit processes related to development project: Guadalupe Readymix – proposed Concrete Batch Plant at 20762 FM 2252.

15. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

16. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

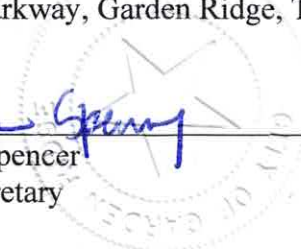
Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 12:00 p.m. on October 4, 2022, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary



CERTIFICATE OF RECOGNITION

This certificate is presented to

ADRIEN DE BARROS CONTI

On behalf of the Garden Ridge Community,
we are pleased to congratulate and recognize you for
your attainment of the rank of Eagle Scout.



October 12, 2022

Date

A handwritten signature in dark ink, likely belonging to the Mayor, is written over a horizontal line.

Mayor

Proclamation

WHEREAS, the aesthetic beauty and wonder of star-filled skies are the heritage of all humankind and preserving rich historic heritage and starry night skies of Garden Ridge is important to its residents; and

WHEREAS, the influx of people into the Texas Hill Country region and the accompanying light pollution from area lighting fixtures has been steadily on the rise, eroding the historical view of the night skies in many nearby areas; and

WHEREAS, light pollution wastes natural resources amounting to at least \$2 billion per year and contributes to diminished American energy independence; and

WHEREAS, addressing light pollution involves making better use of outdoor lighting to direct light down to where it is needed instead of upward into the sky, putting outdoor lights on timers, and using outdoor lighting only where necessary; and

WHEREAS, Hill Country communities are increasingly dedicated to the preservation of the region's night skies, as evidenced by the frequent educational activities conducted by the increasing number of places and organizations in our region, including: Comal County, Camp Bullis, Bracken Cave Preserve, San Antonio Astronomical Association, New Braunfels Astronomy Club, Guadalupe River State Park, and Comal County Friends of the Night Sky; and

WHEREAS, this regional effort in addition to the preservation and celebration of our night skies is worthy of recognition.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robb Erickson, Mayor of Garden Ridge, Texas, do hereby proclaim October 2022 in the City of Garden Ridge as

HILL COUNTRY NIGHT SKY MONTH

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 12th day of October, 2022.




Robb Erickson
Mayor

Proclamation

WHEREAS, the first Domestic Violence Month was observed in October 1987, the same year the first national domestic violence toll-free hotline was initiated; and

WHEREAS, in 1989 Congress designated October as National Domestic Violence Awareness Month; and

WHEREAS, in just one day across the United States and its territories, nearly 75,000 victims of domestic violence sought services from domestic violence programs and shelters, but more than 9,000 requests for services including emergency shelter, housing, transportation, childcare, and legal representation could not be provided because programs lacked the resources to meet victims' needs; and

WHEREAS, safe houses continue to be rated as survivors' most urgent need; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals and society as a whole, throughout Comal County, the United States, and the world; and

WHEREAS, domestic violence crosses all ethnic, racial, sexual preference, economic, age, educational, and religious lines; and

WHEREAS, domestic violence affects millions of people each year, but it can be prevented, requiring the collective voice and power of individuals, families, institutions, and systems - each whose "No. 1 thing" adds a valuable and powerful component to transforming our communities; and

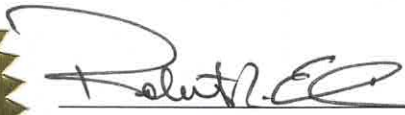
WHEREAS, the City of Garden Ridge, along with Comal County, is dedicated to remembering the survivors of domestic violence.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robb Erickson, Mayor of Garden Ridge, Texas, do hereby proclaim October 2022 in the City of Garden Ridge as

DOMESTIC VIOLENCE AWARENESS MONTH

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 12th day of October, 2022.




Robb Erickson
Mayor



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, SEPTEMBER 7, 2022, 6:00 P.M.

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Michelle Hinojosa, Utility Clerk
Christine Green, Finance/HR Director
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

City Commissioners Present:

Jim Mueller, Chair, Water Commission
Karen Diaz, Chair, Planning and Zoning Commission
Dr. Miller, Planning and Zoning Commissioner
Roy Leatherberry, Planning and Zoning Commissioner
Michael Crow, Planning and Zoning Commissioner

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, September 7, 2022, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Citizen Comment Period:

Linda Potts, 8142 Ridge North Drive, spoke regarding demand reduction measures.

Sherilyn Krivka, 20631 FM 3009, spoke regarding auto accidents and contract work along FM 3009.

Teresa Jetter, 20839 FM 3009, spoke regarding the City of Garden Ridge Police Department, speeding, and auto accidents.

Missy Davis, Veteran Air Texas, spoke regarding Veteran Air Texas and thanked the City of Garden Ridge for welcoming Veteran Air Texas into the community.

Mayor Erickson stated he would like to hear the following agenda item at this time.

8. Approvals and Authorizations

a) Adoption of Home Rule Charter.

1. Receive presentation from City Attorney Zech.

City Attorney Zech presented information related to the process of adopting a home rule charter.

2. Discussion and direction to City Attorney and staff.

City Attorney Zech addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Smith, to begin the process of appointing a home rule charter commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes for the August 3, 2022, City Council Regular Meeting.

b) Approval of Minutes for the August 11, 2022, City Council Special Meeting.

c) Approval of Minutes for the August 29, 2022, City Council Special Meeting.

d) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – July 31, 2022.

e) Recommendation related to Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Arvidson, to approve Consent Agenda items a)-e). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain reviewed thank you notes recognizing City Staff, employee anniversaries, and stated *Volunteer Garden Ridge!* reported 313 hours for August. She provided City Council with an update on AT&T outages and the TML Annual Conference in San Antonio.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Christine Green spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

Mayor Erickson and Councilmember Valdez spoke regarding consumption and pumping levels. Mayor Erickson stated the City will not enter Stage 3 restrictions at this time and will remain in Stage 2 until further notice.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

6. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the Trihydro Engineering Report and spoke regarding the FM 2252 TxDOT Project and Land Development Projects.

7. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Expiring terms (September 30, 2022) of Commissioners.

1.1. Receive recommendation to reappoint Commissioner Diaz, Commissioner Jacaman, and Commissioner Bates to serve another term with terms expiring September 30, 2024.

Chair Diaz stated the Commission recommends reappointment of Commissioner Diaz, Commissioner Jacaman, and Commissioner Bates to serve another term on the Planning and Zoning Commission.

1.2. Discuss and take action on recommendation.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Bower, to approve the Planning and Zoning Commission's recommendation and reappoint Commissioner Diaz, Commissioner Jacaman, and Commissioner Bates to serve another term on the Planning and Zoning Commission with terms expiring September 30, 2024. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Diaz provided City Council with an update on the topics discussed at the Commission's meeting.

b) Quarry Commission:

Mayor Erickson stated the Commission did not meet in August and there is nothing to report at this time.

c) Water Commission:

Mayor Erickson stated the Commission did not meet in August and there is nothing to report at this time.

d) Wildlife Management Advisory Commission:

Mayor Erickson stated the Commission did not meet in August and there is nothing to report at this time.

e) Parks Committee:

1. Proposed Eagle Scout Project at Paul Davis Park.

1.1. Receive presentation by Eagle Scout Noah Bliss.

Eagle Scout Noah Bliss presented his proposed Eagle Scout Project of two bike racks at Paul Davis Park and answered questions from Councilmembers.

1.2. Discuss and take action on Eagle Scout Project.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Smith, to approve the proposed Eagle Scout Project at Paul Davis Park presented by Eagle Scout Noah Bliss with an amendment of both bike racks being seven bike capacity. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Rod Chamberlain, Parks Committee, provided City Council with an update on the committee's projects and efforts.

8. Approvals and Authorizations

The following items are for discussion, consideration, and action.

b) Reschedule October City Council Regular Meeting.

Mayor Erickson spoke regarding rescheduling the October City Council Regular Meeting.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to reschedule the October City Council Regular Meeting to Wednesday, October 12, 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

c) Ordinance No. 54-092022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions and statement of organization; establishing a Water Commission; general policies, regulations and rules, and rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date.

Mayor Erickson spoke regarding the proposed amendments to Ordinance No. 54.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Arvidson, to approve Ordinance No. 54-092022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions and statement of organization; establishing a Water Commission; general policies, regulations and rules, and rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Request from Buckley Powder Co., for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2022 – September 30, 2023.

City Administrator Nancy Cain spoke regarding the request from Buckley Powder Co., for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2022 – September 30, 2023, and stated it is recommended that the permit fee be set at \$29,955.77 for Fiscal Year 2023.

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Tem Swint, to approve the request from Buckley Powder Co., for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2022 – September 30, 2023, and to set the permit fee at \$29,955.77. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

e) WD Pensionmark Request for Variance to Ordinance No. 7 – Transferable Water Rights Requirement.

City Administrator Nancy Cain spoke regarding the WD Pensionmark Request for Variance to Ordinance No. 7 – Transferable Water Rights Requirement and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Swint, to approve the WD Pensionmark Request for Variance to Ordinance No. 7 – Transferable Water Rights Requirement to allow a monetary contribution to the City of Garden Ridge in the amount of \$80,167.50 in lieu of transferring 11.08-acre feet of Edwards water rights, with the monetary contribution being paid at the completion of each phase as follows: \$34,357.50 for Phase 1 and \$45,810.00 for Phase 2. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. Updates

a) City Council Projects.

1. Meeting with Comal County officials concerning new residential development on Bat Cave Road and the impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to meeting with Comal County officials concerning new residential development on Bat Cave Road and the impacts on Garden Ridge. Mayor Pro-Tem Swint indicated this item could be combined with mitigation of growth and encroachment impacts on Garden Ridge for future agendas.

2. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to mitigation of growth and encroachment impacts on Garden Ridge.

3. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Erickson).

Councilmember Smith provided updates related to Economic Development/Council Liaison to Tri-County Chamber of Commerce.

4. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).

Councilmember Valdez provided updates related to the Alamo Area Metropolitan Planning Organization Technical Advisory Committee.

5. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Councilmember Valdez provided updates related to Council Liaison to the Water Company/Utilities Department.

6. Council Liaison to Comal ISD (Arvidson and Erickson).

Councilmember Arvidson provided updates related to Council Liaison to Comal ISD.

7. City Welcome Signage (Bower and Erickson).

Councilmember Bower provided updates related to City Welcome Signage.

8. Parks Recycling (Bower and Erickson).

Councilmember Bower provided updates related to Parks Recycling and stated this could be removed from the agenda at this time.

10. Discussion of Future Agenda Items: None at this time.

11. Citizen Comment Period:

John McCaw, 21649 Forest Waters Circle, thanked the City Council for their volunteer service to the City.

12. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership, Tri-County Chamber of Commerce.

Councilmember Valdez spoke regarding the Garden Ridge Citizen Police Academy Alumni Association Annual Car Show. Councilmember Arvidson spoke regarding the Scouts road clean-up, Eagle Scouts, and Davenport High School events. Councilmember Smith spoke regarding Tri-County Chamber of Commerce September Mixer. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program, County/City Officials Luncheon, Northeast Partnership, Tri-County Chamber of Commerce, and Comal ISD.

13. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.**
 - 1. To seek legal advice regarding pending litigation, Cause No. C2022-0615B, Michael C. Domgard II vs. City Council for the City of Garden Ridge, Texas.**
 - 2. To consult with and receive legal advice regarding variance and Special Use Permit processes related to development project: Guadalupe Readymix – proposed Concrete Batch Plant at 20762 FM 2252.**
 - 3. To deliberate the exchange, lease, or value of real property - 9357 Schoenthal Lease Agreement.**
 - 4. To deliberate the purchase, exchange, lease, or value of real property - Vista Ridge Waterline Project.**

Mayor Erickson announced the City Council will recess at 8:23 p.m. and reconvene into Executive Session at 8:33 p.m., to discuss and seek legal advice on the items stated above.

Mayor Erickson adjourned the Executive Session and reconvened back into Regular Session at 9:32 p.m.

14. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action taken.

15. Adjournment

There being no further business, the Wednesday, September 7, 2022, City Council regular meeting was adjourned at 9:32 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 08/31/2022

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 212,315.70	0.00%
GF MONEY MARKET	3,419,834.91	0.70%
PEG CAPITAL FEES	45,953.41	0.65%
TEXPOOL INVESTMENTS	6,636.05	2.16%
SIB LOAN I&S	4,994.35	0.20%
2017 I&S	2,195.18	0.64%
2012 I&S	11,841.29	0.68%
2012 REFI	23,108.09	0.65%
2015 I&S	10,584.54	0.69%
TEXPOOL WATER IMPACT FEES	171,444.44	2.16%
TEXPOOL STREET IMPACT FEES	59,333.79	2.16%
AMERICAN RECOVERY ACCT	498,273.39	0.30%
SIB LOAN FUNDS (TXDOT)	528,685.69	0.30%
ASSET/FORFEITURE - STATE	99.24	0.08%
ASSET/FORFEITURE - FED	56,917.63	0.70%
TOTAL CITY FUNDS	\$ 5,052,217.70	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	1,643,051.89	0.70%
WATER SURCHARGE	149,633.52	0.70%
TEXPOOL WATER INVEST	\$ 2,247.34	2.16%
TOTAL WATER FUNDS	\$ 1,794,932.75	

TOTAL ALL ACCOUNTS	\$ 6,847,150.45	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 08/31/2022

GENERAL FUND	BALANCE
GF Operational Checking	\$ 212,315.70
GF Money Market	3,419,834.91
TexPool Investments	6,636.05
Restricted Amounts	(135,555.28)
TOTAL AVAILABLE FUNDS	\$ 3,503,231.38

WATER FUND	BALANCE
Operational Checking	\$ 1,643,051.89
TexPool Water Invest	2,247.34
Water Surcharge	149,633.52
Restricted Amounts	(139,473.44)
TOTAL AVAILABLE FUNDS	\$ 1,655,459.32

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 08/31/2022

GENERAL FUND	Aug-22	YTD	FY 2022 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 219,030.13	\$ 3,452,927.02	\$ 3,140,286.00	110.0%	\$ (312,641.02)
EXPENDITURES					
ADMINISTRATION	81,016.35	655,625.12	889,881.00	73.7%	234,255.88
COURT	7,858.04	68,567.79	96,600.00	71.0%	28,032.21
POLICE	135,017.70	984,015.76	1,383,375.00	71.1%	399,359.24
PUBLIC FACILITIES	64,896.40	441,903.15	601,535.00	73.5%	159,631.85
COMMUNITY CENTER	14,803.50	56,369.48	60,000.00	93.9%	3,630.52
LIBRARY	12,186.50	85,625.34	102,895.00	83.2%	17,269.66
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	315,778.49	2,292,106.64	3,134,286.00	73.1%	842,179.36
NET POSITION	\$ (96,748.36)	\$ 1,160,820.38	\$ 6,000.00		\$ (1,154,820.38)

WATER FUND	Aug-22	YTD	FY 2022 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 295,058.05	\$ 2,053,219.50	\$ 1,893,500.00	108.4%	\$ (159,719.50)
EXPENDITURES	209,721.08	1,144,404.14	1,382,555.00	82.8%	238,150.86
REVENUE +/- EXPENDITURES	85,336.97	908,815.36	510,945.00		(397,870.36)

OTHER CASH OUTFLOWS	Aug-22	YTD	FY 2022 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	504,100.00	504,100.00	505,385.00	99.7%	1,285.00
XEROX LEASE PRINCIPLE PMTS	463.80	5,035.08	5,560.00	90.6%	524.92
TOTAL OTHER CASH OUTFLOWS	\$ 504,563.80	\$ 509,135.08	\$ 510,945.00		\$ 1,809.92

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDED AS OF 08/31/2022

REVENUES	YTD	Budget
RENTALS	\$ 53,940.00	21,000.00
DEPOSITS	20,222.00	13,000.00
CLEAN-UP FEES	4,975.00	1,800.00
DEPOSITS REFUNDED	(20,100.00)	(10,000.00)
DONATIONS	-	-
TOTAL REVENUES	59,037.00	25,800.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	2,997.37	2,480.00
MANAGER FEES	21,057.12	18,000.00
COMPUTER/INTERNET	1,702.17	1,680.00
TELEPHONE	550.00	600.00
UTILITIES	9,694.99	10,820.00
MAINTENANCE	4,861.73	8,000.00
SUPPLIES	716.26	1,200.00
CLEANING	5,220.00	5,720.00
EQUIPMENT	4,273.34	500.00
MARKETING	-	1,000.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	51,072.98	50,000.00
NET POSITION	\$ 7,964.02	\$ (24,200.00)

Management's Discussion and Analysis of Results of Operations – August 2022

GENERAL FUND

Cash

Total available funds as of August 31, 2022, are \$3,503k.

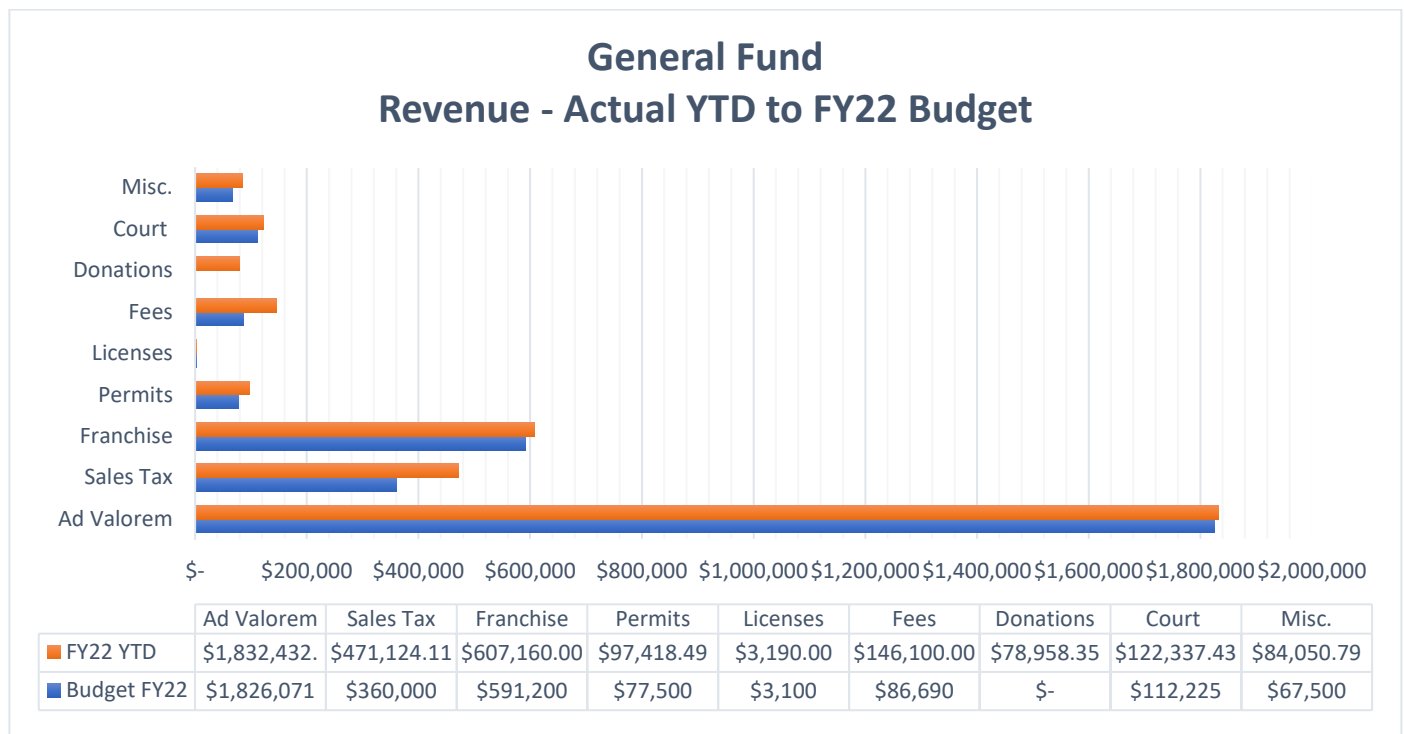
Revenue

Ad Valorem Tax received for August totals \$7.5k YTD collections total \$1,818k or 99.8% of the FY22 budget of \$1.818k

Sales Tax Revenue YTD totals \$471k or 130% of the \$360.0k budgeted for FY22.

Annual Building Permits revenue totals \$96.5k or 129% of the \$75k budgeted for FY22.

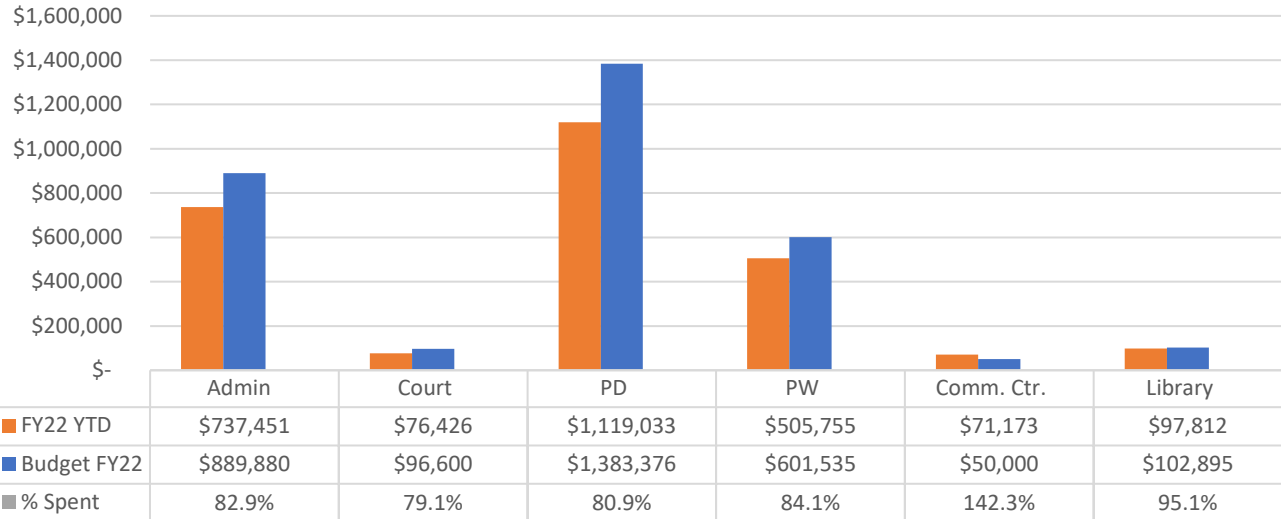
Trash Collections YTD total \$75K or 91% of the \$82k budgeted for FY22.



Expenditures

All departments are operating within the FY22 budget.

General Fund Expenditures - Actual YTD to FY22 Budget



WATER FUND

Meters

Current meters for August 2022 total 1685 vs 1674 for August 2021.

Cash

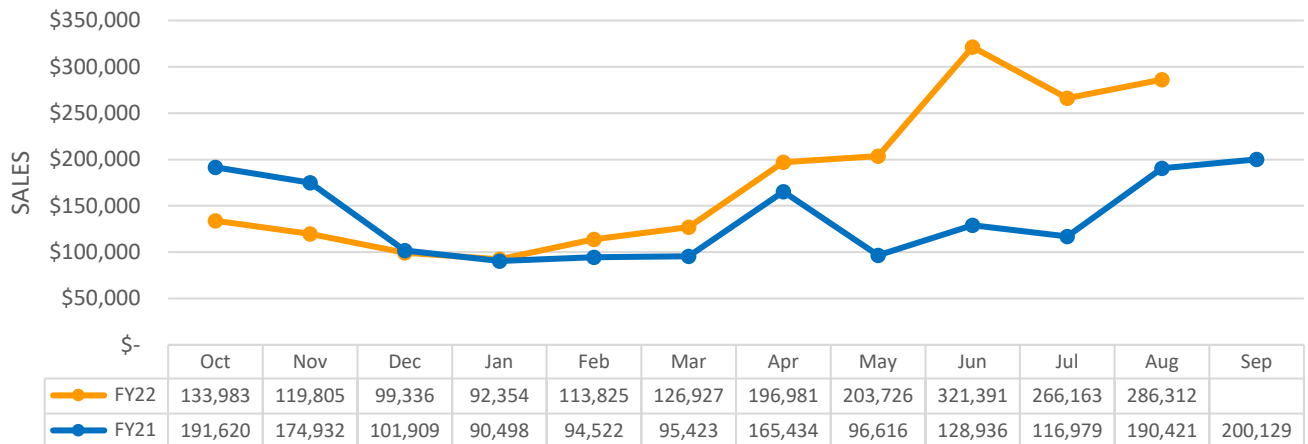
Total available funds as of August 31, 2022, are \$1,655.4k.

Revenue

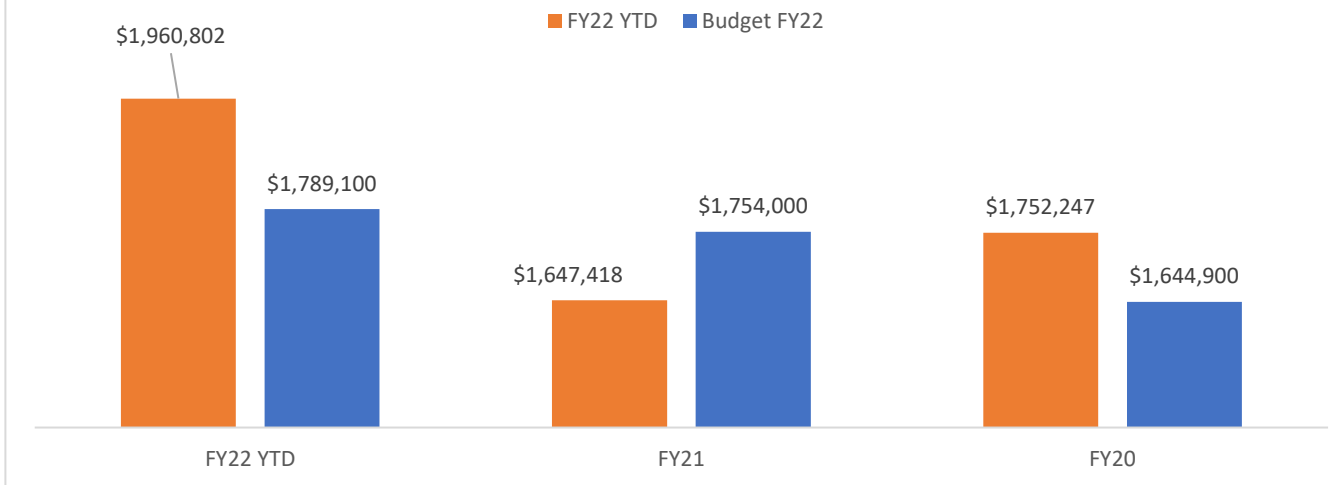
Revenue YTD totals \$2,053.2k or 108.44% of the \$1,893.5k budgeted for FY22. Total revenue for the same period last year was \$1,534.2k.

Water Sales for the month total \$286k. YTD water sales total \$1,960.6k or 109.5% of the \$1,789.1k budgeted for FY22.

WATER SALES - FY22 VS FY21 VARIANCE \$



Water Sales Actual vs Budget



Meter installation revenue YTD totals \$10.6k or 106% of the \$10k budgeted for FY22.

Expenditures

Expenditures for the month total \$209.7k. YTD expenditures for FY22 total \$1,114.4k. Bond interest payments were made during the reported financial period. Next bond payment will be made February 2023.

Water Expenditures- Actual YTD vs FY22 Budget

\$1,600,000
\$1,400,000
\$1,200,000
\$1,000,000
\$800,000
\$600,000
\$400,000
\$200,000
\$-

■ FY22 YTD

■ FY22 Budget

■ % Spent

Water

\$1,144,404

\$1,382,555

82.8%

Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$710.2k of the \$718.9k budgeted for FY22.

Expenditures

Bond interest payments were made during the reported financial period.

Next bond payment will be February 2023.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$171.4K.

Street Impact Balance is \$59.3k.

American Recovery Acct. Balance is \$489.2k

SIB Loan (TXDOT) Acct. Balance is \$528.6k

Revenue

No revenue to report for June.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is 56.9k.

Revenue

No revenue reported for August.

Expenditures

Expenditures in August \$7.4k.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

RESOLUTION NO. 494-102022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GARDEN RIDGE, TEXAS, DESIGNATING THE NEW
BRAUNFELS HERALD-ZEITUNG AS THE OFFICIAL
NEWSPAPER OF THE CITY OF GARDEN RIDGE.**

WHEREAS, the City of Garden Ridge, Texas, is required to cause to be published in a public newspaper, ordinances and other matters required by law or ordinance; and

WHEREAS, the governing body is directed to annually contract with a public newspaper serving the municipality to be the municipality's official newspaper as soon as practicable after the beginning of each municipal year; and

WHEREAS, the New Braunfels Herald-Zeitung is a daily publication which suitably fits the needs of the City of Garden Ridge for required publications and/or legal notices and receives distribution within the corporate city limits of Garden Ridge; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GARDEN RIDGE, TEXAS, THAT:**

New Braunfels Herald-Zeitung is designated as the official newspaper for the City of Garden Ridge, and this resolution shall take effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED ON this 12th day of October, 2022.

Robb Erickson
Mayor

ATTEST:

Marisa Spencer
City Secretary

City Secretary

From: City Administrator
Sent: Tuesday, September 27, 2022 4:15 PM
To: City Secretary
Subject: FW: Compliments to Robert

Employee recognition.

Nancy Cain
City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

From: Water <Water@ci.garden-ridge.tx.us>
Sent: Tuesday, September 27, 2022 4:09 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>; Public Works <publicworks@ci.garden-ridge.tx.us>
Subject: Compliments to Robert

Mr. Rudy Andabaker from Gunther Grove had been dealing with a leak issue that he could not identify. I worked with him over the phone in trying to isolate the issue. I sent Robert over to check the meter and assist Mr. Andabaker. Robert made contact with him to explain what he found at the meter and with his irrigation. After Robert reported the information to me as he always does, Mr. Andabaker called back to ask for Nancy to give compliments to Robert for an outstanding job. He said he owns a business and could tell that Robert is a frontline guy who does his job well. He wanted to make sure the right people knew that Robert did an outstanding job helping him identify the leak.

Michelle Cinojosa
Utility Clerk
9400 Municipal Parkway
Garden Ridge, TX 78266
Water@ci.garden-ridge.tx.us
Phone: 210-651-6632
Fax: 210-651-9638

Garden Ridge Community and Event Center
Monthly Report
September 1st thru September 30th 2022

Utilization (by Days)

FY 21-22 (Current Month)	FY 20-21 (Current Month)	FY 21-22 (Year to Date)	FY 20-21 (Year to Date)
20	14	271	216

Wildflower (Booked Current Month)	Bluebonnet (Booked Current Month)
7	13

Category Count (by Events)	(Current Month)	(Year to Date)
1. Resident / Non-Resident	5	60
2. City Chartered Non-Profit Organizations	2	25
3. Non-Profit Service Organizations	6	71
4. Non-Profit Associations	6	60
5. City Use	1	55

CITY OF GARDEN RIDGE BUILDING REPORT

September-22

Major Permits

Permit #	Address	Builder	Sq. Ft.	Value \$	Permit Fees
----------	---------	---------	---------	----------	-------------

Total

Minor Permits

Permit #	Address	Builder	Project	Permit Fees
1665 -22	21910 Pesa Cove	Schmidt Mechanical	Minor HVAC	\$ 100.00
1666 -22	21456 Fairview Circle	Quarter Moon Plumbing	Minor HVAC	\$ 100.00
2359 -22	21010 Plum Ranch	Collaborative Services	Minor Electric & Plumbing	\$ 225.00
2360 -22	8305 Gloxinia Dr.	Collaborative Services	Minor Electric & Plumbing	\$ 225.00
2361 -22	9120 Garden Ridge Dr.	Robertson Construction	Patio	\$ 161.92
1667 -22	20011 Cedar Branch	All Service A/C	Minor HVAC	\$ 100.00
1668 -22	20810 Timber Rose	Jon Wayne A/C	Minor HVAC	\$ 100.00
2362 -22	22216 Via Posada	Cody Pools	Pool, Spa, Deck	\$ 744.44
2363 -22	9817 Bode Circle	Advanced Solar	Minor Electr	\$ 125.00
2364 -22	19877 Bat Cave Rd.	Advanced Solar	Minor Electr	\$ 125.00
2365 -22	19506 Windswept Cove	Sunrun Installation Services	Minor Electr	\$ 125.00
2366 -22	21010 Plum Ranch	River City Exteriors	Sunroom	\$ 200.00
1670 -22	20217 Hoya Lane	Air Repair Heating & A/C	Minor HVAC	\$ 100.00
2367 -22	19450 Arrowood Place	Gary Pools	Pool, Deck	\$ 475.00
2368 -22	19810 Zephyr Cove	Lonestar Fiberglass Pools	Pool, Deck	\$ 543.00
1671 -22	8506 Tuscan Hills	Payton Plumbing	Water Heater	\$ -
1674 -22	19503 Creekview Oaks	Airtron HVAC	Water Heater	\$ 100.00
2369 -22	8322 Garden Arbor	River City Deck & Patio	Patio	\$ 240.00
1678 -22	22011 Cristobal Dr.	Elmers Home Services	Minor HVAC	\$ 100.00
1679 -22	10015 Calley Circle	10015 Calley Circle	Minor HVAC	\$ 100.00
2370 -22	21911 Cristobal Dr.	Maya Landscaping & Const.	Patio	\$ 550.40
2371 -22	20058 Buckhead Lane	Advanced Solar	Minor Electr	\$ 125.00
2372 -22	9297 Cinchona Trail	Generator Supercenter	Minor Electric & Plumbing	\$ 225.00
1683 -22	19095 FM 2252	Bobby Compton	Water Heater	\$ -
2373 -22	9508 Azalea Gate	Tuff Shed	Outbuilding	\$ 100.00
2374 -22	10003 Audrey Ridge	Goettl A/C & Plumbing	Minor Plumbing	\$ 100.00
				\$ 5,089.76

Total Major Fees for the month

\$ -

Total Minor Fees for the month

\$ 5,089.76

TOTAL

\$ 5,089.76

Fiscal Year 2022

Total major projects value

\$ 4,859,270.00

Total major projects sq. ft.

37,379

Total major permit fees

\$ 28,558.60

Total minor permit fees

\$ 54,927.51

Total permit fees

\$ 83,486.11



City of Garden Ridge

"A way of life, not just a place to live"

City Secretary Monthly Activity Report Reporting Period: September 2022

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holidays (City Hall Closed): Friday, November 11th.
- After hours emergency phone number: 210-651-6831.

City Website Redesign Update

- The City website has been undergoing a redesign to improve functionality and to reflect our new brand. The new design is set to be applied and go live later this month. Visit the City's website to check out a sample screen of the new design.

November Election

- The City of Garden Ridge is a polling location for the November uniform election date. Early Voting will be conducted in the City Council Chambers beginning on Monday, October 24th through Friday, November 4th. Election Day Voting will be conducted at the Community and Event Center on Tuesday, November 8th. For additional information about this election, visit the Comal County Clerk's Office Elections and Voter Registration website. You can also find a nonpartisan voters guide provided by the League of Women Voters at [VOTE411.org](https://www.vote411.org).

City of Garden Ridge 50th Anniversary

- The City enjoyed celebrating our 50th Anniversary with everyone. If you were unable to attend the event or were unable to check out the various swag items available for a donation, you can come to City Hall during regular business hours to get your limited-edition swag while supplies last. See the City website or the City Facebook page for pictures of the various items and their suggested donation amounts.

Communication Efforts

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the city's ability to communicate with residents during an emergency by sending direct notifications to your phone. This system is used to send alerts for inclement weather, road closures, garbage delays, and so much more! Go to the City's website and click on the "ALERTS" graphic button on the homepage to SIGN UP/MODIFY your communication preferences. When signing up you will receive an email to validate your account, so make sure to complete the validation to receive alerts.

Crisis Communications Plan Tabletop Exercise: DFW Strategic Communications directed a Crisis Communications Tabletop for City Staff and City Council and we received great feedback from all in attendance.

Streaming of Meetings: City Council - 144 views / Commissions - 53 views.

Public Information Act (PIA) Summary

Year	Number of Requests
2022	133
2021	146
2020	207
2019	276
2018	225



POLICE DEPARTMENT MONTHLY BREAKDOWN

September 1 through September 30

Calls for Service

Dispatched: 133 City Ordinance: 15 Total: 148 False Alarms: 13

Arrests

- * 3 – Outstanding Municipal warrants
- * 1 – Unlawful Carrying of a Weapon
- * 1 – Driving While License Invalid with Previous Convictions

Traffic Enforcement

Crashes: 2 Citations: 59 Warnings: 43 Total: 102

Training / Certifications

- * Officer McMahan completed Constitutional Criminal Law & Procedure- The Criminal Trial, Constitutional Criminal Law & Procedure – The Pretrial Process, Courtroom Testimony, and Police Health/Mental Wellness
- * Detective Sergeant Osborn completed Sex Offender Registration Training
- * Jill Wollenzin completed TXDPS courses 'Texas Specific "T Errors"' and 'NIBRS Errors and How to Fix Them'
- * All Officers completed Handgun and Rifle Proficiency Qualifications

Outreach Efforts

- * GRCPAAA Volunteer hours: 41 hours
- * Pizza with Police was held on Sept 21st
- * Coffee with the Cops (Monthly)

Administrative Comments

- * Chief Eberhardt and Lieutenant Bellinger visited several police academy classes that due to graduate in the coming months.
- * Michael Jefferson has resigned his employment with Garden Ridge and returned to a school district policing job.



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

September, 2022

Activities for the month

Public Works Tasks Completed: 342

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason
Andrew Klein

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Animal Control
- Oak Wilt monitoring

Upcoming Events

November Dumpster
Schedule

Nov. 5th. & 6th.

Nov. 12th. & 13th.

Nov. 19th. & 20th.

Nov. 26th. & 27th.

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Drainages mowed: 2.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 30 lbs.
- Trash removed by city employees: 40lbs.
- Rain fall total : .20 in.

Street Maintenance

- Removed fallen tree on Doerr Ln.
- Signs replaced: 1.
- Repaired curbs on Garden Ridge Dr, Sumac Cove, and Waterwood.

Parks Maintenance

- Ballfield Maintenance : Drug 2 times, treated for weeds, and 8 yards of new dirt.
- 3 Yards of living mulch at Park Lane Park.
- 6 Yards of living mulch at Paul Davis Park.
- All Parks mowed 1 time.
- Prepared for Tri County Mixer, and First Friday.

City Facility/Property Maintenance

- Have 2 emergency outlets installed in safe rooms.
- Complex mowed 2 times.
- Trim trees and remove brush from back of property.

Church Buildings

- Flush out a/c drain lines.
- Mowed once.

Oak Wilt

- Waiting on meeting date from the Forestry Service.

Future Projects or Needs

- Sound system upgrades for the community center and Paul Davis Park.
- City Hall needs a new chiller plant.
- More storage space required.
- Covered equipment storage.

Animal Services Monthly Activities

- 15 deer carcasses were disposed of, which makes for the year 99.
- 3 live traps loaned out this month, 26 traps loaned out year-to-date .
- 299 registered/reregistered animals for the year.
- 0 Nuisance complaints received.
- 0 Animal reported bites.

Adoptions

- 0 Dog; 1 year-to-date.
- 1 Cats; 1 year-to-date.

Returned to owners

- 1 Dogs; 14 year-to-date.
- 0 Cats; 2 year-to-date.

Transferred to other agencies

- 0 Dogs for month; 7 year-to-date.
- 0 Cats for month; 14 year-to-date.

Currently in City care

- 4 Dogs; 5 Puppies: 5 Cats:

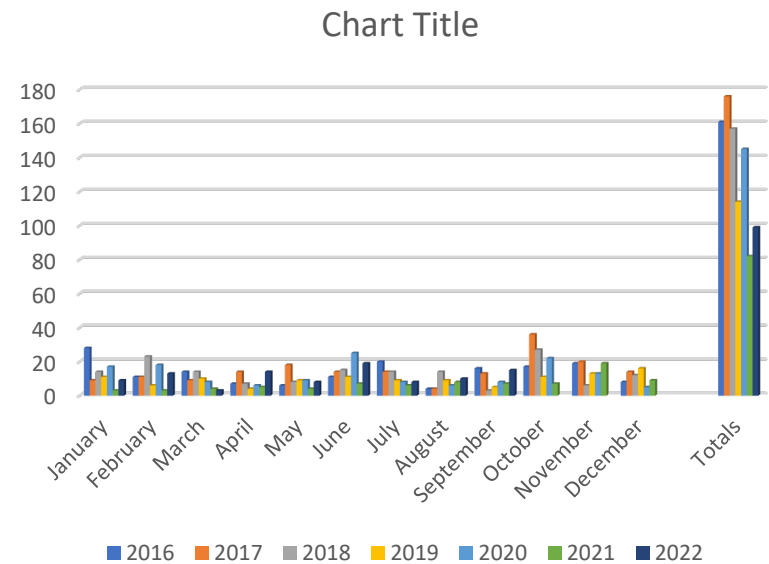


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	9	13	3	14	8	19	8	10	15				99
Raccoons	3	3	3	4	5	13	12	5	10				58
Opossums	2	1	1	7	3	4	3	6	2				29
Skunks	11	5	2	2	4	6	14	16	14				74
Wild hogs	0	0	0	0	0	0	3	5	0				8
Turtles	0	0	0	0	0	0	0	0	0				0
Squirrels	1	0	3	2	1	2	0	1	2				12
Foxes	0	0	0	1	1	3	3	0	2				10
Armadillos	0	0	0	0	1	2	1	4	4				12
Hawks	0	0	0	1	0	1	0	0	0				2
Bats	0	0	0	0	0	1	2	0	1				4
Coyotes	0	0	0	0	0	0	0	0	0				0
Buzzards	0	0	1	0	0	0	1	1	0				3
Ringtails	0	0	0	0	0	0	0	0	0				0
Snakes	0	0	1	0	0	0	0	3	1				5
Bobcat	0	0	0	0	0	0	0	0	0				0
Porcupine	0	0	0	0	0	0	0	0	0				0
Duck	1	0	0	0	0	0	0	0	0				1
Total	27	22	14	31	23	51	47	51	51				317

Deer Carcass Removal Totals for 2016-2022

	2016	2017	2018	2019	2020	2021	2022
January	28	9	14	11	17	3	9
February	11	11	23	6	18	3	13
March	14	9	14	10	8	4	3
April	7	14	7	4	6	5	14
May	6	18	8	9	9	4	8
June	11	14	15	11	25	7	19
July	20	14	14	9	8	6	8
August	4	4	14	9	6	8	10
September	16	13	3	5	8	7	15
October	17	36	27	11	22	7	
November	19	20	6	13	13	19	
December	8	14	12	16	5	9	
Totals	161	176	157	114	145	82	99

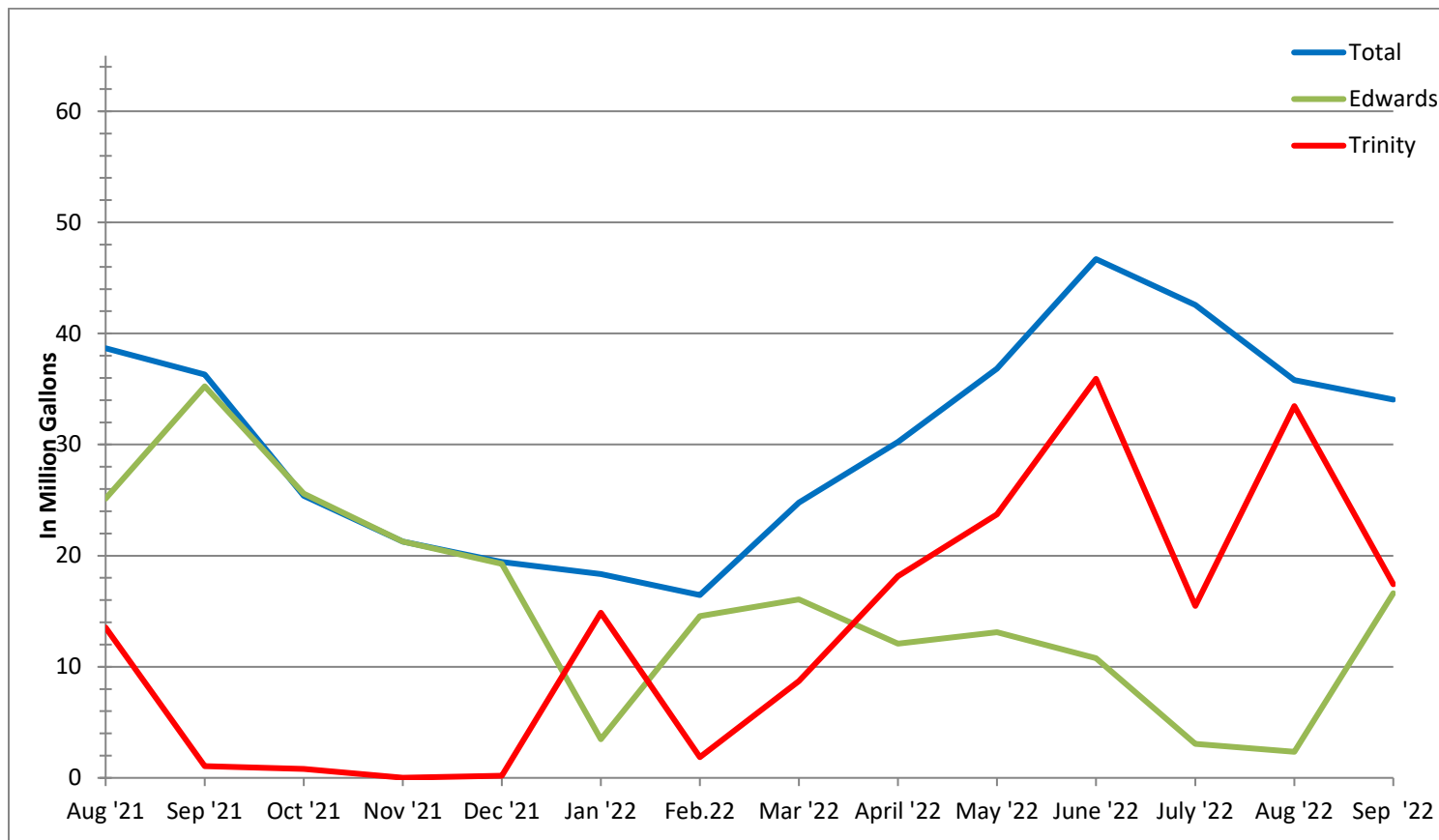




Utilities Department Report

As of September 30, 2022

City of Garden Ridge Aquifer Usage

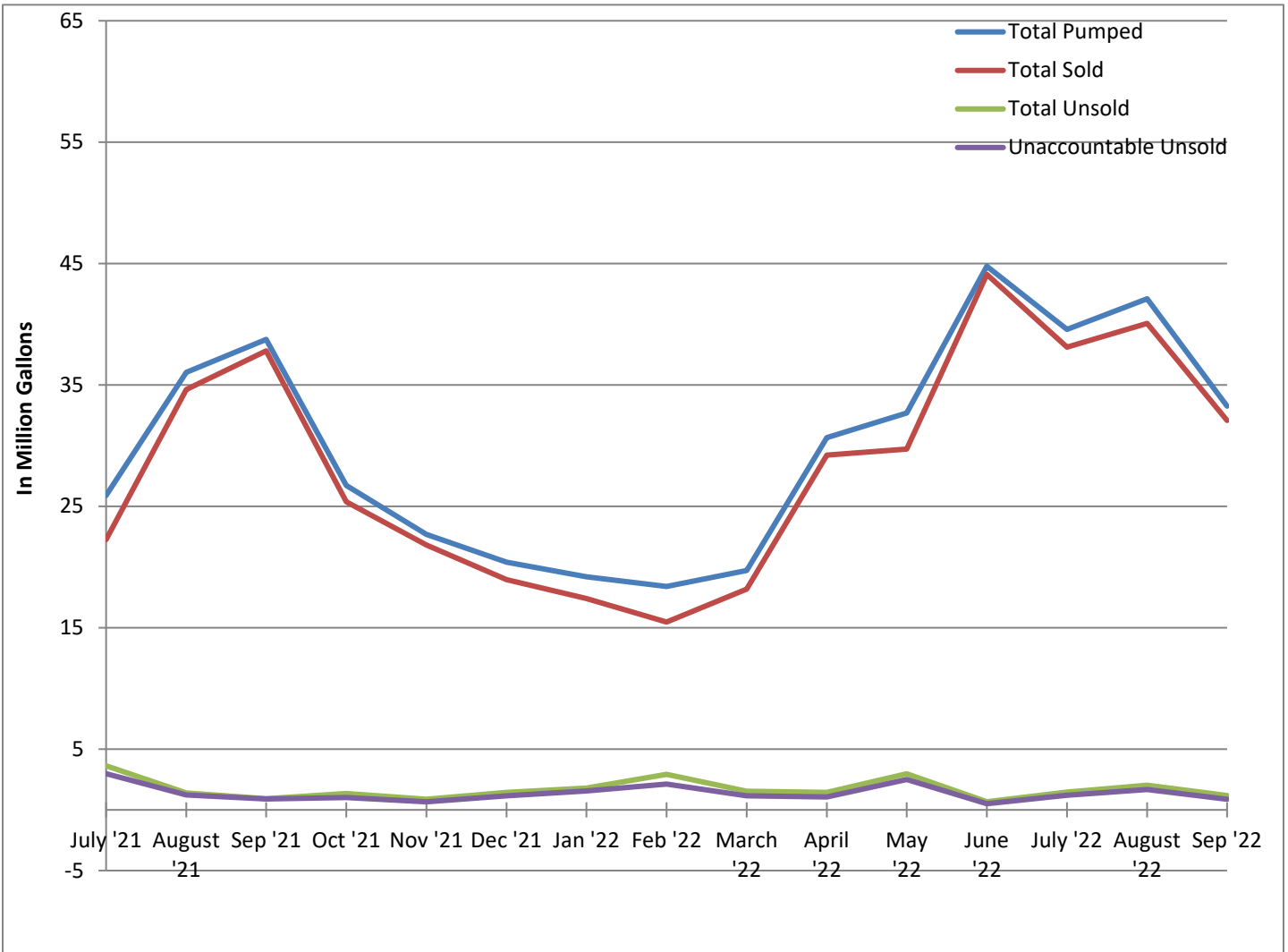


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	51	282.47	254.97	3
Trinity Well Usage AC/FT:	53.47	594.3	N/A	0

Water Quality

Backteriological Samples	Due :	Missed:	Passed:	Failed:
Distribution Samples :	6	0	6	0
Speacial Samples :	0	0	0	0
Chlorine Residual Test:	30	0	30	0

2021 – 2022 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Oct '21	26,719	25,368	1,351	1,025	3.8%
Nov '21	22,702	21,817	8,858	668	2.9%
Dec '21	20,393	18,955	1,438	1,149	5.6%
Jan '22	19,203	17,414	1,789	1,553	8.1%
Feb '22	18,402	15,471	2,931	2,131	11.6%
Mar '22	19,708	18,182	1,526	1,160	5.9%
April '22	30,656	29,217	1,439	1,073	3.5%
May '22	32,689	29,713	2,976	2,505	7.7%
June '22	44,778	44,108	6,703	506	1.1%
July '22	39,584	38,121	1,463	1,196	3.0%
Aug '22	42,087	40,066	2,021	1,687	4.0%
Sep '22	33,266	32,087	1,179	879	2.6%
Yearly Average	30,044	27,543	2,806	1,294	5.0%
Yearly national average					16%

Utilities Department Monthly Activities:

New Installed Meters	1	Work Orders	483
Meter Replacements	1	Locates	42
City Owned Leaks	2	Irrigations Permits Issued	2
Meters Read	1694	Total Rebates	1
Meter Tests	0		

AMI Information

	Aug.	Sep.			Aug.	Sep.		
Total AMI Notifications	2272	1,719	↓	553	Abnormal Usage	179	154	↓ 25
Automatic Draft Customers	684	687	↑	3	Continuous Flow	91	88	↓ 3
AMI Customer Portal Profiles	701	717	↑	16	Leak Info Code	528	565	↑ 37
E-Billing Customers	384			Same	Usage Trend	211	150	↓ 61

Stage 2 restriction alerts
September 762
Down 501 from August

*Active Leak Info Code Alerts – The firmware on the meter is measuring the flow rate through the meter and will only be triggered if water is flowing continuously above the configurable parameter of the meter’s max-flow rate threshold for 24 hours. The city has set a standard max-flow rate of .1% and is notified of any triggered alert.

Leak Adjustments

New Requests	1	Waiting for Customer	5	Approved	3	Amount Approved	\$113.96	Denied	0	Sent to Water Commission	0
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Garden Ridge Library

Volume VI, Issue 1

October 12, 2022

Monthly Library Update

By

For leisure, for learning, for life!

Upcoming Activities for October

Children's Activities

Tuesdays, Lego Robotics , 3:15 PM

Wednesdays, Lego Club, 3:15 PM

Friday, Preschool Storytime and Stay & Play,
10:30

Special

Adults' Activities

1st Tuesdays, Card-making for Troops, 1:00

3rd Tuesdays, Card-making, 1:00 PM

4th Tuesdays, Crafternoon, 1:00 PM

Thursdays, Adult Coloring, 1:00 PM

Special

Lunch-n-Learn, October 20 @ 12 Noon, "Plant Propagation," Learn about the process by which new plants grow from a variety of sources: seeds, cuttings, and other plant parts.

Trunk or Treat, October 31, 5:30-7:30 PM

We invite all to participate by decorating your trunk and giving away candy to adorable Trick-or-Treaters!

"There is more treasure in books than in all the pirate's loot on Treasure Island." - Walt Disney



Department Statistics for September

Visits to the Library 1,137

Items Checked Out , 2,718

\$ Saved by checking out hardcopy books

during September \$12,463.97

\$ Saved by using Libby 12,495.50

New Patrons Added 14

New Items Added to Physical books 106

-Libby Books + Libby Advantage

-SimplyE 7700

Volunteer Hours 122

Activity Statistics

Children's Preschool Storytime 164

Children's Lego Robotics &
Regular Legos 68

Adult Classes—Coloring, Sodalis 62

Book club, crafts, Lunch-n-Learn

Activity Totals 294



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: September 21, 2022
Re: Engineering Report for October 2022 Council Meeting

1. FM 2252 TxDOT Project

- Design plans submitted to utility coordinator for review
 - o Trihydro is working on 100% plan review comments
 - o TxDOT Permit
 - o Bidding Services

2. Land Development Projects

- Guadalupe Readymix: The City Engineer reviewed the master development plan and provided comments.
- The Ridge at Garden Ridge: The City Engineer reviewed the preliminary plat and provided comments to the developer.
- Potential Developments: The City Engineer has met with a couple of developers to discuss city requirements for potential development projects along FM 2252.

Custom Clinics, LLC
18965 FM 2252
Garden Ridge, TX 78266

July 26, 2022

Ms. Nancy Cain
City Administrator
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266

Re: Plat of The Ridge At Garden Ridge, LLC
13.526 acres – FM 2252 & FM 3009
Garden Ridge, Texas

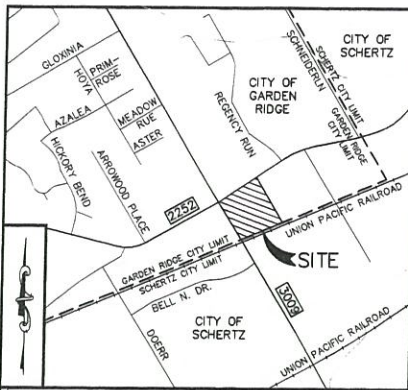
Dear Ms. Cain:

Custom Clinic, LLC owns 13.526 acre located at the southeast corner of the intersection of FM 2252 and FM 3009 in the City of Garden Ridge. The Union Pacific Railroad right-of-way adjoins the southeast boundary and Lot 1 of Clay Subdivision adjoins the northeast boundary. The property is zoned B-1 (Neighborhood Service), and is vacant and undeveloped. Readily available utility services include a 12-inch water main on the northwest side of FM 2252 and a 3-inch sanitary sewer force main at the south corner of the site.

Custom Clinics, LLC would like to plat the property all as one lot. There is no development planned for the site at this time. Sometime in the future, the property may be developed as one lot or be further subdivided into multiple lots depending on the desires of the owner/developer(s) at that time. Attached are the necessary documents to initiate review of the Preliminary Plat at this time.

Please do not hesitate to contact my engineer, Dye Enterprises, at (210) 599-4123 if you have any questions or need anything additional.

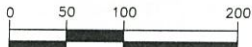
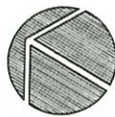

Tony Overman
Custom Clinics, LLC



LOCATION MAP
SCALE: 1"=2000'

SURVEYOR'S NOTE:

THE BEARINGS SHOWN ARE BASED ON STATE PLANE
TEXAS SOUTH CENTRAL ZONE NAD 83 (2011 ADJUSTMENT).



SCALE: 1"= 100'

2' CONTOUR INTERVAL

LEGEND

- FND. 1/2" STEEL REBAR (UNLESS NOTED OTHERWISE)
- CALCULATED POINT (NO MONUMENT SET)
- M.P.R. MAP & PLAT RECORDS OF COMAL COUNTY, TEXAS
- 18334/1678 VOLUME/PAGE
- B.S.L. BUILDING SETBACK LINE
- C.M. CONTROLLING MONUMENT
- G.E.T.V.E. GAS, ELECTRIC, TELEPHONE, & CABLE T.V. EASEMENT
- 536 — EXISTING CONTOUR

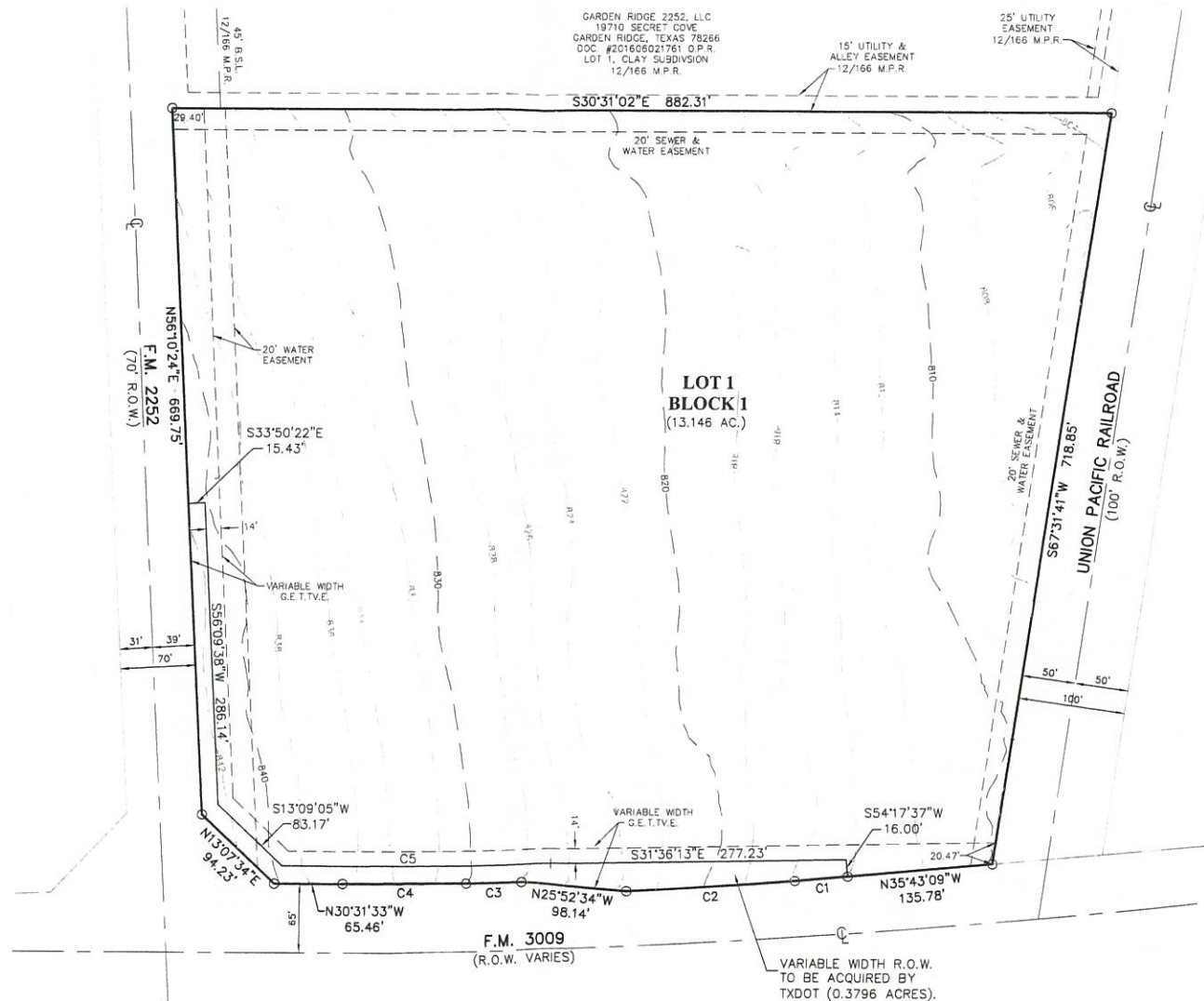
CURVE TABLE						
CURVE	DELTA	RADIUS	TANGENT	LENGTH	CHORD BEARING	CHORD
C1	00°32'39"	5243.00'	24.90'	49.80'	N35°26'41"W	49.80'
C2	01°44'18"	5243.00'	79.54'	159.07'	N34°18'05"W	79.54'
C3	00°34'31"	5231.00'	26.27'	52.53'	N32°04'58"W	52.53'
C4	01°15'55"	5231.00'	57.76'	115.52'	N31°09'44"W	115.52'
C5	02°47'31"	5214.50'	127.07'	254.10'	S31°16'19"E	254.07'

CPS/SAWS/CITY OF SAN ANTONIO UTILITY NOTES:

1. THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC, GAS, WATER, AND WASTEWATER SYSTEMS - CITY PUBLIC SERVICE BOARD (CPS ENERGY) AND SAN ANTONIO WATER SYSTEM (SAWS) - IS HEREBY DEDICATED EASEMENTS AND RIGHTS-OF-WAY FOR UTILITY, TRANSMISSION AND DISTRIBUTION INFRASTRUCTURE AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT," "ANCHOR EASEMENT," "SERVICE EASEMENT," "OVERHANG EASEMENT," "UTILITY EASEMENT," "GAS EASEMENT," "TRANSFORMER EASEMENT," "WATER EASEMENT," "SANITARY SEWER EASEMENT" AND/OR RECYCLED WATER EASEMENT FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING UTILITY INFRASTRUCTURE AND SERVICE FACILITIES FOR THE REASONS DESCRIBED ABOVE. CPS ENERGY AND SAWS SHALL ALSO HAVE THE RIGHT TO RELOCATE SAID INFRASTRUCTURE AND SERVICE FACILITIES WITHIN EASEMENT AND RIGHT-OF-WAY AREAS, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LANDS FOR THE PURPOSE OF ACCESSING SUCH INFRASTRUCTURE AND SERVICE FACILITIES AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF WATER, SEWER, GAS, AND/OR ELECTRIC INFRASTRUCTURE AND SERVICE FACILITIES. NO BUILDINGS, STRUCTURES, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN EASEMENT AREAS WITHOUT AN ENCROACHMENT AGREEMENT WITH THE RESPECTIVE UTILITY.
2. ANY CPS ENERGY OR SAWS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS ENERGY OR SAWS INFRASTRUCTURE AND SERVICE FACILITIES, LOCATED WITHIN SAID EASEMENTS, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATIONS.
3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE TV EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED HEREON.

TXDOT NOTES:

1. FOR RESIDENTIAL DEVELOPMENT DIRECTLY ADJACENT TO STATE RIGHT-OF-WAY, THE DEVELOPER SHALL BE RESPONSIBLE FOR ADEQUATE SETBACK AND/OR SOUND ABATEMENT MEASURES FOR FUTURE NOISE MITIGATION.
2. THE OWNER/DEVELOPER IS RESPONSIBLE FOR PREVENTING ANY ADVERSE IMPACT TO THE EXISTING DRAINAGE SYSTEM WITHIN THE HIGHWAY RIGHT-OF-WAY, OUTFALLS FOR WATER QUALITY AND/OR DETENTION PONDS TREATING IMPERVIOUS COVER RELATED TO THE DEVELOPMENT AND STRUCTURES FOR REDUCTION OF DISCHARGE VELOCITY WILL NOT ENCRDACH BY STRUCTURE OR GRADING INTO STATE ROW OR INTO AREAS OF ROW RESERVATION OR DEDICATION. FOR PROJECTS IN THE EDWARDS AQUIFER RECHARGE, TRANSITION OR CONTRIBUTING ZONES, PLACEMENT OF PERMANENT STRUCTURAL BEST MANAGEMENT PRACTICE DEVICES OR VEGETATIVE FILTER STRIPS WITHIN STATE ROW OR INTO AREAS OF ROW RESERVATION OR DEDICATION WILL NOT BE ALLOWED. NO NEW EASEMENTS OF ANY TYPE SHOULD BE LOCATED IN AREAS OF ROW RESERVATION OR DEDICATION.
3. ACCESS WILL BE ALLOWED FROM FM 3009 AND FROM FM 2252. ACCESS POINTS FROM THIS PROPERTY WILL BE REGULATED AS DIRECTED BY TXDOT'S "ACCESS MANAGEMENT MANUAL" WHERE TOPOGRAPHY OR OTHER EXISTING CONDITIONS MAKE IT INAPPROPRIATE OR NOT FEASIBLE TO CONFORM TO THE CONNECTION SPACING INTERVALS. THE LOCATION OF REASONABLE ACCESS WILL BE DETERMINED WITH CONSIDERATION GIVEN TO TOPOGRAPHY, ESTABLISHED PROPERTY OWNERSHIPS, UNIQUE PHYSICAL LIMITATIONS, AND/OR PHYSICAL DESIGN CONSTRAINTS. THE SELECTED LOCATION SHOULD SERVE AS MANY PROPERTIES AND INTERESTS AS POSSIBLE TO REDUCE THE NEED FOR ADDITIONAL DIRECT ACCESS TO THE HIGHWAY. IN SELECTING LOCATIONS FOR FULL MOVEMENT INTERSECTIONS, PREFERENCE WILL BE GIVEN TO PUBLIC ROADWAYS THAT ARE ON LOCAL THROUGHFARE PLANS.
4. IF SIDEWALKS ARE REQUIRED BY APPROPRIATE CITY ORDINANCE, A SIDEWALK PERMIT MUST BE APPROVED BY TXDOT, PRIOR TO CONSTRUCTION WITHIN STATE RIGHT-OF-WAY. LOCATIONS OF SIDEWALKS WITHIN STATE RIGHT OF WAY SHALL BE AS DIRECTED BY TXDOT.
5. ANY TRAFFIC CONTROL MEASURES (LEFT-TURN LANE, RIGHT-TURN LANE SIGNAL, ETC.) FOR ANY ACCESS FRONTING A STATE MAINTAINED ROADWAY SHALL BE THE RESPONSIBILITY OF THE DEVELOPER/OWNER.



PRELIMINARY PLAT ESTABLISHING

THE RIDGE AT
GARDEN RIDGE

BEING A TOTAL OF 13.526 ACRES, ESTABLISHING
LOT 1, GARDEN RIDGE, COMAL COUNTY, TEXAS.

BEING THAT SAME PROPERTY CONVEYED BY
SPECIAL WARRANTY DEED WITH VENDOR'S LIEN TO
CUSTOM CLINICS, LLC RECORDED IN DOCUMENT
#201106003877, OFFICIAL PUBLIC RECORDS,
BEXAR COUNTY, TEXAS

PREPARED BY:



DATE OF PREPARATION: 8/2/22

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, AND WHOSE NAME IS
SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED
AGENT, DEDICATES TO GARDEN RIDGE, TEXAS, FOR USE OF THE PUBLIC
FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS,
EASEMENTS, IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER
PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND
CONSIDERATION THEREIN EXPRESSED.

OWNER/SUBDIVIDER: CUSTOM CLINICS, LLC
18965 F.M. 2252
GARDEN RIDGE, TX 78266
(210) 317-1998

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY
APPEARED, KNOWN TO ME TO
BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME
FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN
THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF
_____, A.D., 20____

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

THE CITY ENGINEER OF THE CITY OF GARDEN RIDGE, COMAL COUNTY,
TEXAS, HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO
ALL THE REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY
AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

THIS PLAT OF THE RIDGE AT GARDEN RIDGE HAS BEEN SUBMITTED TO
AND CONSIDERED BY THE CITY COUNCIL OF GARDEN RIDGE, TEXAS, AND
IS HEREBY APPROVED BY SUCH COUNCIL.

DATED THIS _____ DAY OF _____, A.D., 20____

BY: _____
MAYOR

BY: _____
CITY SECRETARY

STATE OF TEXAS
COUNTY OF COMAL

I, _____, COUNTY CLERK OF SAID COUNTY, DO HEREBY CERTIFY
THAT THE FOREGOING INSTRUMENT OF WRITING WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED
FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____, A.D. 20____, AT
_____, M. IN THE RECORDS OF DEEDS AND PLATS OF SAID COUNTY, IN BOOK VOLUME
_____, ON PAGE _____

IN TESTIMONY THEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS _____ DAY OF
_____, A.D. 20____

COUNTY CLERK, COMAL COUNTY, TEXAS

BY: _____

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL
SURVEY OF THE PROPERTY MADE ON THE GROUND UNDER MY SUPERVISION.

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5315

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE _____ DAY OF _____, _____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO MATTERS
OF STREETS, LOTS AND DRAINAGE LAYOUT.

LICENSED PROFESSIONAL ENGINEER NO. 84635

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE _____ DAY OF _____, _____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

DE **Dye Enterprises**
Engineers • Surveyors • Planners
TBPE, Firm Registration F-2257
TBPLS, Firm Registration 10087900

D. Scott Dye, P.E., R.P.L.S.

August 26, 2022

Mr. Sam Johnson Jr., P.E.
Senior Engineer
Trihydo
1672 Independence Drive, Suite 315
New Braunfels, Texas 78132

Re: Preliminary Plat Review Comments
The Ridge At Garden Ridge
Garden Ridge, Texas

Dear Mr. Johnson:

We are in receipt of your emailed comments dated August 2, 2022. We have addressed the comments as follows:

1. The subdivision name has been changed to read "The Ridge at Garden Ridge."
2. The legal description for this new lot includes the designation of "Block 1."
3. A Storm Water Management Plan which shows how the property currently drains is attached.
4. The 20-foot water easement along FM 2252 has been extended to the northeast corner of the property.

A review comment from CPS stated that their easement needed to adjoin the right-of-way. Per my discussion with you on August 2, 2022, it was understood that the CPS and City easement could be "flipped." The attached revised plat shows the positions of the easements reversed. A copy of the CPS approval letter is attached.

Please do not hesitate to contact me if you have any questions or need anything additional.

Sincerely yours,



D. Scott Dye, P.E., R.P.L.S.

Encl.
Revised Plat (.PDF)
Storm Water Management Plan (.PDF)
CPS Approval Letter (.PDF)

City of Garden Ridge
Planning Department
Subdivisions Section

REQUEST FOR REVIEW

TO: Spectrum

Date 7/6/2022

FROM: Mike Wiater / Dye Enterprises (210)599-4123

ITEM NAME: The Ridge At Garden Ridge, LLC

FILE # 210085-01

RE: Plat Approval

SUBJECT: The attached item has been submitted for your review, recommendation, and or comment to the Planning Commission or Director. Please review and forward your response to the **CONSULTANT OF RECORD**. Return response as soon as possible, but no later than the date shown below. Response time will commence from the date of receipt of this request or receipt of all the items your agency requires for this review. "Days" represents calendar days.

Please Return By: July 20, , 2022

☒ Minor Plat-10 days ☐ Major Plat-50 days ☐ Amending Plats – 10 days
☐ Plat deferral-30 days ☐ Variance-15 days ☐ Other-15 days

☒ I recommend approval

☐ I do not recommend approval

On _____, I notified _____, the engineer/
subdivider/agent, of the corrections needed to remove this objection. Tel # _____

Comments: Approved

Tod Hoover

Signature

Charter Communications

Title

7/13/22

Date

From: Brien Hocher [REDACTED]
Sent: Monday, July 25, 2022 4:32 PM
To: [REDACTED] dyeenterprises [REDACTED]
Cc: Mike Wiater [REDACTED]; 'Tony Overman' [REDACTED]
Will Lockett [REDACTED] Pat Nolasco [REDACTED] Richard De La Cruz
[REDACTED] Eddie Gonzalez [REDACTED] Christie Hill
[REDACTED] Linda Cox [REDACTED] Ismael Solalinde
[REDACTED] Jorge Millan [REDACTED] Aaron Garza
[REDACTED] administrator@ci.garden-ridge.tx.us
Subject: RE: The Ridge - SE Corner FM-3009 & FM-2252 - Previous QuickTrip Proposed Driveways

Scott – TxDOT has no objection to the plat. From the discussions last Thursday, the future development is not known at this time. As discussed it must be kept in mind that the ROW shown on the plat to be purchased by TxDOT is not sized to accommodate widening for future traffic improvements that may be required to mitigate for the development's traffic impacts.

Thanks

From: [REDACTED] dyeenterprises [REDACTED]
Sent: Thursday, July 21, 2022 4:24 PM
To: Brien Hocher [REDACTED]
Cc: Mike Wiater [REDACTED]; 'Tony Overman' [REDACTED]
Subject: RE: The Ridge - SE Corner FM-3009 & FM-2252 - Previous QuickTrip Proposed Driveways

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Brien,

Please review the TxDOT notes and the note regarding right-of-way that we discussed today. Let me know if the changed wording is acceptable. We intend on submitting this by end of Tuesday to the City of Garden Ridge for P&Z consideration.

Thanks!

D. Scott Dye, P.E., R.P.L.S.
Dye Enterprises
TBPE, Firm Registration F-2257
TBPLS, Firm Registration 10087900
4047 Stahl Road #3
San Antonio, TX 78217
599-4123 (business phone)
599-4191 (business fax)
[REDACTED]

City of Garden Ridge
Planning Department
Subdivision Section

REQUEST FOR REVIEW

TO: AT&T-SA Engineering Rm. 760, 4119 Broadway SA TX Date: 7/6/22

FROM: Mike Wiater / Dye Enterprises Email [REDACTED] / (210) 599-4123

ITEM NAME: The Ridge At Garden Ridge, LLC FILE# 210085-01

RE: PLAT APPROVAL

SUBJECT: The attached item has been submitted for your review, recommendation, and or comment to the Planning Commission or Director. Please review and forward your response to the **CONSULTANT OF RECORD**. Return response as soon as possible, but no later than the date shown below. Response time will commence from the date of receipt of this request or receipt of all the items your agency requires for this review. "Days" represents work days.

Please Return By July 20, 2022

☒ Minor Plat – 10 days	☐ Major Plat – 50 days	☐ Amending Plats
☐ Plat deferral – 30 days	☐ Variance – 15 days	☐ Other – 15 days

☒ I recommend approval

☐ I do not recommend approval

On _____, I notified _____ the engineer/subdivider /agent, of the corrections needed to remove this objection. Tel # _____

Comments: PLEASE INCLUDE AT&T IN ANY ELECTRIC EASEMENTS GRANTED. IF ANY EXISTING AT&T FACILITIES NEED TO BE MOVED, REMOVED, REPLACED OR RELOCATED CWOTS (CUSTOM WORK ORDER/CONSTRUCTION) CHARGES WILL APPLY.

Jason Schindler
Signature

Manager Engr Design
Title

7/722
Date



8/3/2022

Dye Enterprises
Attn: Michael J. Wiater
N/a
San Antonio, TX 782

Re: Letter of Certification Recommending Approval

Plat No: The Ridge

Plat Date: 7/6/2022

To Whom It May Concern:

Please accept this Letter of Certification for approval of the above mentioned plat. CPS Energy has no objection to the filing of this plat for consideration by the appropriate governmental entity.

The installation of electric and natural gas (if applicable) facilities is subject to conformance with all legal regulations and requirements relating to platting, subdividing, governmental approvals and permits incidental to installing and maintaining the facilities as planned.

Should changes be made to the approved plat noted and dated above, this letter will be deemed invalid and the updated plat will have to follow the plat review and approval process.

If you should have any questions or concerns regarding this Letter of Certification, please contact our office at (210) 353-4050.

Sincerely,

Jenna Keylich

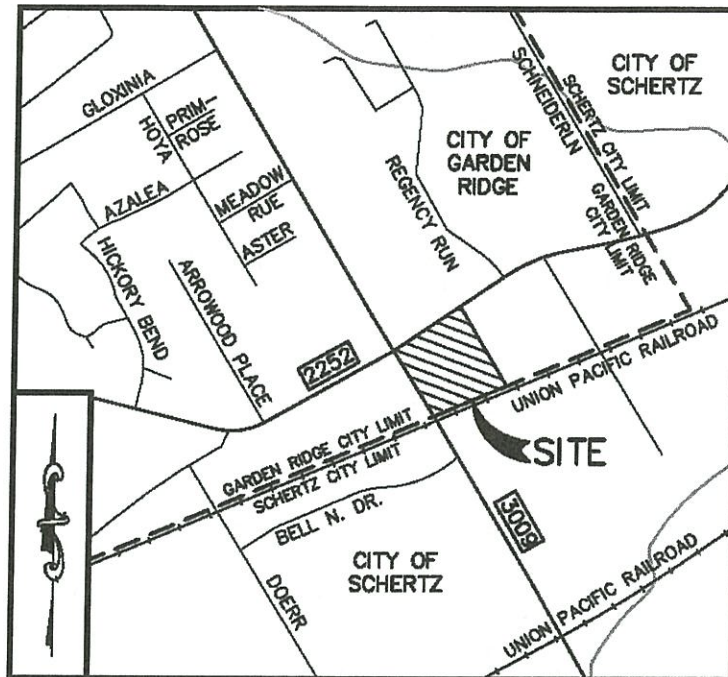
Jenna Keylich
Customer Service Supervisor
Customer Engineering Department

STORM WATER MANAGEMENT PLAN

for

THE RIDGE AT GARDEN RIDGE

August 25, 2022



LOCATION MAP

NOT TO SCALE

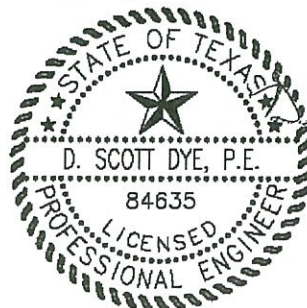
PREPARED BY:

Dye Enterprises

Engineers • Surveyors • Planners

TBPE, Firm Registration F-2257

TBPLS, Firm Registration #10087900



4047 Stahl Rd., Suite #3 • San Antonio • Texas 78217
Phone (210) 599-4123 • Fax (210) 599-4191

DE **Dye Enterprises**
Engineers • Surveyors • Planners
TBPE, Firm Registration F-2257
TBPLS, Firm Registration 10087900

D. Scott Dye, P.E., R.P.L.S.

August 25, 2022

Mr. Sam Johnson Jr., P.E.
Trihydro, Garden Ridge City Engineer
1672 Independence, Suite 315
New Braunfels, Texas 78132

Re: The Ridge at Garden Ridge
Preliminary Plat - SWMP
Garden Ridge, Texas

Dear Mr. Johnson:

Our client is platting the referenced property into one commercial Lot. The property is located within the city limits of Garden Ridge at the southeast corner of the intersection of FM 3009 and FM 2252 (see location map on cover sheet). As shown on the attached FEMA FIRMette, no portion of the property is located within a FEMA special flood hazard area.

This SWMP is prepared pursuant to your plat comments requesting the property's current drainage patterns in its existing undeveloped condition. We have included a Drainage Area Plan (DAP) with this SWMP that provides the requested storm water runoff calculations based upon Atlas 14 rainfall rates. In addition to the site generated runoff, there is some upstream storm water runoff that enters the property from FM 3009/FM 2252. The paragraphs below discuss this offsite runoff received from TxDOT right-of-way and provides exhibits from TxDOT plans for reference.

We requested the preliminary plans from TxDOT for the proposed improvements to FM 2252 and its intersection with FM 3009. TxDOT will not release those to us so we are unaware of the proposed drainage improvements that will impact the following existing drainage information provided in the next paragraphs.

DAP drainage area 1 discharges into a concrete interceptor rip-rap channel located behind the curb on the northwest side of FM 2252 (see TxDOT exhibit 1). According to exhibit 2 the grade of the channel is 1.0369% thus yielding an estimated capacity of 15.07 cfs per exhibit 3. This estimated capacity is approximately equal to the 25-year frequency storm.

DAP drainage area 2, which correlates to TxDOT drainage area 1, discharges to the TxDOT 24" RCP culvert called SS-A in their plans shown on associated exhibits 4 thru 7. This culvert discharges within TxDOT right-of-way on the subject property side of the highways. According to TxDOT exhibit 5 the culvert drop inlet on the upstream side receives $Q_5=8.715$ cfs. Our internal check on the capacity of a 24" RCP at 0.81% slope has a potential max capacity of 21.7 cfs, this assumes the drop inlet does not produce an entrance control condition thus limiting the flow entering the culvert. Our calculations for the discharge to the culvert from area 2 is the $Q_{100}=17.43$ cfs.

DAP drainage area 3, which correlates to TxDOT drainage area INT-2 on exhibit 5, discharges from the pavement of the intersection through two armored curb slots and into TxDOT right-of-way on

Mr. Johnson
August 25, 2022
Page 2

the subject property side of the highways. According to TxDOT the armored curb slots convey $Q_{10}=2.32$ cfs. Our calculations for area 3 yield a $Q_5=2.59$ cfs and $Q_{25}=3.62$ cfs.

Discharges from the culvert and from the armored curb slots, described above, appear to flow overland across the southwestern portion of the site, DAP Drainage areas 2 and 3 combined. Exhibit 8 shows a concrete rip-rap channel at the toe of the FM 3009 bridge structure. The channel runs the entire length of the bridge toe from the existing driveway to the railroad right-of-way. We anticipate that future grading on the subject site will direct the combined discharges to the channel for conveyance thus keeping the flows within TxDOT right-of-way.

DAP drainage area 4 represents the subject existing site with offsite contributing drainage area for which we have provided storm water runoff calculations. The site discharges to the southeast where the railroad right-of-way drainage swale intercepts the flow and conveys it to the northeast, away from FM 3009. It is recommended and required that in the future, when the site is developed, that onsite storm water detention be provided.

Thank you for your review of this SWMP and please contact us should you have any questions or need anything additional.



Sincerely yours,

A handwritten signature in black ink, appearing to read "D. Scott Dye".

D. Scott Dye, P.E., R.P.L.S.

Contents:

Cover Sheet
Report Letter
Subdivision Plat
Current Effective FEMA Map (Firmette)
Drainage Area

TxDOT Exhibits

Exhibits 1 thru 8

Encls.

National Flood Hazard Layer FIRMette



98°17'45"W 29°37'39"N



0 250 500 1,000 1,500 2,000 Feet 1:6,000
 Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

- SPECIAL FLOOD HAZARD AREAS**
- Without Base Flood Elevation (BFE) Zone A, V, AH, V, VE
 - With BFE or Depth Zone AE, AD, AH, VE, AR
 - Regulatory Floodway
 - 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
 - Future Conditions 1% Annual Chance Flood Hazard Zone X
 - Area with Reduced Flood Risk due to Levee. See Notes, Zone X
 - Area with Flood Risk due to Levee Zone D
- OTHER AREAS OF FLOOD HAZARD**
- NO SCREEN Area of Minimal Flood Hazard Zone X
 - Effective LOMRs
 - Area of Undetermined Flood Hazard Zone D
- GENERAL STRUCTURES**
- Channel, Culvert, or Storm Sewer
 - Levee, Dike, or Floodwall
- OTHER FEATURES**
- Cross Sections with 1% Annual Chance Water Surface Elevation 20.2, 17.5
 - Coastal Transect
 - Base Flood Elevation Line (BFE)
 - Limit of Study
 - Jurisdiction Boundary
 - Coastal Transect Baseline
 - Profile Baseline
 - Hydrographic Feature
- MAP PANELS**
- Digital Data Available
 - No Digital Data Available
 - Unmapped
- The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

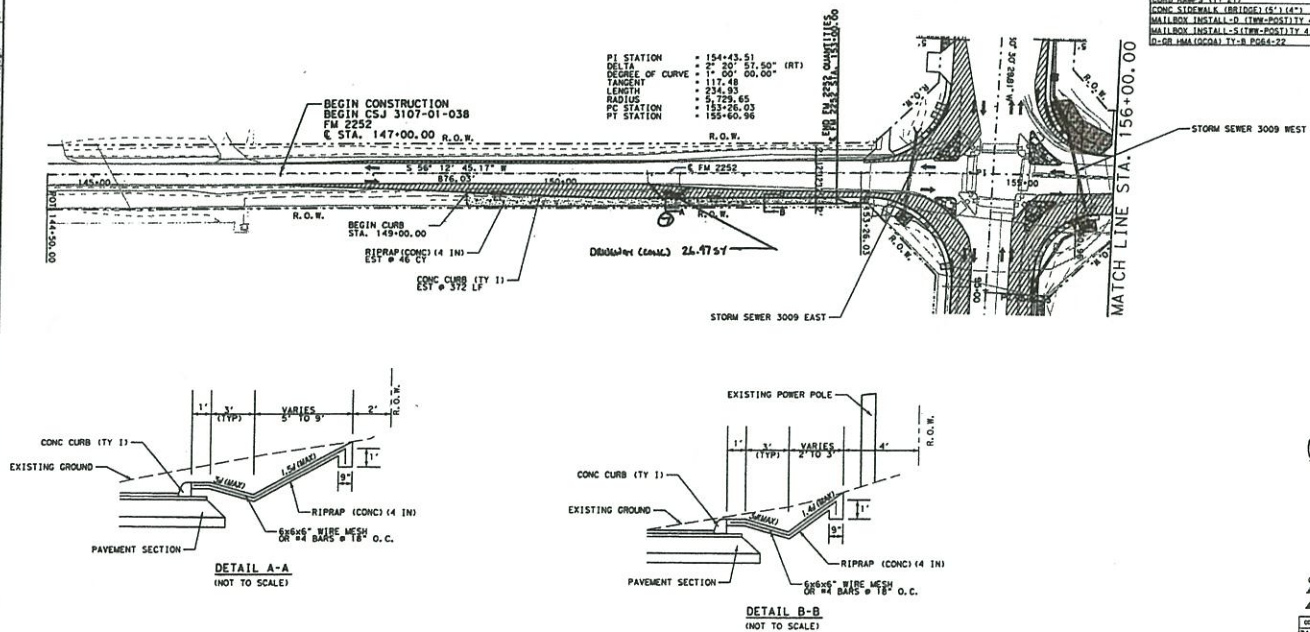
The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 7/26/2022 at 12:39 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

TxDOT EXHIBITS

 CONC CL "A" WIDENING
 HOT MIX TY B WIDENING
 RIPRAP (CONC) (CL B)

1. SEE REMOVAL SHEETS FOR REMOVAL QUANTITIES AND ITEMS.
2. SEE DRAINAGE SHEETS FOR DRAINAGE DETAILS AT EACH ARMOR CURB SLOT THE CONCRETE DRAIN IS LST 8 2 CYCLES OF THE ROADWAY.
3. SEE CONCRETE DRIVEWAY DETAILS FOR DRIVEWAY DETAILS.
4. SEE GEOMETRIC DATA SHEETS FOR ALIGNMENT INFORMATION.
5. SEE MISC. CURB AND SIDEWALK DETAILS STANDARD FOR CURB AND SIDEWALK DETAILS.
6. MAILBOX TURNOUT QUANTITIES SHOWN ON FM 3009 SHEET 1 OF 2.

[illegible]

5/2/12
Christie Lynn Hill, P.E.
CHRISTIE LYNN HILL, P.E.

FM 2252
PLAN SHEET

SCALE: 1"=100'

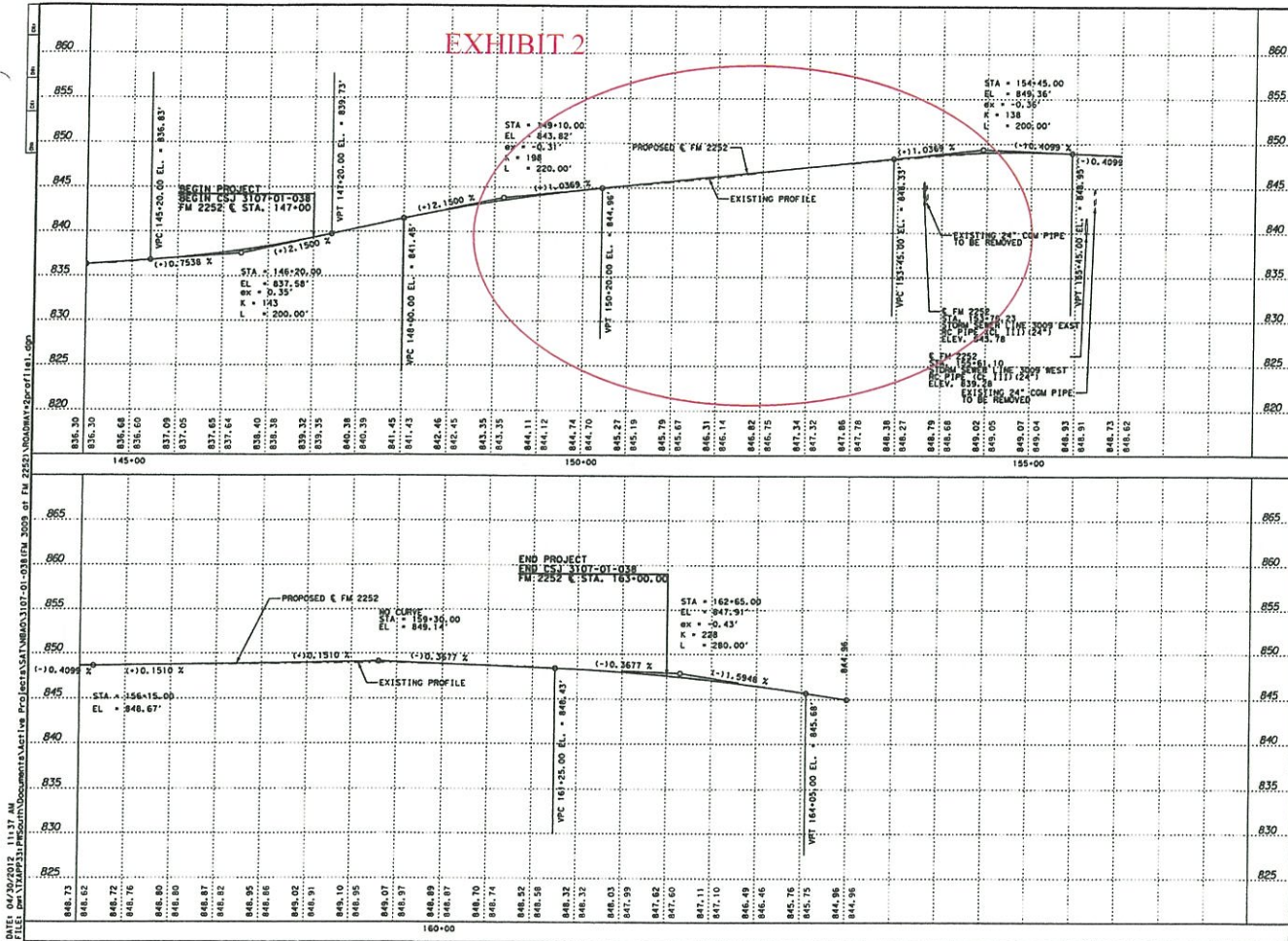


Texas Department of Transportation
SHEET 1 OF 2

CONT	MEET	JOB	ROADWAY
3107	01	03B	FM 3009
0191	EQUITY		SHEET NO.
SAT	CONAL		82

DATE: 04/30/2012 04:08 PM
FILE: pm\TXAPP33\PrsSouth\Documents\Active Projects\SATVHRO\3107-01-038\FM 3009 of FM 2252\ROADWAY+2PLAN.dwg

EXHIBIT 2



5/2/12
Christie Lynn Hill, P.E.

FM 2252
ROADWAY
PROFILE

SCALE
HORIZONTAL: 1"=100'
VERTICAL: 1"=10'

DATE	5/2/12	PROJECT	FM 3009
DIST	038	DRAWN	85
SAT	CORRAL		

Channel Report

EXHIBIT 3

Hydraflow Express Extension for Autodesk® Civil 3D® by Autodesk, Inc.

Friday, Aug 26 2022

<Name>

Triangular

Side Slopes (z:1) = 3.00, 1.40
Total Depth (ft) = 1.00

Invert Elev (ft) = 100.00
Slope (%) = 1.04
N-Value = 0.013

Calculations

Compute by: Known Depth
Known Depth (ft) = 1.00

Highlighted

Depth (ft) = 1.00
Q (cfs) = 15.07
Area (sqft) = 2.20
Velocity (ft/s) = 6.85
Wetted Perim (ft) = 4.88
Crit Depth, Yc (ft) = 1.00
Top Width (ft) = 4.40
EGL (ft) = 1.73

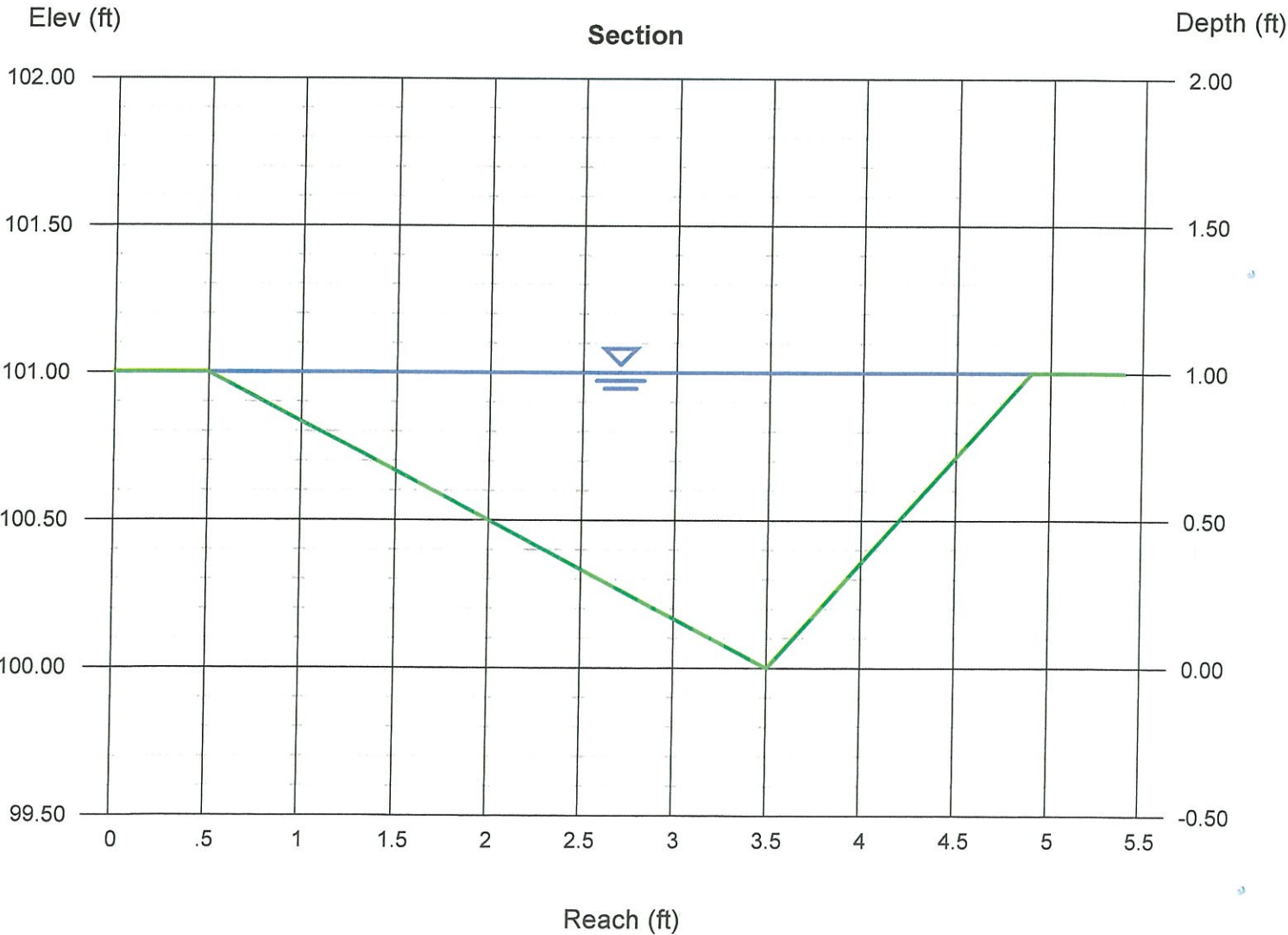
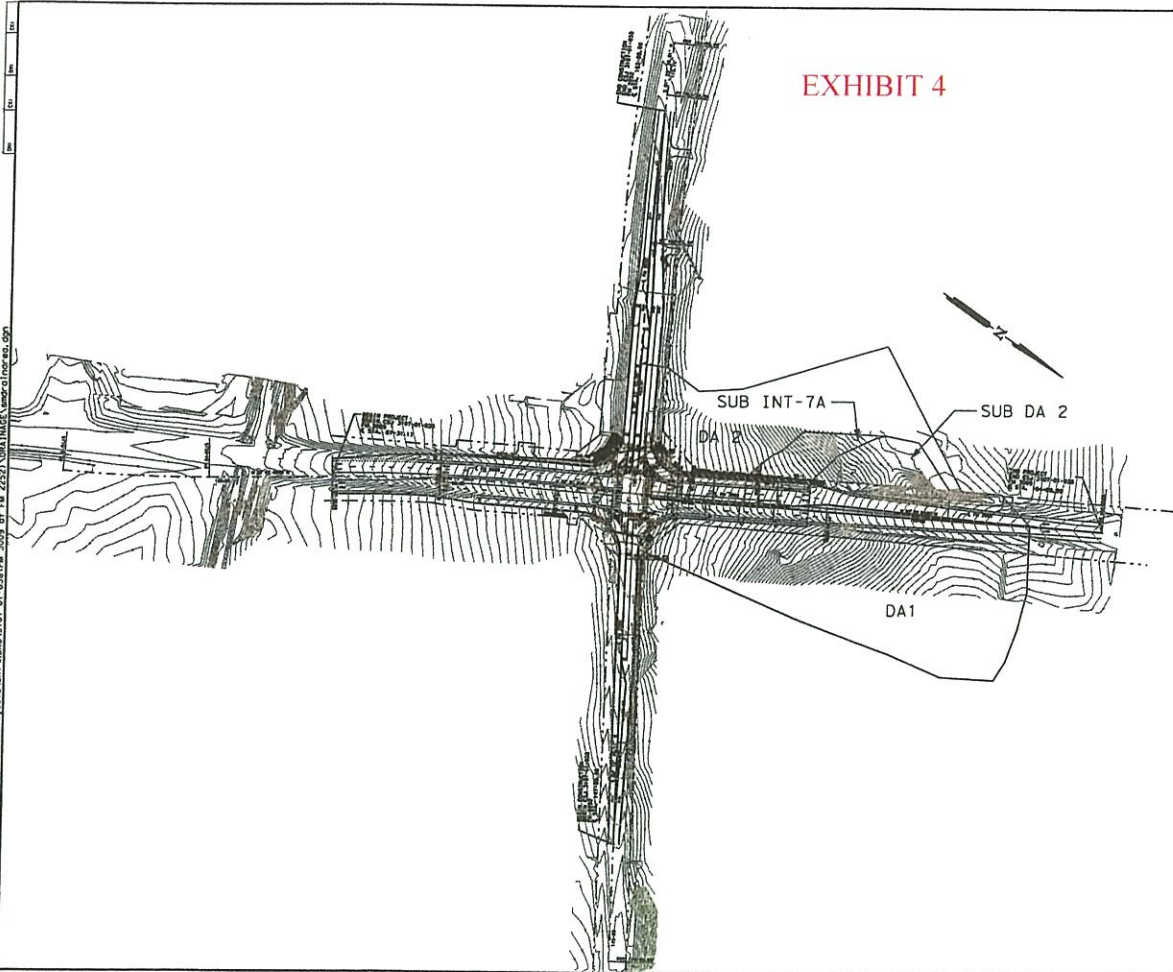


EXHIBIT 4



5/2/17

Christine L. Hill, P.E.
CHRISTINE L. HILL, P.E.

FM 3009
SMALL
DRAINAGE
AREA MAP
SCALE: 1"=200'

Texas Department of Transportation
SHEET 1 OF 1

CONTRACT NO.	DIST.	SECTION	SHEET NO.
3107 01	038	FM 3009	
DIST.	COUNTY		
SAT	COMAL		106

NOTE: 05/01/2017 01:14 PM
FILE: D:\PROJECTS\3107-01-038\FM 3009.dwg
PROJECT: 3107-01-038 FM 3009.dwg
DRAWN: J. HILL
CHECKED: J. HILL
DATE: 5/2/17



FM 3009
DRAINAGE
LAYOUT

SCALE: 1"=100'



CONT	SECT	JOB	ROADWAY
3107	01	038	FM 3009
DIS	COUNTY		SHEET NO.
SAT	COMAL		117

DATE: 05/02/2012 10:34 AM
FILE: \\P:\PROJECTS\2010\3107-01\3107-01-038.FXD

*STORM SEWER STATIONING
RUNS ALONG STORM SEWER

QUANTITY SUMMARY CSJ 3107-01-038

ITEM	UNIT	SS-A	TOTAL
STRUCT EXCAV **	CY	65	65
CEM STABIL BKT	CY	68	68
CUT & RESTORING PAV	SY	65	65
TRENCH EXCAVATION PROTECTION	LF	0	0
RC PIPE (CL 111) (24" IN)	LF	94	94
INLET (COMPL) (TY 5)	EA	1	1
INLET (COMPL) (DROP) (TY Y-1)	EA	1	1
INLET (COMPL) (CUBR) (TY 1)	EA	0	0
INLET (COMPL) (CUBR) (TY 1) (MOD)	EA	0	0
MANH (COMPL) (JCT BOX) (TY 3)	EA	0	0
HEADWALL (CH-FW-0) (DIA-24 IN)	EA	1	1

EXHIBIT 7

QUANTITY SUMMARY CSJ 3107-01-038

ITEM	UNIT	SS-1	SS-2	SS-3	SS-4	SS-5	SS-5A	SS-6	SS-6A	SS-6B	TOTAL
STRUCT EXCAV **	CY	31	25	33	45	65	33	143	34	23	424
CEM STABIL BKT	CY	31	25	33	45	65	33	143	34	23	424
CUT & RESTORING PAV	SY	31	25	33	45	65	33	143	34	23	424
TRENCH EXCAVATION PROTECTION	LF	66	59	58	58	55	29	115	32	23	440
RC PIPE (CL 111) (24" IN)	LF	66	59	58	58	55	29	115	32	23	440
INLET (COMPL) (TY 5)	EA	1	1	1	1	1	1	1	1	1	10
INLET (COMPL) (DROP) (TY Y-1)	EA	1	1	1	1	1	1	1	1	1	10
INLET (COMPL) (CUBR) (TY 1)	EA	1	1	1	1	1	1	1	1	1	10
INLET (COMPL) (CUBR) (TY 1) (MOD)	EA	1	1	1	1	1	1	1	1	1	10
MANH (COMPL) (JCT BOX) (TY 3)	EA	1	1	1	1	1	1	1	1	1	10
HEADWALL (CH-FW-0) (DIA-24 IN)	EA	1	1	1	1	1	1	1	1	1	10

** FOR CONTRACTOR'S INFORMATION ONLY-NON-BID

NOTE: INVERT SHAPING SHALL BE CONSIDERED
SUBSIDIARY TO VARIOUS BID ITEMS.
SEE CULVERT BEDDING & BACKFILL DETAILS
FOR CUT AND RESTORE DETAILS.

SCALE: 1" = 100' HORIZ
1" = 10' VERT

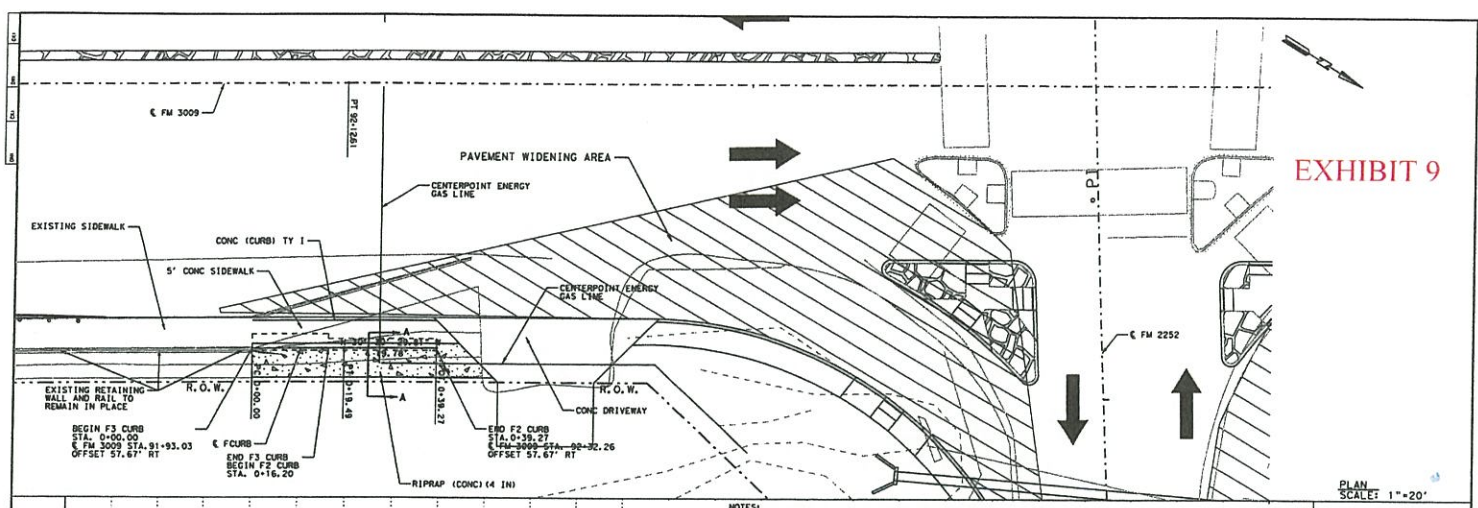


5/2/12
Christopher Lynn Hall
Professional Engineer

FM 3009
STORM SEWER

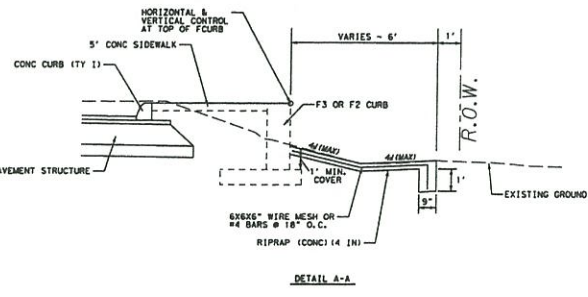
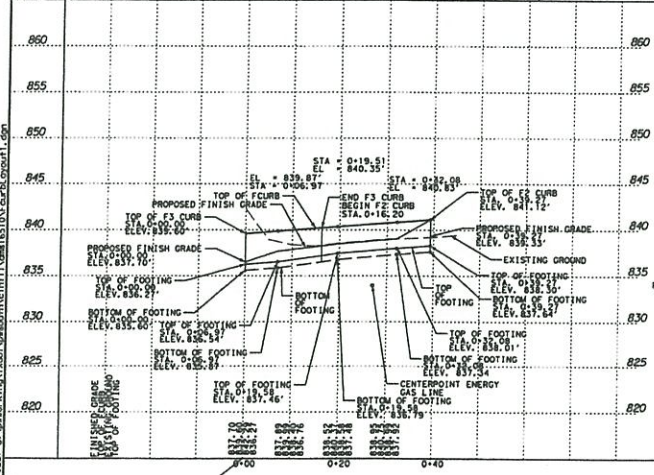
Texas Department of Transportation			
SHEET 1 OF 1			
DATE	NO.	REV.	DESCRIPTION
05/02/2012	038	FM 3009	
SAT	COMAL	121	

EXHIBIT 9



PLAN SCALE: 1"=20'

- NOTES:
- 1.) SEE FM 3009 PLAN SHEET 1 OF 2 FOR QUANTITIES
 - 2.) SEE MISCELLANEOUS CURB AND SIDEWALK DETAILS
 - 3.) STANDARD FOR F3 CURB, F2 CURB, SIDEWALK AND CURB (TY 1) DETAILS
 - 4.) SEE PEDESTRIAN HANDRAIL DETAILS STANDARD FOR PEDESTRIAN HANDRAIL DETAILS
 - 5.) SEE GEOMETRIC DATA SHEETS FOR FCRB GEOMETRIC DATA
 - 6.) CONTRACTOR WILL STABILIZE THE EXISTING RETAINING WALL FILL BEFORE EXCAVATION THIS WILL BE SUBSIDIARY TO THE FCRB
 - 7.) CONTRACTOR WILL REPAIR ANY DAMAGE TO THE EXISTING RETAINING WALL AT THEIR EXPENSE. FCRB WILL NOT BE TIED TO THE EXISTING RETAINING WALL. AN EXPANSION JOINT WILL BE USED BETWEEN THE FCRB AND RETAINING WALL.





5/2/12

Christy R. Hill, P.E.

CRISTY R. HILL, P.E.

FM 3009
FCRB LAYOUT

SCALE:
HORIZONTAL: 1"=20'
VERTICAL: 1"=10'

Texas Department of Transportation			
SHEET OF			
DATE: 5/2/2012	BY: 038	FM 3009	
REVISION	REVISION	REVISION	REVISION
SAT	COMAL	86	

DATE: 5/2/2012 8:59:07 AM
FILE: C:\Users\jwheeler\Documents\Projects\3009\3009.dwg

August 16, 2022

City of Garden Ridge Water Commission

Commission Chair James Mueller

Dear Chair Mueller,

Please accept this as notice of my resignation as Commissioner Place #1, effective immediately. I have learned a great deal in my relatively short time on the Commission, and I appreciate the opportunity to be a part of the overall team. Unfortunately, my business has increased, which limits my availability, and I am unable to meet the needs of the position.

Thank you again for the opportunity. I will continue to be an avid supporter of the Water Commission and tout the virtues of AMI. I am also happy to volunteer my services next Spring for a booth at Market Days if the Commission is interested.

Please let me know if you have any questions or require any additional information. Also please let me know if I am required to return my Water Commission Master Binder; I can easily drop it off at City Hall.

Best Regards,

Brenda

Brenda Reynolds

WATER COMMISSION TERMS OF OFFICE

Name	Place	Appointment & Expiration	Appointment & Expiration	Appointment & Expiration	Appointment & Expiration	Appointment & Expiration
Brenda Reynolds	1	August 2021 September 2022				
Dr. Richard Carmichael	2	December 2019 September 2021	October 2021 September 2023			
Don Stone	3	April 2021 September 2022				
Joseph Haltaman	4	June 2019 September 2020	October 2020 September 2022			
James Mueller (Appointed Chair April 2021-current)	5	October 2019 September 2021	October 2021 September 2023			
Keven Harshbarger (Appointed Vice-Chair October 2019-current)	6	October 2015 September 2017	October 2017 September 2019	October 2019 September 2021	October 2021 September 2023	

(P)= Partial term of less than ½ the term remaining

ORDINANCE NO. 210-102022

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ADOPTING BOARD AND COMMISSION POLICIES AND PROCEDURES; PROVIDING A CUMULATIVE AND SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, City Council and Commissions represent the City of Garden Ridge and should strive to present transparent, professional, efficient, and consistent meetings; and

WHEREAS, there are numerous City Commissions created to assist in the governance of the City of Garden Ridge, each independent of one another, created at different times with different procedures of operation; and

WHEREAS, the City Council has determined that a policy is needed to establish uniform standards and operating procedures for Boards and Commissions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. QUALIFICATIONS/TERMS OF OFFICE.

Candidates seeking appointment to a City Board or Commission must meet the following qualifications:

1. Be a registered voter in Garden Ridge, Comal County, Texas.
2. Reside in the City for at least six (6) months prior to appointment date.
3. Not have been convicted of a felony for which he or she has not been pardoned or acquitted.
4. Not have been found mentally incompetent by a final judgment of a court.

If a Commissioner becomes ineligible as stipulated above, the position is considered vacant and an update is provided to City Council.

Commission appointments are made by City Council for a term of two (2) years with overlapping terms to create staggered terms of office. The staggered terms in effect at the time of the adoption of this policy will remain in effect. When a new Board or Commission is created, each place will be assigned a number. For the purpose of establishing staggered terms of office, the odd numbered positions will initially serve a term of one (1) year and the even numbered positions will serve a term of two (2) years. Thereafter, all terms will be two (2) year terms.

A Chair and Vice-Chair will be appointed by each Commission on an annual basis for a maximum of four (4) consecutive years. The Chair and Vice-Chair may remain on the Commission as regular members after completing terms as Chair and Vice-Chair. A Chair may be reappointed as Chair after remaining out of that position for one (1) year, and a Vice-Chair may be reappointed as Vice-Chair after remaining out of that position for one (1) year.

SECTION 3. VACANCIES.

It is the intent of the City Council that collectively members to each Commission shall, by diversity of their individual occupations and experience, be broadly representative of the City. The City Council may establish specific qualifications and amend such qualifications as needed to meet the objective of each Board or Commission.

When a vacancy occurs, the City will seek qualified candidates from the public via all reasonable means. All applicants will be reviewed by City Staff to validate qualifications and eligibility. Qualified applicants will then be interviewed by an Interview Panel composed of the Mayor or Mayor Pro-Tem, Chair of the applicable Commission, and the City Administrator.

After qualified applicants have been interviewed, the Interview Panel will make a recommendation for appointment to City Council for their consideration and a final determination.

SECTION 4. PREPARATION AND PROCEDURES.

a) Attendance

Regular attendance is vital in order to conduct meetings in accordance with the Texas Open Meetings Act; therefore, Commissioners are expected to limit the number of absences and make every effort to notify the City Secretary and the Commission Chair as soon as possible of any absences. The Commission may make a recommendation, by a majority vote of the Commission, to have a Commissioner terminated for cause due to excessive absences that hinder the Commission's ability to conduct meetings or make informed recommendations.

b) Preparation

All Commissioners will be prepared for each meeting with the ability to spontaneously run any meeting should the need arise in the absence of the Chair and Vice-Chair. Preparation should include:

1. Thoroughly reviewing the agenda packet and any other pertinent material before the meeting.
2. Knowing the responsibilities of the Commission as well as the limitations of Commissioners' individual authority. Commissioners are members of an advisory body, which requires informed recommendations to City Council.
3. Being familiar with the Texas Open Meetings Act (TOMA), and be cautious with electronic communication regarding any issue, notably the risk of "walking quorums" that can occur unintentionally.
4. Maintaining familiarity with Robert's Rules of Order and the Commission's annual calendar reflecting the regular meeting dates of City Council and Commission meetings.

c) Procedures and Decorum

City Council is dependent on each Commission to make recommendations to the City Council. It is through not only the City Council meetings but through input from Commission meetings that City Council can receive citizen input.

Robert's Rules of Order will be followed in all cases where applicable to ensure the Chair as leader can conduct an efficient procedural meeting. However, strict adherence to the rules is not necessary for the orderly conduct of meetings. When a joint City Council/City Commission meeting is held, the Mayor will chair the meeting.

d) Agendas

In accordance with the Texas Open Meetings Act (TOMA), items not on the agenda cannot be discussed at that meeting. Items will be placed on the agenda by the Chair and the City Administrator adhering to established deadlines. The deadline for submission of an agenda item is fourteen (14) days prior to the meeting. Items may be placed on the agenda through unanimous consent or majority vote during a Commission meeting or outside of a public meeting, paying particular attention to adhering to the Texas Open Meetings Act, by:

1. The Chair;
2. The Chair and one (1) Commissioner. The Chair may consider nominations to the agenda from an individual Commissioner; or
3. Two (2) Commissioners. Both Commissioners must contact the City Administrator prior to the established deadline to nominate an agenda item. The Chair may not remove an item placed on an agenda by prior direction of the Commission.

Commission packets will be sent electronically to Commissioners prior to the meeting. Commissioners are expected to review the packet documents and notify the City Secretary of any corrections or amendments by established deadlines.

e) Chair/Vice-Chair

When the Chair is absent, the Vice-Chair will assume the duties of the Chair. In the absence of both the Chair and Vice Chair, assuming there remains a quorum, a temporary Chair will be selected from the remaining Commissioners for the meeting. The Chair is responsible for:

1. Beginning meetings on time and allowing agenda items to be appropriately considered.
2. Maintaining procedure and decorum while ensuring that fair, impartial review and respect for all Commissioners, Staff, and the public is maintained.
3. Ensuring all comments are electronically recorded for the record by having all participants speak into a microphone.
4. Ensuring that the use of other electronic devices is limited to pertinent, urgent, or emergency use only.
5. Remaining a non-voting member unless voting in the case of a tie.
6. Reporting Commission recommendations and updates to City Council. If the Chair is unavailable to appear before City Council, the Chair must ensure the Vice-Chair or an available representative from the Commission appears before City Council. Absent an available representative, the Chair will deliver a written summary of the recommendations and updates to the City Secretary prior to the City Council meeting.

f) Ex-Officio

A City Council member will serve as an Ex-Officio Member of each Commission except the Planning and Zoning Commission. Ex-Officio Members are non-voting advisory positions.

g) Dress Code

The dress code for all scheduled Commission meetings will be “business casual”, except when an offsite meeting necessitates other appropriate attire as directed by the Chair.

h) Social Media

Commissioners should be judicious in their use of social media. Commissioners, in their official capacity representing the City, will not respond, comment, or post opinions, views, or information on social media that relates to any matter the Commission is considering, discussing, or recommending to City Council.

i) Training and Education

Within two (2) months of appointment, Commissioners must complete Texas Open Meetings Act Training and Texas Public Information Act Training as provided by The Office of the Attorney General of Texas.

The City Administrator, with input from the Commission Chair, will advise Commissioners of any additional training opportunities, and will facilitate Commissioners' registration and attendance. Due to specific legal requirements associated with participation on the Planning and Zoning Commission, Commissioners will attend training related to Planning and Zoning as deemed appropriate by the City Administrator. The Commissioners will be entitled to reimbursement for reasonable costs of attending approved training opportunities.

Commissioners are encouraged to attend at least two (2) regular City Council meetings during each calendar year, and to also view monthly City Council meetings online.

j) Dissolution

The City Council will periodically review boards/commissions for continued operations. If the City Council determines that a commission has completed its charge, the City Council may dissolve the commission. City Council will issue notice of dissolution to the chair of the board/commission, and the notice will provide for a reasonable wind down period. During this period the board/commission will work with City Staff to ensure the completion of board/commission business including completion of meeting minutes, proper archival of commission records with the City Secretary, and submission of a close out report to City Council.

Commission members will have the opportunity to apply for vacancies on another commission. Additionally, commission members may have the opportunity to participate in a technical committee if the City Council determines it has an issue that requires subject matter expertise. Technical committees created by City Council will be tasked with a specific purpose and shall operate for a specific time period. A technical committee will automatically dissolve upon completion of its charge, or the time prescribed by the City Council, without any further action by the City Council.

k) At-Will Appointments

The appointment provisions contained within this Ordinance are not contractual in nature. Appointments made by the City Council are "at-will", meaning that appointments may be terminated at any time, with or without notice, for any reason or no reason, by either a majority vote of the City Council or the appointed member. No verbal statements or promises made by anyone at the time of appointment or thereafter, contrary to this Ordinance, are binding on the City in any manner.

SECTION 5. INTERPRETATION OF RULES.

The City of Garden Ridge City Council adopts the aforementioned as its policy for the operating procedures and the appointment of citizens to City Boards and Commissions. In the event of any dispute related to the interpretation or application of the policy established herein, the City Council will hear and make such determinations as needed.

SECTION 6. CUMULATIVE AND SAVINGS.

This Ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 7. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality will not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrases, clause, sentence, paragraph, or section.

SECTION 8. EFFECTIVE DATE.

This ordinance shall become effective immediately upon its passage and approval.

PASSED AND APPROVED ON this 12th day of October, 2022.

ATTEST:

Robb Erickson
Mayor

Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

To: City of Garden Ridge Council Members
From: Christine Green – Finance-HR Director
Date: September 20, 2022

On April 26, 2021, staff presented a Step Pay Plan to City Council. Department Heads developed this plan as a way to reward, advance and incentivize employees. The plan outlined pay increases by steps based on training and experience for all City departments.

The Step Pay Plan has proven to work efficiently, effectively, and fairly for the Police Department. These types of plans are common for Police Departments and designed to be effective and fair.

Due to the small number of employees within the Administration, Library, Utilities, and Public Works departments and the multitude of duties each position performs, it has been found difficult to quantify and weigh duties within the Step Pay Plan. The Step Pay Plan when applied to the Police Department Clerk position is also proving to be inefficient due to the varied duties of the position. The plan for these positions is proving to be ineffective and difficult to manage.

In addition, we are finding it difficult to place a new hire or potential new hire within the various pay steps outlined in the plan due to varied experiences they may possess which may not be listed in the current program.

Department Heads have discussed the difficulty of managing the Step Pay Plan effectively and fairly and agree that the Plan should be discontinued.

It is recommended that the Step Pay Plan be discontinued for the Administration, Library, Utilities, and Public Works departments and Police Department Clerk position. It is further recommended that the Step Pay Plan be retained for the Police department.



GARDEN RIDGE POLICE DEPARTMENT

9400 MUNICIPAL PARKWAY · GARDEN RIDGE, TX 78266

OFFICE: (210) 651-6441 · FAX: (210) 651-1639

MEMORANDUM

To: Mayor Erickson
Mayor Pro Tem Swint
Councilman Smith
Councilman Valdez
Councilman Arvidson
Councilwoman Bower

From: Ron Eberhardt
Chief of Police

Date: 19 September 2022

Reference: Policy Manual Amendment

Honorable Mayor and Council,

A contradiction related to Military Pay was identified in the Garden Ridge Personnel Policy Manual. The following section should be corrected.

7.9.2

Length of Leave. In accordance with §437.202, Texas Government Code, a regular Employee engaged in authorized military training or duties will receive pay and accrue benefits as if the Employee were on the job, for up to 15 days in any one (1) fiscal year.

Leave in Excess of 15 days. An Employee eligible for military leave who is ordered or authorized to participate in training or other duty for more than 15 workdays in one calendar year will be placed on leave without pay for any time in excess of 15 workdays. The Employee may choose to use accrued PTO or compensatory time in lieu of leave without pay.

The Texas Government Code cited in the first paragraph states fiscal year. For continuity, calendar year in the second paragraph should be changed to fiscal year.

Respectfully,
Ron Eberhardt
Chief of Police

...IN PURSUIT OF EXCELLENCE

Future Agenda Items

City Council

November 2, 2022, Regular Meeting

- 14** days before Meeting (10/19/2022) City Council and Staff items are due.
- 7** days before Meeting (10/26/2022) City Administrator and Mayor review agenda. City Attorney is sent agenda.
- 6** days before Meeting (10/27/2022) Post agenda on bulletin board. Post agenda packet to City Website.
- Meeting Day** (11/02/2022) Meeting at 6pm.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Voting/Election Day = Dark Gray

Events = Yellow (First Friday)

City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 7, 2022, Regular Meeting

- 14** days before Meeting (11/23/2022) City Council and Staff items are due.
- 7** days before Meeting (11/30/2022) City Administrator and Mayor review agenda. City Attorney is sent agenda.
- 6** days before Meeting (12/01/2022) Post agenda on bulletin board. Post agenda packet to City Website.
- Meeting Day** (12/07/2022) Meeting at 6pm.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Municipal Court = Gray

Events = Yellow (Tree Lighting)

City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

PENDING FUTURE AGENDA ITEMS

1. Monitoring Wells in the City of Garden Ridge... *Arvidson*
2. Update on City-funded monument for Paul Davis Park... *Bower*