



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, AUGUST 3, 2022, 6:00 P.M.

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Michelle Hinojosa, Utility Clerk
Christine Green, Finance/HR Director
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

City Commissioners Present:

Jim Mueller, Chair, Water Commission
Kerim Jacaman, Vice-Chair, Planning and Zoning Commission
Dr. Miller, Planning and Zoning Commissioner

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, August 3, 2022, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Presentations

a) Presentation of City Partnership Plaque by Tri-County Chamber of Commerce.

Executive Director Mindy Paxton presented Mayor Erickson with a City Partnership Plaque on behalf of the Tri-County Chamber of Commerce.

4. Citizen Comment Period: No one signed up to speak.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the June 1, 2022, City Council Regular Meeting.**
- b) Approval of Minutes for the July 13, 2022, City Council Regular Meeting.**

c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – June 30, 2022.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to approve Consent Agenda items a)-c). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain reviewed thank you notes recognizing City Staff, employee anniversaries, and stated *Volunteer Garden Ridge!* reported 555 hours for July. She provided City Council with an update on AT&T outages, the budget/tax rate adoption process, and First Friday.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Christine Green spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

7. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the Trihydro Engineering Report and spoke regarding the FM 2252 TxDOT Project and Land Development Projects.

8. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

Mayor Erickson stated the Commission did not meet in July and there is nothing to report at this time.

b) Quarry Commission:

Mayor Erickson stated the Commission did not meet since the July City Council meeting.

c) Water Commission:

1. Receive recommendation regarding the Leak Adjustment Process.

Chair Mueller reviewed the proposed amendments to the Leak Adjustment Process and stated the Commission recommends that the proposed amendments be incorporated into Ordinance No. 54.

1.1. Discuss and take action on the Leak Adjustment Process.

The City Council reviewed the proposed amendments and discussed adding a minimum billed usage of 40,000 gallons for consideration of an adjustment and revising the customer response time to 45 days when additional information is requested.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Arvidson, to approve the Leak Adjustment Process as presented with the two (2) additional revisions as discussed and to direct City Staff to incorporate the revisions into Ordinance No. 54. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Mueller provided City Council with an update on the topics discussed at the Commission's meeting.

d) Wildlife Management Advisory Commission:

Mayor Erickson stated the Commission did not meet in July and there is nothing to report at this time.

e) Parks Committee:

Rod Chamberlain, Parks Committee, provided City Council with an update on the committee's projects and efforts.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) City of Garden Ridge Crisis Communications Plan.

Mayor Erickson spoke regarding the City of Garden Ridge Crisis Communications Plan.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Swint, to approve the City of Garden Ridge Crisis Communications Plan. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) City of Garden Ridge Strategic Marketing Plan.

Mayor Erickson provided background information related to the City of Garden Ridge Strategic Marketing Plan and stated the City of Garden Ridge Strategic Marketing Plan does not require action from City Council.

City Secretary Marisa Spencer reviewed the City of Garden Ridge Strategic Marketing Plan and addressed questions from Councilmembers.

10. Updates

a) City Council Projects.

1. Meeting with Comal County officials concerning new residential development on Bat Cave Road and the impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to meeting with Comal County officials concerning new residential development on Bat Cave Road and the impacts on Garden Ridge.

2. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to mitigation of growth and encroachment impacts on Garden Ridge.

3. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Erickson).

Councilmember Smith provided updates related to Economic Development/Council Liaison to Tri-County Chamber of Commerce.

4. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).

Councilmember Valdez provided updates related to the Alamo Area Metropolitan Planning Organization Technical Advisory Committee.

5. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Councilmember Valdez provided updates related to Council Liaison to the Water Company/Utilities Department.

6. Council Liaison to Comal ISD (Arvidson and Erickson).

Councilmember Arvidson provided updates related to Council Liaison to Comal ISD.

7. City Welcome Signage (Bower and Erickson).

Councilmember Bower provided updates related to City Welcome Signage.

8. Parks Recycling (Bower and Erickson).

Councilmember Bower provided updates related to Parks Recycling.

11. Discussion of Future Agenda Items: None at this time.

12. Citizen Comment Period

Sharon Stripling, 21729 Forest Waters Circle, spoke regarding recycling and glass along roadways.

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding deer carcass removals and Comal ISD bus routes.

Rod Chamberlain, 8807 Cherokee Path, spoke regarding the FM 2252 TxDOT Project.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership, Tri-County Chamber of Commerce.

Councilmember Valdez spoke regarding the Garden Ridge Citizen Police Academy Alumni Association Annual Car Show. Councilmember Smith spoke regarding Tri-County Chamber of Commerce September Mixer. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program, County/City Officials Luncheon, Northeast Partnership, Tri-County Chamber of Commerce, and Comal ISD.

14. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To receive legal advice regarding proposed revisions to Ordinance No. 7 and any potential liability issues.**
- 2. To seek legal advice regarding pending litigation, Cause No. C2022-0615B, Michael C. Domgard II vs. City Council for the City of Garden Ridge, Texas.**
- 3. To consult with and receive legal advice regarding variance and Special Use Permit processes related to development project: Guadalupe Readymix – proposed Concrete Batch Plant at 20762 FM 2252.**

Mayor Erickson announced the City Council will recess at 7:46 p.m. and reconvene into Executive Session at 8:00 p.m., to discuss and seek legal advice on the items stated above.

Mayor Erickson adjourned the Executive Session and reconvened back into Regular Session at 9:26 p.m.

15. Business Items

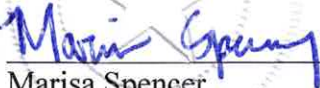
The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action taken.

16. Adjournment

There being no further business, the Wednesday, August 3, 2022, City Council regular meeting was adjourned at 9:26 p.m. by Mayor Erickson.

ATTEST


Marisa Spencer
City Secretary


Robb Erickson
Mayor