



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, JUNE 21, 2022, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Dr. Richard Carmichael
Commissioner Joseph Haltaman
Commissioner Don Stone
Mayor Robb Erickson, Ex-Officio

Commissioners Absent:

Commissioner Brenda Reynolds

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Kat Balbi, Assistant City Secretary/Communications Specialist
Michelle Hinojosa, Utility Clerk
Steven Steinmetz, Public Works Director
Jesse Valdez, City Councilmember

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, June 21, 2022, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: None wished to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for April 19, 2022, Water Commission Regular Meeting.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Dr. Carmichael, to approve the minutes for the April 19, 2022, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the Commission.

2. Items applicable to the Water Commission discussed at the April and May City Council Meeting.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the April and May City Council Meetings.

c) Recommendations

1. Request for water leak adjustment for 20646 Wahl Lane for the billing period of September 23, 2021 – October 22, 2021.

i. Review and make recommendation regarding the request.

The Commission reviewed the leak adjustment request for 20646 Wahl Lane submitted by Munira Tajkhanji. Steven Steinmetz, Public Works Director, answered questions from the Commission. The Commission requested this item be placed on a future agenda after further evaluation of the request and supporting documentation is conducted.

2. Discuss and make possible recommendations on the Leak Adjustment Process.

The Commission discussed the proposed amendments to the Leak Adjustment Process.

Motion: A motion was made by Commissioner Dr. Carmichael, seconded by Commissioner Stone, to recommend to City Council the approval of the proposed amendments to Ordinance No. 54 Section 16.07 c) Water Loss Adjustment. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

3. Water Commission activities and projects.

i. Update of Commissioner's activities and projects list and receive update from Commissioners.

The Commissioners updated the Commission on their activities and projects.

ii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

Commissioner Dr. Carmichael requested to add Commercial Rates, Water Conservation, and Demand Reduction Measures as items to be discussed under Water Commission activities and projects.

d) Future Agenda Items

1. Commissioners input on agenda items.

None at this time.

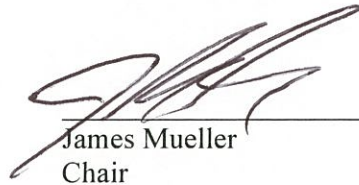
2. Announce the date, time, and location for next meeting (Tuesday, July 19, 2022 at 6:00 p.m. at City Hall).

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, July 19, 2022, at 6:00 p.m. at City Hall in the City Council Chambers.

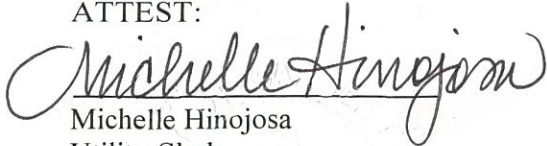
6. Citizen Comment Period: None wished to speak.

7. Adjournment

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Dr. Carmichael, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, June 21, 2022, Water Commission Regular Meeting was adjourned at 7:15 p.m. by Chair Mueller.


James Mueller
Chair

ATTEST:


Michelle Hinojosa
Utility Clerk