



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA

WILDLIFE MANAGEMENT ADVISORY COMMISSION REGULAR MEETING

MONDAY, APRIL 18, 2022, 6:00 P.M.

The Wildlife Management Advisory Commission will meet in a regular session on Monday, April 18, 2022, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretive services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

a) Respect and courtesy:

1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
2. Show the Commission the same respect that you would like to be shown.
3. End your speaking at the time allotted below.

b) Speaking:

1. First citizen comment period
 - i. You are required to sign up to speak and you are limited to one 3-minute period.
2. Second citizen comment period
 - i. You are not required to sign up and you are limited to one 2-minute period.
3. State your name and address before your comments begin.
4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. Tex. Gov't Code § 551.042.

5. Business Items

The following items are for discussion, consideration, and action.

a) Approvals

1. Minutes for October 18, 2021, Wildlife Management Advisory Commission Regular Meeting.

b) Discussions/Reports/Updates

1. Wildlife and wildlife incidents within the City of Garden Ridge.
 - i. Police Department and Animal Services.
2. Meeting Updates/Reports.
 - i. Items applicable to the Wildlife Management Advisory Commission discussed at the November, December, January, February, March, and April City Council Meetings.
 - ii. Items applicable to the Wildlife Management Advisory Commission discussed at Parks Committee Monthly Meetings.

3. Wildlife Management Advisory Commissioner Activities and Projects.

- i. Update of Commissioner's activities and projects.
 - ii. Future education/training sessions and Grapevine articles.
4. Wildlife Management Plan, Deer Management Program, and Feral Hog Management.
- i. Discuss and make recommendations related to, if needed.
- c) Future Agenda Items
1. Commissioners input on agenda items.
 2. Reschedule Monday, June 20, 2022, Regular Meeting.
 3. Announce the date, time, and location for next meeting.

6. Citizen Comment Period - limited to 20 minutes total
See "Rules for Citizens' Participation" under Item 4.

7. Executive Session

The Wildlife Management Advisory Commission will recess its open meeting and reconvene in Executive Session:

1. Pursuant to Texas Government Code Section 551.071 – for consultation with the City Attorney to receive legal advice regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code, to include the following matters: To discuss dissolution of Wildlife Management Advisory Commission and impact on Ordinance 196 and related matters.

8. Business Items

The Wildlife Management Advisory Commission will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

9. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized: The Commission may vote or act upon any item within this Agenda.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Kat Balbi, posted this Agenda at 12:00 p.m. on April 12, 2022, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Kat Balbi
Assistant City Secretary



City of Garden Ridge

“A way of life, not just a place to live”

MINUTES WILDLIFE MANAGEMENT ADVISORY COMMISSION REGULAR MEETING MONDAY, OCTOBER 18, 2021, 6:00 P.M.

Commissioners Present:

Chair David Krawczynski
Commissioner Shannon Drichta
Commissioner Dean Lemmers
Commissioner Troy Bippert
Councilmember Lisa Swint, Ex-officio

Commissioners Absent:

Commissioner Dr. Denise Miner-Williams (Voluntary Announced Absence)
Commissioner Paul Sullivan (Unannounced Absence)

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary

1. Call to Order

With a quorum of the Wildlife Management Advisory Commissioners present, Chair Krawczynski called the regular meeting of the Garden Ridge Wildlife Management Advisory Commission to order at 6:00 p.m. on Monday, October 18, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. **Roll Call:** See above.

3. **Pledge of Allegiance:** Chair Krawczynski led the Pledge of Allegiance.

4. **Citizen Comment Period:** No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and action.

a) Approvals

1. Minutes for August 18, 2021, Wildlife Management Advisory Commission Regular Meeting.

Motion: A motion was made by Commissioner Bippert, seconded by Commissioner Drichta, to approve the minutes for August 18, 2021, Wildlife Management Advisory Commission Regular Meeting. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Wildlife and wildlife incidents within the City of Garden Ridge.

i. Police Department and Animal Services.

The Commission discussed the wildlife reports from the Police Department and Animal Services.

2. Meeting Updates/Reports

i. Items applicable to the Wildlife Management Advisory Commission discussed at the September and October City Council Regular Meetings.

Chair Krawczynski updated the Commission on the items applicable to the Wildlife Management Advisory Commission discussed at the September and October City Council Meetings.

ii. Items applicable to the Wildlife Management Advisory Commission discussed at Parks Committee Monthly Meetings.

Commissioner Drichta spoke regarding the Butterfly Meadow at Paul Davis Park.

3. Wildlife Management Advisory Commissioner activities and projects.

i. Update of Commissioner's activities and projects.

The Commission had none at this time.

ii. Future education/training sessions and Grapevine articles.

The Commission had none at this time.

4. Wildlife Management Plan, Deer Management Program, and Feral Hog Management.

i. Discuss status and make recommendations related to, if needed.

The Commission discussed the 2021 Deer Counts from Ben Olsen, Texas Parks and Wildlife Biologist and requested the counts be placed on the City's website. The Commission spoke regarding Feral Hog Management in Georg Ranch.

5. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Receive recommendations and consideration of appointment of Wildlife Management Advisory Commission Chair and Vice-Chair for a one-year term effective October 2021.

The Commission discussed the appointment of Wildlife Management Advisory Commission Chair and Vice-Chair.

Motion: A motion was made by Commissioner Bippert, seconded by Commissioner Lemmers, to appoint Commissioner David Krawczynski as Chair for a one-year term effective October 2021. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Commissioner Lemmers, seconded by Commissioner Bippert, to appoint Commissioner Shannon Drichta as Vice-Chair for a one-year term effective October 2021. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

ii. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.

The Commission had none at this time.

c) Future Agenda Items

1. Commissioners input on agenda items.

The Commission requested to discuss Ordinance No. 196.

2. Reschedule Monday, December 20, 2021, and Monday, February 21, 2022, Regular Meetings.

The Commission agreed by consensus to cancel the December 20, 2021, Regular Meeting.

Motion: A motion was made by Vice-Chair Drichta, seconded by Commissioner Bippert, to reschedule the February 21, 2022, Regular Meeting to February 15, 2022. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

3. Announce the date, time, and location for next meeting.

Chair Krawczynski announced the next Wildlife Management Advisory Commission Regular Meeting will be held on Tuesday, February 15, 2022, at 6:00 p.m. at City Hall.

6. Citizen Comment Period

No one wished to speak.

7. Adjournment

There being no further business, the Monday, October 18, 2021, Wildlife Management Advisory Commission Regular Meeting was adjourned at 6:50 p.m. by Chair Krawczynski.

ATTEST:

David Krawczynski
Chair

Kat Balbi
Assistant City Secretary

GARDEN RIDGE POLICE DEPARTMENT



MEMORANDUM

To: Wildlife Management Commission
City of Garden Ridge

From: Ron Eberhardt
Chief of Police
City of Garden Ridge

Date: 11 April 2022

Copies:

Reference: Monthly Wildlife Statistics / 14 October 2021 to 11 April 2022

Members of the Commission,

Here is the data collected for the preceding weeks regarding the Police Departments involvement with animal related calls. These numbers do not include any cases related to domestic dogs or cats.

14 October 2022 to 11 April 2022

- 2 - Hogs trapped within city and dispatched by officers
- 6 - Dead deer located in yards and removed
- 6 - Deer stuck in fences / set free
- 1 - Loose cow
- 9 - Injured deer / dispatched by officers
- 2 - injured deer / able to walk away
- 3 - Injured deer in roadway or property / UTL



MONTHLY PUBLIC WORKS REPORT

October 2021

Activities for the month

Storm Water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 0 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 0 pounds.
- Continue to make progress mowing drainages and easements.
- Rain fall total : 2 in.

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Mowed 1 time.
Replaced parts in 4 toilets.
Delivered 15 yards of playground mulch to the exercise station area.
Inspected the playgrounds.
- Pocket Parks: Mowed 1 time.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Chiller plant maintenance.
- Community Center: Mowed 2 times.
Pulled weeds out of rock beds.
- Former city complex: Mowed 1 time.
Looked for water infiltration at rental complex.

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

September Dumpster
Schedule

Nov. 6 & 7

Nov. 13 & 14

Nov. 20 & 21

Nov. 27 & 28

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Street/ Sign Maintenance

- Repaired City limit sign on FM 2252
- Right of Ways mowed: 3.
- Street repairs made on Bindseil Lane.
- Made ready parking area for events.

Future Projects or Needs

- Increase office space at the Public Works building.
- More storage space required.

Animal Services Monthly Activities

- 7 deer carcasses were disposed of, which makes for the year 54.
- 2 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 6.
- 2 live traps loaned out this month, 12 traps loaned out year-to-date .
- 331 registered/reregistered animals for the year.
- 0 Nuisance complaints received.
- 0 Animal reported bites.
- Bat found at Sundew Circle tested positive for rabies.

Adoptions

- 0 Dogs; 3 year-to-date.
- 0 Cats; 1 year-to-date.

Returned to owners

- 0 Dogs; 20 year-to-date.4
- 0 Cats; 0 year-to-date.

Transferred to other agencies

- 0 Dogs for month; 3 year-to-date.
- 0 Cats for month; 3 year-to-date.

Currently in City care

- 2 Dogs; 12 Cats

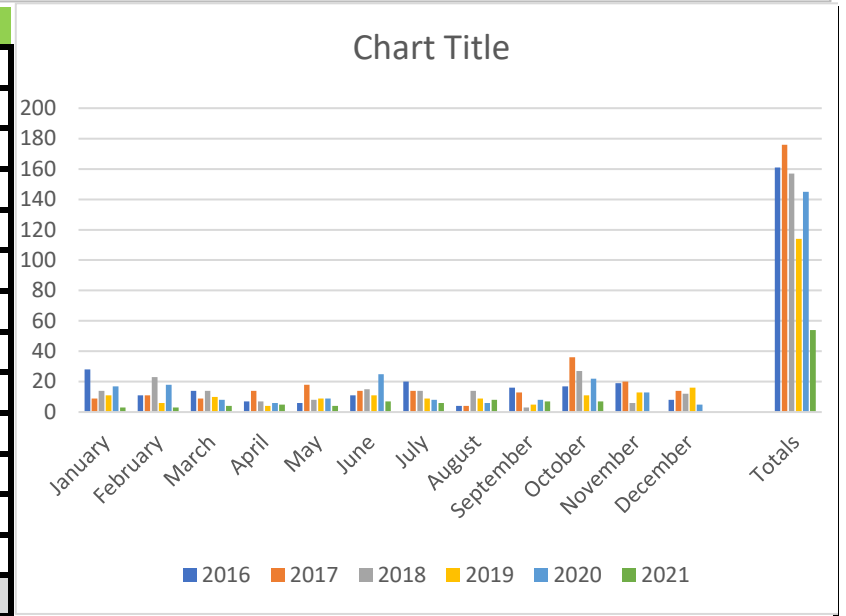


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	3	3	4	5	4	7	6	8	7	7	0	0	54
Raccoons	3	0	5	5	4	3	6	3	3	7	0	0	39
Opossums	3	1	5	5	4	3	2	0	1	7	0	0	31
Skunks	5	6	0	1	1	1	1	3	6	5	0	0	29
Wild hogs	0	0	0	1	0	0	0	2	2	2	0	0	7
Turtles	0	0	0	0	2	0	0	0	0	0	0	0	2
Squirrels	1	1	1	2	5	2	2	2	0	2	0	0	18
Foxes	0	0	0	0	0	1	0	0	4	1	0	0	6
Armadillos	0	0	0	0	0	1	0	2	0	0	0	0	3
Hawks	0	0	0	0	0	0	0	0	0	0	0	0	0
Bats	0	0	0	0	0	0	1	0	0	1	0	0	2
Coyotes	0	0	0	0	0	0	0	0	0	0	0	0	0
Buzzards	1	1	0	0	0	0	0	0	0	0	0	0	2
Ringtails	0	0	0	0	0	0	0	0	0	0	0	0	0
Snakes	0	0	0	1	0	1	2	1	0	0	0	0	5
Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0
Porcupine	0	0	0	0	0	1	0	0	1	0	0	0	2
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Total	17	12	15	20	20	20	20	21	24	32			201

Deer Carcass Removal Totals for 2016 - 2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	3
March	14	9	14	10	8	4
April	7	14	7	4	6	5
May	6	18	8	9	9	4
June	11	14	15	11	25	7
July	20	14	14	9	8	6
August	4	4	14	9	6	8
September	16	13	3	5	8	7
October	17	36	27	11	22	7
November	19	20	6	13	13	
December	8	14	12	16	5	
Totals	161	176	157	114	145	54





MONTHLY PUBLIC WORKS REPORT

November 2021

Activities for the month

Storm Water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 0 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 75 pounds.
- Rain fall total : .5 in.
- Cross training for outfall inspections.
- Drainage mowed: 1.

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Removed cut tree limbs.
Inspected the playgrounds.
- Pocket Parks: Mowed 1 time.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Air handler repair for the A/C system.
Added more offices for the emergency generator load.
- Public Works offices: office remodeling.
- Community Center: Mowed 2 times.
Set up for tree lighting event.
Replaced an electrical outlet.
- Former city complex: Mowed 1 time.

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Street/ Sign Maintenance

- Signs Replaced: 1.

Future Projects or Needs

- Increase office space at the Public Works building.
- More storage space required.

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

Tree lighting Event
December 3rd

January Dumpster
Schedule

Jan. 1st. & 2nd.

Jan. 8th. & 9th.

Jan. 15th & 16th.

Jan. 22nd & 23rd.

Animal Services Monthly Activities

- 19 deer carcasses were disposed of, which makes for the year 73.
- 0 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 6.
- 3 live traps loaned out this month, 18 traps loaned out year-to-date .
- 331 registered/reregistered animals for the year.
- 0 Nuisance complaints received.
- 0 Animal reported bites.

Adoptions

- 0 Dog; 3 year-to-date.
- 0 Cats; 1 year-to-date.

Returned to owners

- 1 Dogs; 21 year-to-date.
- 0 Cats; 0 year-to-date.

Transferred to other agencies

- 0 Dogs for month; 3 year-to-date.
- 0 Cats for month; 3 year-to-date.

Currently in City care

- 3 Dogs; 14 Cats:

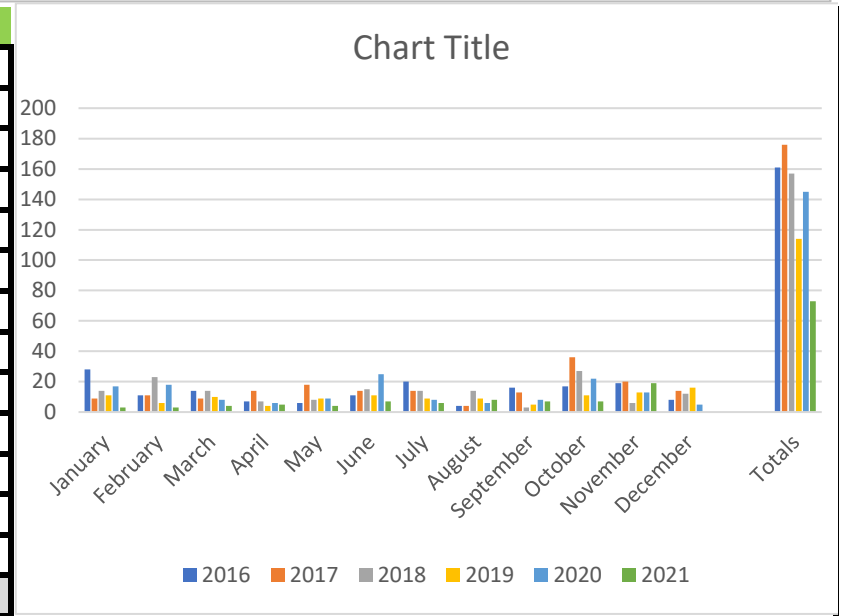


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	3	3	4	5	4	7	6	8	7	7	19	0	73
Raccoons	3	0	5	5	4	3	6	3	3	7	6	0	45
Opossums	3	1	5	5	4	3	2	0	1	7	3	0	34
Skunks	5	6	0	1	1	1	1	3	6	5	2	0	31
Wild hogs	0	0	0	1	0	0	0	2	2	2	1	0	8
Turtles	0	0	0	0	2	0	0	0	0	0	0	0	2
Squirrels	1	1	1	2	5	2	2	2	0	2	2	0	20
Foxes	0	0	0	0	0	1	0	0	4	1	2	0	8
Armadillos	0	0	0	0	0	1	0	2	0	0	0	0	3
Hawks	0	0	0	0	0	0	0	0	0	0	0	0	0
Bats	0	0	0	0	0	0	1	0	0	1	0	0	2
Coyotes	0	0	0	0	0	0	0	0	0	0	0	0	0
Buzzards	1	1	0	0	0	0	0	0	0	0	0	0	2
Ringtails	0	0	0	0	0	0	0	0	0	0	0	0	0
Snakes	0	0	0	1	0	1	2	1	0	0	0	0	5
Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0
Porcupine	0	0	0	0	0	1	0	0	1	0	0	0	2
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Total	17	12	15	20	20	20	20	21	24	32	35		236

Deer Carcass Removal Totals for 2016 - 2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	3
March	14	9	14	10	8	4
April	7	14	7	4	6	5
May	6	18	8	9	9	4
June	11	14	15	11	25	7
July	20	14	14	9	8	6
August	4	4	14	9	6	8
September	16	13	3	5	8	7
October	17	36	27	11	22	7
November	19	20	6	13	13	19
December	8	14	12	16	5	
Totals	161	176	157	114	145	73





MONTHLY PUBLIC WORKS REPORT

December, 2021

Activities for the month

Storm Water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 1 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 100 pounds.
- Rain fall total : .1 in.
- Drainage mowed: 2.

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Inspected the playgrounds.
Winterizing pipes.
- Pocket Parks: Mowed 1 time.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Air handler repair for the A/C system.
Rented a 250 gallon diesel tank for extra fuel for the generator.
Winterize pipes.
- Public Works offices: Consult electrician about installing a generator for the shop.
Rented a 1000 fuel tank for emergency use to run vehicles and equipment.
- Community Center: Mowed 1 time.
Set up for tree lighting event.
Tree lighting event.
Pumped out the aerobic system tank.
Repaired the floats in the aerobic system.
Winterized pipes.
- Former city complex: Mowed 1 time.
Winterized pipes.

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Street/ Sign Maintenance

- Signs Replaced: 2.
- Road repairs: Old Nacogdoches Road.

Future Projects or Needs

- Increase office space at the Public Works building.
- More storage space required.

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

January Dumpster
Schedule

Jan. 8th. & 9th.

Jan. 15th. & 16th.

Jan. 22nd & 23rd.

Jan. 29th & 30th

Animal Services Monthly Activities

- 9 deer carcasses were disposed of, which makes for the year 82.
- 0 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 6.
- 5 live traps loaned out this month, 23 traps loaned out year-to-date .
- 338 registered/reregistered animals for the year.
- 0 Nuisance complaints received.
- 0 Animal reported bites.

Adoptions

- 0 Dog; 3 year-to-date.
- 0 Cats; 1 year-to-date.

Returned to owners

- 0 Dogs; 21 year-to-date.
- 0 Cats; 0 year-to-date.

Transferred to other agencies

- 0 Dogs for month; 3 year-to-date.
- 0 Cats for month; 3 year-to-date.

Currently in City care

- 3 Dogs; 14 Cats:

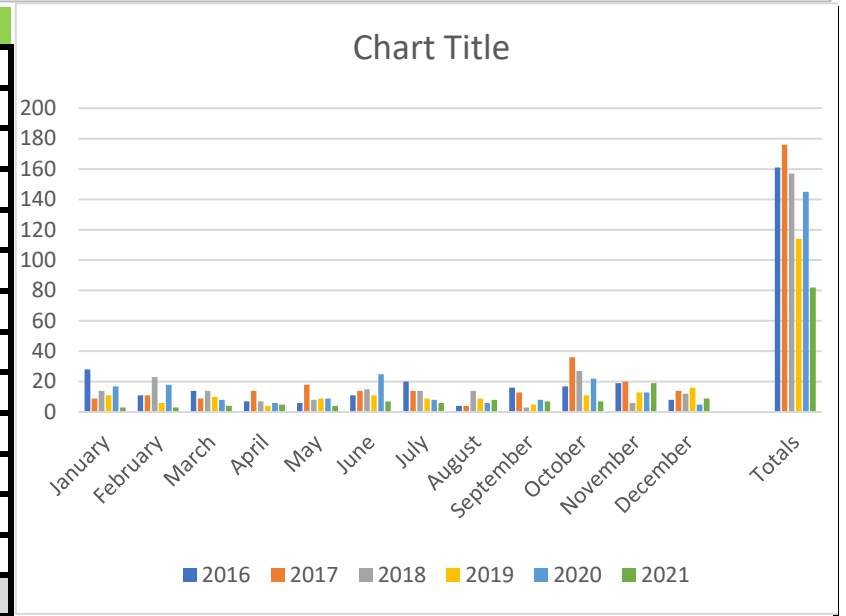


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	3	3	4	5	4	7	6	8	7	7	19	9	82
Raccoons	3	0	5	5	4	3	6	3	3	7	6	2	47
Opossums	3	1	5	5	4	3	2	0	1	7	3	7	41
Skunks	5	6	0	1	1	1	1	3	6	5	2	2	33
Wild hogs	0	0	0	1	0	0	0	2	2	2	1	2	10
Turtles	0	0	0	0	2	0	0	0	0	0	0	0	2
Squirrels	1	1	1	2	5	2	2	2	0	2	2	0	20
Foxes	0	0	0	0	0	1	0	0	4	1	2	0	8
Armadillos	0	0	0	0	0	1	0	2	0	0	0	0	3
Hawks	0	0	0	0	0	0	0	0	0	0	0	0	0
Bats	0	0	0	0	0	0	1	0	0	1	0	0	2
Coyotes	0	0	0	0	0	0	0	0	0	0	0	0	0
Buzzards	1	1	0	0	0	0	0	0	0	0	0	0	2
Ringtails	0	0	0	0	0	0	0	0	0	0	0	0	0
Snakes	0	0	0	1	0	1	2	1	0	0	0	0	5
Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0
Porcupine	0	0	0	0	0	1	0	0	1	0	0	0	2
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Total	17	12	15	20	20	20	20	21	24	32	35	22	258

Deer Carcass Removal Totals for 2016 - 2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	3
March	14	9	14	10	8	4
April	7	14	7	4	6	5
May	6	18	8	9	9	4
June	11	14	15	11	25	7
July	20	14	14	9	8	6
August	4	4	14	9	6	8
September	16	13	3	5	8	7
October	17	36	27	11	22	7
November	19	20	6	13	13	19
December	8	14	12	16	5	9
Totals	161	176	157	114	145	82





MONTHLY PUBLIC WORKS REPORT

January 2022

Activities for the month

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Ferguson

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

March Dumpster
Schedule

Mar. 5th. & 6th.

Mar. 12th. & 13th.

Mar. 19th & 20th.

Mar. 26th & 27th

Storm Water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 77.5 lbs.
- Rain fall total : 0.83 in.
- Drainage mowed: 0.

Street Maintenance

- 5 Street signs repaired or replaced.
- Set up one temporary stop sign on FM 2252 until Txdot can repair it.

Parks Maintenance

- Paul Davis Park: Repair leaking hose bib Paul Davis Park.
- Pocket Parks: Empty trash cans.

City Facility/Property Maintenance

- City Hall: Stage salt/sand mix for ice conditions, put up all Christmas lights and decorations.
- Public Works offices: Move into new office area and set up new computer, clean up and Reorganize shop office area, paint office walls.
- Community Center: Clean and disinfect, put up all Christmas lights and decorations
Clean rubber wall molding.
- Former city complex: Repair leaking ball valve on well

Oak Wilt

No new reported cases.

Reports Submitted

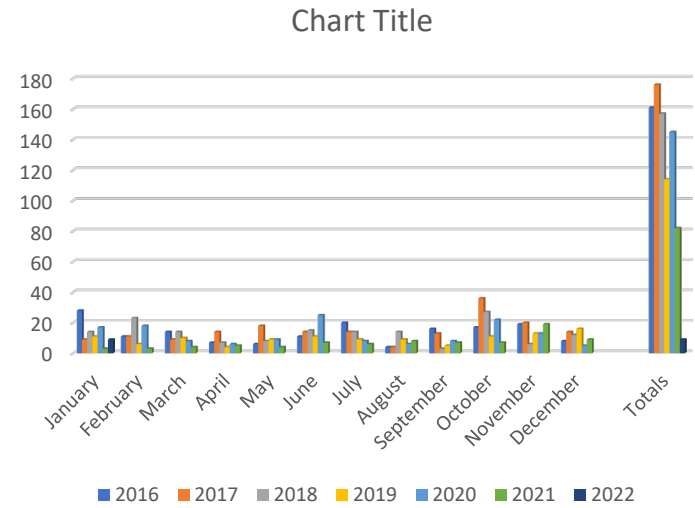
Wildlife Management Advisory Commission Report.

Future Projects or Needs

- More storage space required.
- Covered equipment storage.

Deer Carcass Removal Totals for 2016-2022

	2016	2017	2018	2019	2020	2021	2022
January	28	9	14	11	17	3	9
February	11	11	23	6	18	3	
March	14	9	14	10	8	4	
April	7	14	7	4	6	5	
May	6	18	8	9	9	4	
June	11	14	15	11	25	7	
July	20	14	14	9	8	6	
August	4	4	14	9	6	8	
September	16	13	3	5	8	7	
October	17	36	27	11	22	7	
November	19	20	6	13	13	19	
December	8	14	12	16	5	9	
Totals	161	176	157	114	145	82	9





MONTHLY PUBLIC WORKS REPORT

February, 2022

Activities for the month

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 700 lbs. Families of Garden Ridge.
- Rain fall total : 1.69 in.
- Drainage mowed: 0.

Street Maintenance

- 10 Street signs repaired or replaced.
- Crack seal on Bluebell Dr.

Parks Maintenance

- Paul Davis Park: Repair cracked hose bib Park Lane Park.
- Pocket Parks: Replaced damage sign at Regency Park.

City Facility/Property Maintenance

- City Hall: Rebuild water supply to chiller plant after freeze damage.
- Ice Storm Cleanup: Maned dumpsters 10 AM to 3 PM on 2/9, 10, 11 and 8 to 5 2/12 & 2/13.
- Community Center: New wireless mic system was ordered.
Aux heater was rented and direct wired for train show and voting,
3 of the 4 a/c elements burned up and are on order.
- Former city complex: Clean out gutters and replaced the water heater.

Oak Wilt

- No new reported cases.

Reports Submitted

- Wildlife Management Advisory Commission Report.

Future Projects or Needs

- More storage space required.
- Covered equipment storage.

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

March Dumpster
Schedule

Mar. 5th. & 6th.

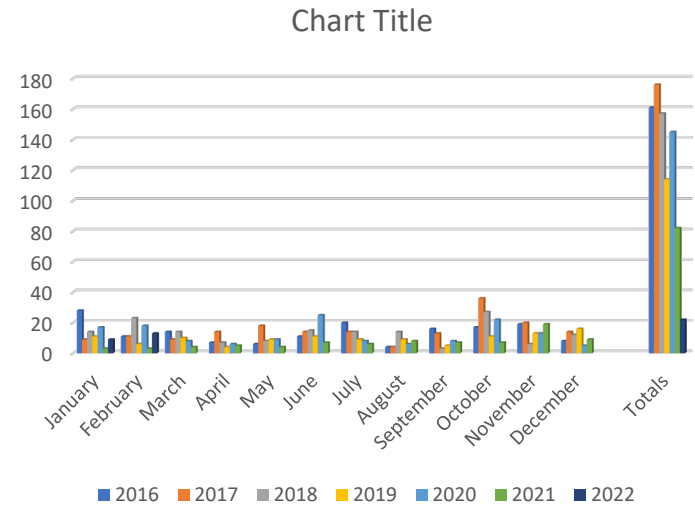
Mar. 12th. & 13th.

Mar. 19th & 20th.

Mar. 26th & 27th

Deer Carcass Removal Totals for 2016-2022

	2016	2017	2018	2019	2020	2021	2022
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November	19	20	6	13	13	19	
December	8	14	12	16	5	9	
Totals	161	176	157	114	145	82	22





MONTHLY PUBLIC WORKS REPORT

March, 2022

Activities for the month

Public Works Tasks Completed: 337

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

May Dumpster
Schedule

May 7th. & 8th.

May 14th. & 15th.

May 21th & 22th.

May 28th & 29th

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 118 lbs.
- Rain fall total : .93 in.

Street Maintenance

- Cut down dead tree on Schoenthal Rd.
- Filled 6 pot holes.
- Crack seal on Blazing Star Trail, Bluebell Dr., and Grasscreek.
- Replaced 20 street signs.

Parks Maintenance

- Paul Davis Park: Dragging ballfield with maintainer every week.
Removed 6 trailer loads of damaged tree limbs from storms.
Remove damaged flag poll and mark for new instillation,

City Facility/Property Maintenance

- City Hall: Crack seal parking lot.
- Bulk Dumpsters: Had new signs made for weekend bulk dumpsters.
- Community Center: New wireless mic system was installed.
Had both ovens checked out by a professional, both in working order.
- Former city complex: Cut down three oak trees that were damaging the foundation.
The wood was donated to the Lion's Club.

Oak Wilt

- No new reported cases.

Reports Submitted

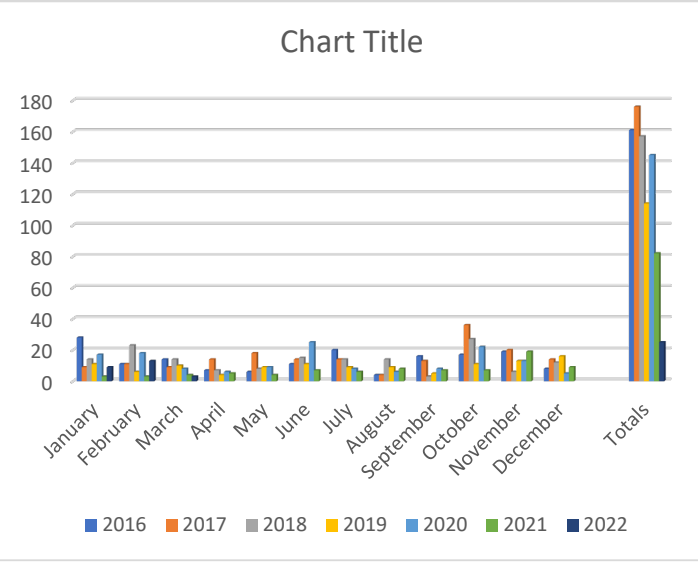
- Wildlife Management Advisory Commission Report.

Future Projects or Needs

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November	19	20	6	13	13	19	
December	8	14	12	16	5	9	
Totals	161	176	157	114	145	82	25



ORDINANCE NO. 210-042022

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ADOPTING BOARD AND COMMISSION POLICIES AND PROCEDURES; PROVIDING A CUMULATIVE AND SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, City Council and Commissions represent the City of Garden Ridge and should strive to present transparent, professional, efficient, and consistent meetings; and

WHEREAS, there are numerous City Commissions created to assist in the governance of the City of Garden Ridge, each independent of one another, created at different times with different procedures of operation; and

WHEREAS, the City Council has determined that a policy is needed to establish uniform standards and operating procedures for Boards and Commissions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. QUALIFICATIONS/TERMS OF OFFICE.

Candidates seeking appointment to a City Board or Commission must meet the following qualifications:

1. Be a registered voter in Garden Ridge, Comal County, Texas.
2. Reside in the City for at least six (6) months prior to appointment date.
3. Not have been convicted of a felony for which he or she has not been pardoned or acquitted.
4. Not have been found mentally incompetent by a final judgment of a court.

If a Commissioner becomes ineligible as stipulated above, the position is considered vacant and an update is provided to City Council.

Commission appointments are made by City Council for a term of two (2) years with overlapping terms to create staggered terms of office. The staggered terms in effect at the time of the adoption of this policy will remain in effect. When a new Board or Commission is created, each place will be assigned a number. For the purpose of establishing staggered terms of office, the odd numbered positions will initially serve a term of one (1) year and the even numbered positions will serve a term of two (2) years. Thereafter, all terms will be two (2) year terms.

A Chair and Vice-Chair will be appointed by each Commission on an annual basis for a maximum of four (4) consecutive years. The Chair and Vice-Chair may remain on the Commission as regular members after completing terms as Chair and Vice-Chair. A Chair may be reappointed as Chair after remaining out of that position for one (1) year, and a Vice-Chair may be reappointed as Vice-Chair after remaining out of that position for one (1) year.

SECTION 3. VACANCIES.

It is the intent of the City Council that collectively members to each Commission shall, by diversity of their individual occupations and experience, be broadly representative of the City. The City Council may establish specific qualifications and amend such qualifications as needed to meet the objective of each Board or Commission.

When a vacancy occurs, the City will seek qualified candidates from the public via all reasonable means after such vacancy has been advertised. All applicants will be reviewed by City Staff to validate qualifications and eligibility then qualified applicants will be interviewed during a public Commission meeting for which there is a vacancy.

After qualified applicants have been interviewed by the Commission during a public Commission meeting, the Commission will make a recommendation for appointment based on the majority vote of the Commission. The Commission's recommendation for appointment will be forwarded to City Council for consideration and a final determination.

SECTION 4. PREPARATION AND PROCEDURES.

a) Attendance

Regular attendance is vital in order to conduct meetings in accordance with the Texas Open Meetings Act; therefore, Commissioners are expected to limit the number of absences and make every effort to notify the City Secretary and the Commission Chair as soon as possible of any absences. The Commission may make a recommendation, by a majority vote of the Commission, to have a Commissioner terminated for cause due to excessive absences that hinder the Commission's ability to conduct meetings or make informed recommendations.

b) Preparation

All Commissioners will be prepared for each meeting with the ability to spontaneously run any meeting should the need arise in the absence of the Chair and Vice-Chair. Preparation should include:

1. Thoroughly reviewing the agenda packet and any other pertinent material before the meeting.
2. Knowing the responsibilities of the Commission as well as the limitations of Commissioners' individual authority. Commissioners are members of an advisory body, which requires informed recommendations to City Council.
3. Being familiar with the Texas Open Meetings Act (TOMA), and be cautious with electronic communication regarding any issue, notably the risk of "walking quorums" that can occur unintentionally.
4. Maintaining familiarity with Robert's Rules of Order and the Commission's annual calendar reflecting the regular meeting dates of City Council and Commission meetings.

c) Procedures and Decorum

City Council is dependent on each Commission to make recommendations to the City Council. It is through not only the City Council meetings but through input from Commission meetings that City Council can receive citizen input.

Robert's Rules of Order will be followed in all cases where applicable to ensure the Chair as leader can conduct an efficient procedural meeting. However, strict adherence to the rules is not necessary for the orderly conduct of meetings. When a joint City Council/City Commission meeting is held, the Mayor will chair the meeting.

d) Agendas

In accordance with the Texas Open Meetings Act (TOMA), items not on the agenda cannot be discussed at that meeting. Items will be placed on the agenda by the Chair and the City Administrator adhering to established deadlines. The deadline for submission of an agenda item is fourteen (14) days prior to the meeting. Items may be placed on the agenda through unanimous consent or majority vote during a Commission meeting or outside of a public meeting, paying particular attention to adhering to the Texas Open Meetings Act, by:

1. The Chair;
2. The Chair and one (1) Commissioner. The Chair may consider nominations to the agenda from an individual Commissioner; or
3. Two (2) Commissioners. Both Commissioners must contact the City Administrator prior to the established deadline to nominate an agenda item. The Chair may not remove an item placed on an agenda by prior direction of the Commission.

Commission packets will be sent electronically to Commissioners prior to the meeting. Commissioners are expected to review the packet documents and notify the City Secretary of any corrections or amendments by established deadlines.

e) Chair/Vice-Chair

When the Chair is absent, the Vice-Chair will assume the duties of the Chair. In the absence of both the Chair and Vice Chair, assuming there remains a quorum, a temporary Chair will be selected from the remaining Commissioners for the meeting. The Chair is responsible for:

1. Beginning meetings on time and allowing agenda items to be appropriately considered.
2. Maintaining procedure and decorum while ensuring that fair, impartial review and respect for all Commissioners, Staff, and the public is maintained.
3. Ensuring all comments are electronically recorded for the record by having all participants speak into a microphone.
4. Ensuring that the use of other electronic devices is limited to pertinent, urgent, or emergency use only.
5. Remaining a non-voting member unless voting in the case of a tie.
6. Reporting Commission recommendations and updates to City Council. If the Chair is unavailable to appear before City Council, the Chair must ensure the Vice-Chair or an available representative from the Commission appears before City Council. Absent an available representative, the Chair will deliver a written summary of the recommendations and updates to the City Secretary prior to the City Council meeting.

f) Ex-Officio

A City Council member will serve as an Ex-Officio Member of each Commission except the Planning and Zoning Commission. Ex-Officio Members are non-voting advisory positions.

g) Dress Code

The dress code for all scheduled Commission meetings will be “business casual”, except when an offsite meeting necessitates other appropriate attire as directed by the Chair.

h) Social Media

Commissioners should be judicious in their use of social media. Commissioners, in their official capacity representing the City, will not respond, comment, or post opinions, views, or information on social media that relates to any matter the Commission is considering, discussing, or recommending to City Council.

i) Training and Education

Within two (2) months of appointment, Commissioners must complete Texas Open Meetings Act Training and Texas Public Information Act Training as provided by The Office of the Attorney General of Texas.

The City Administrator, with input from the Commission Chair, will advise Commissioners of any additional training opportunities, and will facilitate Commissioners' registration and attendance. Due to specific legal requirements associated with participation on the Planning and Zoning Commission, Commissioners will attend training related to Planning and Zoning as deemed appropriate by the City Administrator. The Commissioners will be entitled to reimbursement for reasonable costs of attending approved training opportunities.

Commissioners are encouraged to attend at least two (2) regular City Council meetings during each calendar year, and to also view monthly City Council meetings online.

j) Dissolution

The City Council will periodically review boards/commissions for continued operations. If the City Council determines that a commission has completed its charge, the City Council may dissolve the commission. City Council will issue notice of dissolution to the chair of the board/commission, and the notice will provide for a reasonable wind down period. During this period the board/commission will work with City Staff to ensure the completion of board/commission business including completion of meeting minutes, proper archival of commission records with the City Secretary, and submission of a close out report to City Council.

Commission members will have the opportunity to apply for vacancies on another commission. Additionally, commission members may have the opportunity to participate in a technical committee if the City Council determines it has an issue that requires subject matter expertise. Technical committees created by City Council will be tasked with a specific purpose and shall operate for a specific time period. A technical committee will automatically dissolve upon completion of its charge, or the time prescribed by the City Council, without any further action by the City Council.

k) At-Will Appointments

The appointment provisions contained within this Ordinance are not contractual in nature. Appointments made by the City Council are "at-will", meaning that appointments may be terminated at any time, with or without notice, for any reason or no reason, by either a majority vote of the City Council or the appointed member. No verbal statements or promises made by anyone at the time of appointment or thereafter, contrary to this Ordinance, are binding on the City in any manner.

SECTION 5. INTERPRETATION OF RULES.

The City of Garden Ridge City Council adopts the aforementioned as its policy for the operating procedures and the appointment of citizens to City Boards and Commissions. In the event of any dispute related to the interpretation or application of the policy established herein, the City Council will hear and make such determinations as needed.

SECTION 6. CUMULATIVE AND SAVINGS.

This Ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 7. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality will not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrases, clause, sentence, paragraph, or section.

SECTION 8. EFFECTIVE DATE.

This ordinance shall become effective immediately upon its passage and approval.

PASSED AND APPROVED ON this 6th day of April, 2022.

ATTEST:

Robb Erickson
Mayor

Marisa Spencer
City Secretary

Future Agenda Items

Wildlife Management Advisory Commission

Next Regular Meeting

- | | | |
|-------------------------------|-------|---|
| 14 days before Meeting | (N/A) | Commission and Staff items are due |
| 11 days before Meeting | (N/A) | City Administrator and Chair review agenda.
City Attorney is sent the agenda for approval. |
| 7 days before Meeting | (N/A) | Post Agenda and Commission will receive packet |
| 4 days before Meeting | (N/A) | Post Agenda Packet to City Website |
| 3 days before Meeting | (N/A) | (72 hours) – Local Govt. Code requirement for posting |

- City Council = Red
- Quarry Commission = Purple
- Planning & Zoning = Green
- Water Commission = Blue
- Wildlife Management Advisory Commission = Brown
- Municipal Court = Gray
- City Holiday = Orange
- City Event = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat

Approvals/Discussions/Reports

1. Minutes
2. Wildlife Management Plan / Police & Animal Services Wildlife Report / Ordinance 210
3. Future Agenda Items: Commissioner Input / Set next meeting

PENDING FUTURE AGENDA ITEMS

- Update on research performed on non-drug birth control studies (TBD)
- Cost and provider for autopsy of a deer showing signs of Bottleneck (Krawczynski)
- Discussion on catching rainwater and Renaming Butterfly Meadow in Paul Davis Park (Drichta)