



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, JANUARY 5, 2022, 6:00 P.M.

Councilmembers Present:

Mayor Robb Erickson
Councilmember John McCaw
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

Mayor Pro-Tem Lisa Swint

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary/Communications Specialist
Karen Ford, Finance/HR Director
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney

City Commissioners Present:

Karen Diaz, Chair, Planning and Zoning Commission
Kerim Jacaman, Vice-Chair, Planning and Zoning Commission
Dr. Jim Miller, Planning and Zoning Commissioner
Roy Leatherberry, Planning and Zoning Commissioner
Jim Mueller, Chair, Water Commission

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, January 5, 2022, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Thank you note from The Burchards to the Library.

City Administrator Nancy Cain stated a thank you note was received from The Burchards to the Library for growing their love for reading.

b) Thank you note from Hunt and Megan to Assistant Librarian Wendy Bippert.

City Administrator Nancy Cain stated a thank you note was received from Hunt and Megan to Assistant Librarian Wendy Bippert for providing great learning opportunities.

c) Thank you note from Mr. Armstrong to Public Facilities Reps. Ryan Fergason/Stamley Georg.

City Administrator Nancy Cain stated a thank you note was received from Mr. Armstrong to Public Facilities Representatives Ryan Fergason and Stamley Georg for their assistance with animals on their property.

d) Recognition of Employee Service Years with the City of Garden Ridge.

City Administrator Nancy Cain recognized employees with January anniversary dates for their hard work, dedication, and tenure with the City. This recognition included: Jack Drawdy-1 year of service.

e) Presentation of July 4th Flag to General Charles “Chuck” Elia.

Mayor Erickson, along with City Council, presented the July 4th Flag to General Charles “Chuck” Elia and thanked Dick Holloway for the handmade flag box.

General Chuck Elia thanked Mayor Erickson and City Council and shared his experiences while living in the City of Garden Ridge.

5. Citizen Comment Period: No one signed up to speak.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS’ PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the December 1, 2021, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management’s Discussion and Analysis of Results of Operations – November 30, 2021.**
- c) Ordinance No. 54-012022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions; statement of organization; establishing a Water Commission; general policies; regulations and rules; rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date.**
- d) Resolution No. 487-012022 A Resolution of the City Council of the City of Garden Ridge, Texas, in compliance with annual review and adoption of the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Texas Government Code Chapter 2256, the Public Funds Investment Act, as amended.**

Councilmember Valdez requested to pull item c) from the Consent Agenda for further discussion and clarification.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember McCaw, to approve Consent Agenda items a), b), and d). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

Councilmember Valdez clarified a discrepancy on an earlier version of the rate table that City Council received and reviewed the base rates on the updated rate table.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Bower, to approve Consent Agenda item c). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain provided City Council with an update regarding the State Infrastructure Bank Loan and announced Finance/HR Director Karen Ford submitted her letter of retirement effective April 1st. City Administrator Nancy Cain and City Council thanked Finance/HR Director Karen Ford for her hard work and congratulated her on her retirement.

Mayor Erickson announced that in an abundance of caution due to the recent increase in COVID-19 cases, the January First Friday has been cancelled.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Karen Ford provided City Council with an update regarding the annual audit.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Librarian Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

8. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the Trihydro Engineering Report and spoke regarding the FM 2252 TxDOT Project, FM 2252 Wastewater Project, and Land Development Projects.

9. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Receive recommendation regarding Master Development Plan for WMMT Ventures Phase 1 project, located on a 14.0836 acre tract on the south side of FM 2252 at the intersection of Arrowood Place in Garden Ridge, Texas.

Chair Diaz spoke regarding the Master Development Plan and stated the Commission recommends approval of the Master Development Plan for WMMT Ventures Phase 1 project.

1.1. Take action on recommendation.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Arvidson, to approve the Planning and Zoning Commission's recommendation and approve the Master Development Plan for WMMT Ventures Phase 1 project located on a 14.0836 acre tract on the south side of FM 2252 at the intersection of Arrowood Place in Garden Ridge, Texas, under the provisions currently in effect in Ordinance No. 13-122018. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Diaz provided City Council with an update on topics discussed at the Commission's meeting.

b) Quarry Commission:

Mayor Erickson stated the Commission did not meet in December and there is nothing to report at this time.

c) Water Commission:

Mayor Erickson stated the Commission did not meet in December and there is nothing to report at this time.

d) Wildlife Management Advisory Commission:

Mayor Erickson stated the Commission did not meet in December and there is nothing to report at this time.

e) Parks Committee:

City Administrator Nancy Cain provided City Council with an update on the Parks Committee's projects.

f) *Volunteer Garden Ridge!*

City Administrator Nancy Cain stated *Volunteer Garden Ridge!* reported 415.50 hours for December.

10. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) Reschedule July City Council Regular Meeting.

Mayor Erickson spoke regarding rescheduling the July City Council Regular Meeting due to the events planned for the July 4th Celebration in conjunction with the 50th Anniversary Celebration.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to observe July 5th as a City Holiday and reschedule the July City Council Regular Meeting to Wednesday, July 13, 2022. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Update on Preparations for Possible Disasters/Emergencies.

Mayor Erickson provided City Council with an update on preparations for possible disasters/emergencies.

11. Updates

a) City Council Projects.

1. City of Garden Ridge 50th Anniversary (Erickson and Bower).

Mayor Erickson and Councilmember Bower provided updates regarding the City of Garden Ridge 50th Anniversary.

2. Bulk Dumpsters/Brush along FM 3009 (Valdez).

Councilmember Valdez spoke regarding brush scattered along FM 3009 during bulk dumpster weekends.

3. Commissioner Responsibilities and Expectations (Valdez).

Councilmember Valdez thanked all volunteers who serve the City of Garden Ridge and spoke regarding commissioner responsibilities and expectations.

12. Discussion of Future Agenda Items: None at this time.

13. Citizen Comment Period: No one wished to speak.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program, County/City Officials Luncheon, and Northeast Partnership. Councilmember McCaw spoke regarding Comal ISD Events. Councilmember Arvidson spoke regarding Eagle Scouts.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and legal advice on same: wastewater utility easement acquisition and property acquisition for city building project and related matters.**

2. A matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 regarding possible computer/data breach (Mayor's Access & PC) and related investigation.

Mayor Erickson announced the Executive Session is cancelled due to the lack of additional updates at this time.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action taken.

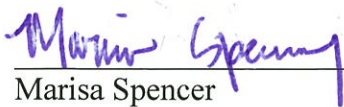
17. Adjournment

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Valdez, to adjourn. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, January 5, 2022, City Council regular meeting was adjourned at 7:10 p.m. by Mayor Erickson.



Robb Erickson
Mayor

ATTEST



Marisa Spencer
City Secretary