



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, OCTOBER 26, 2021, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Joseph Haltaman
Commissioner Dr. Richard Carmichael
Commissioner Brenda Reynolds

Commissioners Absent:

Mayor Robb Erickson, Ex-Officio, Voluntary Announced Absence
Commissioner Don Stone, Voluntary Announced Absence

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary/Communications Specialist
Karen Ford, Finance/Human Resources
Michelle Hinojosa, Utility Clerk
Steven Steinmetz, Public Works Director
Jesse Valdez, City Councilmember

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, October 26, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for September 28, 2021, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Reynolds, to approve the minutes for the September 28, 2021, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the Commission.

2. Items applicable to the Water Commission discussed at the October City Council Meeting.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the October City Council Meeting.

c) Recommendations

1. Request for water leak adjustment for 21926 Park View Dr. for the billing period of March 23, 2021 – April 23, 2021.

i. Review and make recommendation regarding the request.

The Commission reviewed the leak adjustment for 21926 Park View Dr. Steven Steinmetz, Public Works Director, answered questions from the Commission.

Motion: A motion was made by Commissioner Dr. Carmichael, seconded by Commissioner Reynolds, to recommend to City Council the approval of a leak adjustment credit of \$892.84 for 21926 Park View Dr. for the billing period of March 23, 2021 – April 23, 2021. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Water Commission activities and projects.

i. Discuss and make possible recommendations for Water Rate Structure.

Vice-Chair Harshbarger reviewed a presentation regarding the Water Rate Structure and answered questions from Commissioners.

Motion: A motion was made by Commissioner Dr. Carmichael, seconded by Commissioner Reynolds, to recommend to City Council the Water Rate Structure be increased to rates classified as rate option “Case C”, a \$2.50 increase to the base rate and a restructuring of the tiers by dropping each tier by 5,000 gallons, with tier 1 being 1 – 10,000. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

ii. Update of Commissioner’s activities and projects list and receive update from Commissioners.

The Commissioners updated the Commission on their activities and projects.

iii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

Chair Mueller requested Vice-Chair Harshbarger present the Water Rate Structure for City Council.

3. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

The Commission had none at this time.

d) Future Agenda Items

1. Commissioners input on agenda items.

Commissioner Dr. Carmichael requested to discuss the Water Rate Structure for commercial properties.

2. Reschedule Tuesday, November 23, 2021 and Tuesday, December 28, 2021, Regular Meetings.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Dr. Carmichael, to reschedule the upcoming regular meetings to Tuesday, November 16, 2021, and Tuesday, December 21, 2021. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

3. Announce the date, time, and location for next meeting.

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, November 16, 2021, at 6:00 p.m. at City Hall in the City Council Chambers.

6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Reynolds, seconded by Commissioner Haltaman, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, October 26, 2021, Water Commission Regular Meeting was adjourned at 8:00 p.m. by Chair Mueller.

ATTEST:


Michelle Hinojosa
Utility Clerk


James Mueller
Chair