



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, OCTOBER 6, 2021, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, October 6, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Proclamations

- a) Hill Country Night Sky Month
- b) Domestic Violence Awareness Month

5. Presentations

- a) Comal Independent School District (CISD) – Superintendent Andrew Kim
- b) Texas Department of Transportation (TxDOT) – Area Engineer Will Lockett

6. City/Employee Recognitions/Employee Introductions

- a) Thank you note from Naomi Johnson to Utility Clerk Michelle Hinojosa and Assistant City Secretary/Public Relations Kat Balbi.
- b) Thank you note from Communities In Schools of South Central Texas to the City of Garden Ridge.
- c) Thank you card from Tracey Blackwell to Officer Pelata.
- d) Thank you note from Kay Bower to Public Facilities Technician Stanley Georg and Volunteer Linda Potts.
- e) Recognition of Employee Service Years with the City of Garden Ridge.

7. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

8. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the September 1, 2021, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – August 31, 2021.
- c) Resolution No. 480-102021 A Resolution of the City Council of the City of Garden Ridge, Texas, designating the New Braunfels Herald Zeitung as the official newspaper of the City of Garden Ridge.
- d) Resolution No. 481-102021 A Resolution of the City Council of the City of Garden Ridge, Texas, nominating a candidate for the Comal Appraisal District Board of Directors Election.

9. Staff Reports

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

10. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

11. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.

- c) Water Commission:
 - 1. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission:
 - 1. Receive monthly activity update as applicable.
- e) Parks Committee:
 - 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

12. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Resolution No. 482-102021 A Resolution of the City Council of the City of Garden Ridge, Texas, designating the City of Garden Ridge as a “Purple Heart City”.
- b) Resolution No. 483-102021 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing the execution of a loan agreement from the State Infrastructure Bank; authorizing the City Administrator to act on behalf of the City of Garden Ridge in all matters relating to the loan agreement.
- c) City of Garden Ridge Salary Uniformity for the positions of Finance/HR, Public Works Director, and Librarian.
- d) Update on 2021 Property Tax Statements.

13. Updates

- a) City Council Projects.
 - 1. City of Garden Ridge 50th Anniversary (Bower).
 - 2. Pet Registrations at National Night Out (Bower).

14. Discussion of Future Agenda Items

15. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 7.

16. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

- Alamo Area Metropolitan Planning Organization
- Boy Scouts and/or Girl Scouts
- City of Garden Ridge sponsored events and outreach efforts
- Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
- Counties (Bexar/Comal/Guadalupe)
- Families of Garden Ridge
- Garden Ridge Lions Club and Garden Ridge Women’s Club
- Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
- Greater Bexar County Council of Cities
- Northeast Partnership

17. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.
 1. To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and legal advice on same: wastewater utility easement acquisition and property acquisition for city building project and related matters.
 2. To receive legal advice on Texas Opioid Settlement participation documents.
 3. A matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 regarding possible computer/data breach (Mayor's Access & PC) and related investigation.

18. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

19. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 10:00 a.m. on September 30, 2021, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary

Proclamation

WHEREAS, the aesthetic beauty and wonder of star-filled skies are the heritage of all humankind and preserving rich historic heritage and starry night skies of Garden Ridge is important to its residents; and

WHEREAS, the influx of people into the Texas Hill Country region and the accompanying light pollution from area lighting fixtures has been steadily on the rise, eroding the historical view of the night skies in many nearby areas; and

WHEREAS, light pollution wastes natural resources amounting to at least \$2 billion per year and contributes to diminished American energy independence; and

WHEREAS, addressing light pollution involves making better use of outdoor lighting to direct light down to where it is needed instead of upward into the sky, putting outdoor lights on timers, and using outdoor lighting only where necessary; and

WHEREAS, Hill Country communities are increasingly dedicated to the preservation of the region's night skies, as evidenced by the frequent educational activities conducted by the increasing number of places and organizations in our region, including: Comal County, Camp Bullis, Bracken Cave Preserve, San Antonio Astronomical Association, New Braunfels Astronomy Club, Guadalupe River State Park, and Comal County Friends of the Night Sky; and

WHEREAS, this regional effort in addition to the preservation and celebration of our night skies is worthy of recognition.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robb Erickson, Mayor of Garden Ridge, Texas, do hereby proclaim October 2021 in the City of Garden Ridge as

HILL COUNTRY NIGHT SKY MONTH

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 6th day of October, 2021.




Robb Erickson
Mayor

Proclamation

WHEREAS, the first Domestic Violence Month was observed in October 1987, the same year the first national domestic violence toll-free hotline was initiated; and

WHEREAS, in 1989 Congress designated October as National Domestic Violence Awareness Month; and

WHEREAS, in just one day across the United States and its territories, nearly 75,000 victims of domestic violence sought services from domestic violence programs and shelters, but more than 9,000 requests for services including emergency shelter, housing, transportation, childcare, and legal representation could not be provided because programs lacked the resources to meet victims' needs; and

WHEREAS, safe houses continue to be rated as survivors' most urgent need; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals and society as a whole, throughout Comal County, the United States, and the world; and

WHEREAS, domestic violence crosses all ethnic, racial, sexual preference, economic, age, educational, and religious lines; and

WHEREAS, domestic violence affects millions of people each year, but it can be prevented, requiring the collective voice and power of individuals, families, institutions, and systems - each whose "No. 1 thing" adds a valuable and powerful component to transforming our communities; and

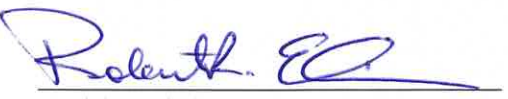
WHEREAS, Comal County is dedicated to remembering the survivors of domestic violence, and the Courthouse tower will be illuminated for one week with purple lights.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robb Erickson, Mayor of Garden Ridge, Texas, do hereby proclaim October 2021 in the City of Garden Ridge as

DOMESTIC VIOLENCE AWARENESS MONTH

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 6th day of October, 2021.




Robb Erickson
Mayor

City Secretary

From: City Secretary
Sent: Thursday, September 23, 2021 10:19 AM
To: City Secretary
Subject: [EXTERNAL] Fw: POSITIVE FEEDBACK re Bulk Pick up w/Republic Trash Services

From: Naomi Johnson
Sent: Monday, September 13, 2021 7:24 PM
To: City Secretary <CitySecretary@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Fw: POSITIVE FEEDBACK re Bulk Pick up w/Republic Trash Services

Greetings Ma'am!

I apologize for this tardy message but life can be relentless at times especially given the fact that school has started. I would be remiss if I did not forward you a message about the Water/Utilities Department. I had a very frustrating to say the least situation with Republic Trash Services that spanned the course of about 2-3 months until I finally enlisted the assistance of the representatives there in the Utilities Department. They were first the consummate professionals for being very familiar with the contract with Republic and letting me know that what I was trying to do was possible. Then when I had an issue with Republic carrying out those terms, they worked until resolution. Don't know who they talked to or what they communicated but ultimately, without the assistance of this department, my items would not have been picked up. I appreciate the dedication and I wanted to let you know.

Sincerely,

Naomi Johnson

----- Forwarded Message -----

From: Water <water@ci.garden-ridge.tx.us>
To: Naomi Johnson
Sent: Wednesday, July 28, 2021, 04:43:44 PM CDT
Subject: RE: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Wonderful news! It's my pleasure! My supervisor is the City Secretary, Marisa Spencer. That is very kind of you.

From: Naomi Johnson
Sent: Friday, July 23, 2021 5:12 PM
To: Water <Water@ci.garden-ridge.tx.us>
Subject: Re: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Greetings.

I wanted to say thank you so much for handling this issue. I received a call from the Operations Supervisor on Thursday and she took my payment and put me on the schedule for tomorrow. Fingers crossed that my items are picked up. Anyhow, thank you again. Is there a way for me to submit a positive feedback card?

Naomi

On Wednesday, July 21, 2021, 02:21:23 PM CDT, Water <water@ci.garden-ridge.tx.us> wrote:

I will reach out to the Operations Supervisor. See what I can do.

From: Naomi Johnson
Sent: Wednesday, July 21, 2021 12:06 PM
To: Water <Water@ci.garden-ridge.tx.us>
Subject: Re: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Thank you Ma'am. Still have not received a call. It cannot be this difficult. Anything else you can do?

Naomi

On Tuesday, July 20, 2021, 08:58, Water <Water@ci.garden-ridge.tx.us> wrote:

I sent them a reminder to call you! 😊

From: Naomi Johnson
Sent: Monday, July 19, 2021 8:11 PM
To: Water <Water@ci.garden-ridge.tx.us>
Subject: Re: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Michelle,

Thank you I appreciate that. Just FYI, I did not get a call today. I am on standby for tomorrow :).

Naomi

On Monday, July 19, 2021, 02:14:49 PM CDT, Water <water@ci.garden-ridge.tx.us> wrote:

I'm sorry you've had trouble with this inquiry. Please let us know if they don't contact you.

Michelle

From: Naomi Johnson
Sent: Monday, July 19, 2021 11:41 AM
To: Water <Water@ci.garden-ridge.tx.us>
Subject: Re: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Good morning.

It's (210) 716-7758, hope they call back this time :).

Naomi

On Monday, July 19, 2021, 11:40, Water <Water@ci.garden-ridge.tx.us> wrote:

Hello Ms. Johnson,

Kat was helping you last week in my absence. What is a good telephone number so that Republic may contact you?

Michelle

From: Naomi Johnson
Sent: Sunday, July 18, 2021 5:07 PM

To: Water <Water@ci.garden-ridge.tx.us>

Subject: Re: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Kat:

Greetings. First, thanks so much for your swift reaction/response. All of the information you listed below, the 2 representatives told me. However, both of them had an issue with collecting the payment. The item is a row of three theater seats. Thanks.

Naomi Johnson

On Friday, July 16, 2021, 12:33:49 PM CDT, Water <water@ci.garden-ridge.tx.us> wrote:

Hello Mrs. Johnson,

After contacting Republic Services, they have informed me it's a \$25.00 charge plus tax per yard. They would schedule it on the 2nd service day of the week. They need to know what you'll place out to make sure it's keyed properly and you are charged correctly. Please send me the list of items you will place out and a good telephone number that I can pass along. They will contact you for payment.

Thank you,
Kat

From: Naomi Johnson

Sent: Friday, July 16, 2021 7:07 AM

To: Water <Water@ci.garden-ridge.tx.us>

Subject: [EXTERNAL] Bulk Pick up w/Republic Trash Services

Greetings,

I please need assistance with an issue. I called your office back in May and was told that there is a contract with Republic Trash Services for bulk pick up and to contact them directly. I did call in May and was told that there is a \$25 fee but the representative did not know how to collect the fee. She only knew that I had to pay upfront. She told me she would speak with a manager and call me back. She never did and I forgot about it. I called back on 9 July and spoke with Gil. After I told him what I was trying to do and what I needed picked up, he quoted a price of \$45 but then stated he did not know why it was coming back for that price. He too told me he needed to speak with a manager and would return my call. I told him that's what the last representative stated but he assured me I would get a return call. I have not.

Is there a way for the City to facilitate my getting an answer? I am just trying to utilize a feature available to me as a customer pursuant to the contract the City has with Republic.

Looking forward to a response. Thanks.

Naomi Johnson

City Secretary

From: City Secretary
Sent: Thursday, September 23, 2021 10:05 AM
To: City Secretary
Subject: [EXTERNAL] THANK YOU - Pack the Bus School Supply Drive

From: Christine Watson
Sent: Wednesday, September 15, 2021 12:17 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] THANK YOU - Pack the Bus School Supply Drive

Happy Wednesday – I hope this email finds you well. We want to extend our deep appreciation to you and your staff for being a collection site for school supplies. Your partnership in this event has allowed us to provide students the necessary tools to begin the school year with confidence and excitement.

On behalf of the thousands of students and families we serve – THANK YOU!



Christine Watson
Marketing Specialist
Communities In Schools of South Central Texas
161 South Castell Avenue | New Braunfels, TX 78130
P 830/620.4247 Ext. 11
www.cis-sct.org

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Chief: GR police department -
Thank you for all that you do
for our little gem of a city!

HAVE WE TOLD YOU LATELY YOU ARE

AMAZING

Thank you for coming out to
make Lexi's day extra special!
HUGS — Tracey Blackwell

City Secretary

From: City Administrator
Sent: Monday, September 20, 2021 8:40 AM
To: City Secretary
Subject: FW: "Thanks" letters for October Council

For October Council agenda.

Nancy Cain
City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

From: Councilpl5
Sent: Sunday, September 19, 2021 3:31 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: "Thanks" letters for October Council

1. Thank you to Stanley Georg for hurrying over to Paul Davis Park during our most recent First Friday evening after we reached out to Public Works for help. There was a

wasp/yellowjacket nest under some of the newer playground equipment and although some of our citizens – adults and kids – were stung, thankfully everyone is ok.

2. Thank you to Linda Potts, not only for all the work she does for and in our City parks and working with Families of Garden Ridge to help clean up 2252 every few months,

I caught her cleaning up Bat Cave all by herself on Saturday morning, and she also went back to 2252 to pick up some carelessly discarded large cardboard boxes.

Thank you

Kay Bower



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, SEPTEMBER 1, 2021, 6:00 P.M.

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember John McCaw
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR Director
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney

City Commissioners Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Dr. Denise Miner-Williams, Wildlife Management Advisory Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:01 p.m. on Wednesday, September 1, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Recognition of Employee Service Years with the City of Garden Ridge.

City Administrator Nancy Cain recognized employees with anniversary dates in the month of September for their hard work, dedication, and tenure with the City of Garden Ridge. This recognition included: Jill Wollenzin-3 years of service and Sgt. Keith Osborn-5 years of service.

5. Citizen Comment Period

Maggie Titterington, 1730 Schertz Parkway, introduced herself as the Schertz-Cibolo-Selma Area Chamber of Commerce President and spoke regarding the Chamber of Commerce working with the City of Garden Ridge.

Rod Chamberlain, 8807 Cherokee Path, spoke regarding Hurricane Ida.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

9400 Municipal Parkway * Garden Ridge, Texas 78266-2600
Phone (210) 651-6632 * Fax (210) 651-9638 * www.ci.garden-ridge.tx.us

- a) **Approval of Minutes for the August 4, 2021, City Council Regular Meeting.**
- b) **Approval of Minutes for the August 17, 2021, City Council Special Meeting.**
- c) **Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – July 31, 2021.**
- d) **Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.**
- e) **Designation of Assistant City Secretary/Public Relations Kat Balbi as an authorized signer on bank accounts held by the City of Garden Ridge with First United Bank.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember McCaw, to approve Consent Agenda items a)-e). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain provided City Council with an update on upcoming events and spoke regarding the City of Garden Ridge maintaining a AA- municipal bond rating.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Karen Ford provided City Council with an update regarding the American Rescue Plan.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Librarian Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

8. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the Trihydro Engineering Report. He spoke regarding the FM 2252 TxDOT Project and FM 2252 Wastewater Project and addressed questions from Councilmembers.

9. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Planning and Zoning Commission Place 6 Vacancy.

1.1. Receive recommendation to appoint Roy Leatherberry to the Planning and Zoning Commission Place 6 Vacancy with term expiring September 30, 2023.

Chair Dr. Miller stated the Commission recommends the appointment of Roy Leatherberry to the Planning and Zoning Commission Place 6 Vacancy.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Arvidson, to approve the Planning and Zoning Commission's recommendation and appoint Roy Leatherberry to the Planning and Zoning Commission Place 6 Vacancy with term expiring September 30, 2023. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Expiring terms (September 30, 2021) of Commissioners.

2.1. Receive recommendation to reappoint Commissioner Dr. Miller, Commissioner Hill, and Commissioner Deaver to serve another term with terms expiring September 30, 2023.

Chair Dr. Miller stated the Commission recommends the reappointment of Commissioner Dr. Miller, Commissioner Hill, and Commissioner Deaver to serve another term.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Arvidson, seconded by Mayor Pro-Tem Swint, to approve the Planning and Zoning Commission's recommendation and reappoint Commissioner Dr. Miller, Commissioner Hill, and Commissioner Deaver to serve another term with terms expiring September 30, 2023. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Master Development Plan for Pensionmark Office Center located approximately 440 feet southwest of the intersection of Nacogdoches Road (FM 2252) and Nacogdoches Loop (Old Nacogdoches Road).

3.1. Receive recommendation from the Commission.

Shawn Willis presented the Master Development Plan for Pensionmark Office Center and addressed questions from Councilmembers. Chair Dr. Miller stated the Commission recommends the approval of the Master Development Plan for Pensionmark Office Center.

3.2. Take action on recommendation.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to approve the Planning and Zoning Commission's recommendation and approve the Master Development Plan for Pensionmark Office Center located approximately 440 feet southwest of the intersection of Nacogdoches Road (FM 2252) and Nacogdoches Loop (Old Nacogdoches Road) under the current zoning ordinance in effect (Ordinance No. 13-122018). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on topics discussed at the Commission's August meeting.

b) Quarry Commission:

Mayor Erickson stated the Commission did not meet in August and does not have anything to report at this time.

c) Water Commission:

1. Expiring terms (September 30, 2021) of Commissioners.

1.1. Receive recommendation to reappoint Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael to serve another term with terms expiring September 30, 2023.

City Administrator Nancy Cain stated the Commission recommends the reappointment of Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael to serve another term.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Arvidson, to approve the Water Commission's recommendation and reappoint Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael to serve another term with terms expiring September 30, 2023. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Request for water leak adjustment for 19023 Seminole Pass for the billing period of October 23, 2020 – November 23, 2020.

City Secretary Marisa Spencer spoke regarding H.B. 872 essentially reversing the confidentiality requirements on utility accounts, making customer information confidential unless the customer opts to make it public by filling out a form requesting disclosure of their personal information. Therefore, leak adjustment requests and related documentation are no longer provided in the public packet.

2.1. Receive recommendation from the Commission.

Public Works Director Steven Steinmetz provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends the proposal of a credit in the amount of \$1,600.07 for approval by City Council, adding the amount is based on calculating the cost of water using the leak adjustment policy and water rates in effect at the time the request was submitted.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Swint, to approve the Water Commission's recommendation for request for water leak adjustment for 19023 Seminole Pass for the billing period of October 23, 2020 – November 23, 2020, and credit the account in the amount of \$1,600.07. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Receive monthly activity update as applicable.

City Administrator Nancy Cain provided City Council with an update on topics discussed at the Commission's August meeting.

d) Wildlife Management Advisory Commission:

1. Expiring terms (September 30, 2021) of Commissioners.

1.1. Receive recommendation to reappoint Commissioner Krawczynski, Commissioner Sullivan, and Commissioner Lemmers to serve another term with terms expiring September 30, 2023.

City Administrator Nancy Cain stated the Commission recommends the reappointment of Commissioner Krawczynski, Commissioner Sullivan, and Commissioner Lemmers to serve another term.

1.2. Take action on recommendation.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Arvidson, to approve the Wildlife Management Advisory Commission's recommendation and reappoint Commissioner Krawczynski, Commissioner Sullivan, and Commissioner Lemmers to serve another term with terms expiring September 30, 2023. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Commissioner Dr. Miner-Williams provided City Council with an update on topics discussed at the Commission's August meeting.

e) Parks Committee:

Rod Chamberlain, Parks Committee, provided City Council with an update on the Parks Committee's projects.

f) *Volunteer Garden Ridge!*

City Administrator Nancy Cain stated *Volunteer Garden Ridge!* reported 206 hours for the month of August.

10. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) 2021 Tax Rate.

1. Review and discuss the 2021 Tax Rate Proposal of \$0.305149.

City Administrator Nancy Cain spoke regarding the 2021 Tax Rate Proposal of \$0.305149 and reminded City Council of the legislation requiring specific language for tax rate adoption.

2. Hold a public hearing.

Mayor Erickson opened the public hearing at 7:04 p.m.

No one wished to speak, and City Secretary Marisa Spencer stated no written comments were submitted.

Mayor Erickson closed the public hearing at 7:05 p.m.

3. Approve \$0.219497 as the 2021 Maintenance and Operation Rate for the City of Garden Ridge.

Motion: A motion was made by Councilmember McCaw, seconded by Mayor Pro-Tem Swint, to approve \$0.219497 as the 2021 Maintenance and Operation Rate for the City of Garden Ridge. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Approve \$0.085652 as the 2021 Debt Service Rate for the City of Garden Ridge.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Valdez, to approve \$0.085652 as the 2021 Debt Service Rate for the City of Garden Ridge. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Take action on Ordinance No. 230-092021 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a Tax Rate of \$0.305149 per one hundred dollars (\$100.00) consisting of the approved Maintenance and Operation Rate and Debt Service Rate of assessed valuation for the City of Garden Ridge to be effective for the 2021 Tax Year (Fiscal Year 2022).

Mayor Erickson spoke regarding legislation requiring specific language be used when adopting a tax rate and reminded Councilmembers that the City Secretary provided the required motion language to ensure the action taken satisfies all legal requirements.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, moving that the property tax rate be increased by the adoption of a tax rate of \$0.305149, which is effectively a 4.288 percent increase in the tax rate, and that Ordinance No. 230-092021 is approved to adopt \$0.305149 as the 2021 tax rate for the City of Garden Ridge. The City Council voted by roll call:

Councilmember McCaw, Place 1 – aye
Mayor Pro-Tem Swint, Place 2 – aye
Councilmember Valdez, Place 3 – aye
Councilmember Arvidson, Place 4 – aye
Councilmember Bower, Place 5 – aye

The motion carried unanimously.

b) Comal Appraisal District Board of Directors Election.

The City Council discussed nominations for the Comal Appraisal District Board of Directors Election.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember McCaw, to nominate Randy Maschek for the Comal Appraisal District Board of Directors Election. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

City Administrator Nancy Cain stated a resolution will be prepared and placed on the October City Council Agenda to officially nominate Randy Maschek for the Comal Appraisal District Board of Directors Election.

c) CenterPoint Energy.

City Administrator Nancy Cain spoke regarding gas utilities across the state filing applications to collect the incremental gas costs incurred during Winter Storm Uri from ratepayers through a unique form of financing referred to as securitization. City Attorney Cynthia Trevino spoke regarding gas securitization filings and addressed questions from Councilmembers.

The City Council agreed by consensus for the City of Garden Ridge to join the gas securitization filings.

d) Amendments to City of Garden Ridge Personnel Policy Manual.

Finance/HR Director Karen Ford presented amendments to the City of Garden Ridge Personnel Policy Manual and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Arvidson, to approve the amendments to the City of Garden Ridge Personnel Policy Manual as presented. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

e) Paid Time Off (PTO) Donations.

Mayor Erickson spoke regarding City employees supporting Officer Corey Hackenberg and stated 373 Paid Time Off hours are being donated to Officer Corey Hackenberg.

f) Authorize the City Administrator and Mayor to negotiate and execute an agreement between the City of Garden Ridge and Davenport High School for placement of the school mascot on the water tower.

Mayor Erickson spoke regarding working with Davenport High School Booster Club for the placement of the school mascot on the water tower.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Bower, to authorize the City Administrator and Mayor to negotiate and execute an agreement between the City of Garden Ridge and Davenport High School for placement of the school mascot on the water tower. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. Updates

a) City Council Projects.

1. City of Garden Ridge 50th Anniversary (Bower).

Councilmember Bower spoke regarding the City of Garden Ridge 50th Anniversary.

2. Pet Registrations at National Night Out (Bower).

Councilmember Bower spoke regarding Pet Registrations at National Night Out.

The City Council agreed by consensus to waive the pet registration fee for calendar year 2022 for residents who receive a stamped form at National Night Out on October 5, 2021, and present that form to City Hall when registering their pets.

12. Discussion of Future Agenda Items: None at this time.

13. Citizen Comment Period: No one wished to speak.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

Councilmember Valdez spoke regarding the Garden Ridge Citizen Police Academy Alumni Association Annual Open Car Show. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program and Davenport High School's homecoming parade.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.

1. To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and legal advice on same: wastewater utility easement acquisition and property acquisition for city building project and related matters.
2. A matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 regarding possible computer/data breach (Mayor's Access & PC) and related investigation.

Mayor Erickson announced the City Council will recess at 7:54 p.m. and reconvene into Executive Session at 8:05 p.m., in accordance with Texas Government Code Sections 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property to discuss and seek legal advice on the items stated above.

Mayor Erickson adjourned the Executive Session and reconvened back into Regular Session at 8:13 p.m.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action taken.

17. Adjournment

Motion: A motion was made by Councilmember Bower, seconded by Councilmember McCaw, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, September 1, 2021, City Council regular meeting was adjourned at 8:13 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 08/31/2021

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 209,467.10	0.00%
GF MONEY MARKET	3,291,278.53	0.55%
PEG CAPITAL FEES	44,810.58	0.50%
TEXPOOL INVESTMENTS	6,602.50	0.02%
2017 I&S	2,158.61	0.49%
2012 I&S	11,671.22	0.52%
2012 REFI	15,938.05	0.50%
2015 I&S	10,361.38	0.55%
TEXPOOL WATER IMPACT FEES	170,580.09	0.02%
TEXPOOL STREET IMPACT FEES	59,034.68	0.02%
ASSET/FORFEITURE - STATE	98.16	0.00%
ASSET/FORFEITURE - FED	184,540.99	0.55%
TOTAL CITY FUNDS	\$ 4,006,541.89	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	1,250,322.71	0.55%
WATER SURCHARGE	148,744.54	0.55%
TEXPOOL WATER INVEST	\$ 2,236.48	0.02%
TOTAL WATER FUNDS	\$ 1,401,303.73	

TOTAL ALL ACCOUNTS	\$ 5,407,845.62	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 08/31/2021

GENERAL FUND	BALANCE
GF Operational Checking	\$ 209,467.10
GF Money Market	3,291,278.53
TexPool Investments	6,602.50
Restricted Amounts	(409,158.82)
TOTAL AVAILABLE FUNDS	\$ 3,098,189.31

WATER FUND	BALANCE
Operational Checking	\$ 1,250,322.71
TexPool Water Invest	2,236.48
Water Surcharge	148,744.54
Restricted Amounts	(94,117.88)
TOTAL AVAILABLE FUNDS	\$ 1,307,185.85

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 08/31/2021

GENERAL FUND	Aug-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 234,085.83	\$ 3,133,474.86	\$ 3,080,039.00	101.7%	\$ (53,435.86)
EXPENDITURES					
ADMINISTRATION	65,108.55	608,474.34	2,050,768.00	29.7%	1,442,293.66
COURT	9,096.85	81,667.62	92,338.00	88.4%	10,670.38
POLICE	133,500.56	1,134,938.04	1,301,987.00	87.2%	167,048.96
PUBLIC FACILITIES	51,530.70	498,266.92	608,906.00	81.8%	110,639.08
COMMUNITY CENTER	4,364.14	38,924.50	53,843.00	72.3%	14,918.50
LIBRARY	26,527.87	101,306.02	112,143.00	90.3%	10,836.98
FARMERS MARKET	-	-	-		-
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	290,128.67	2,463,577.44	4,219,985.00	58.4%	1,756,407.56
NET POSITION	<u>\$ (56,042.84)</u>	<u>\$ 669,897.42</u>	<u>\$ (1,139,946.00)</u>		<u>\$ (1,809,843.42)</u>

WATER FUND	Aug-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 197,552.49	\$ 1,534,207.42	\$ 1,855,402.00	82.7%	\$ 321,194.58
EXPENDITURES	88,404.58	1,142,862.91	1,334,665.00	85.6%	191,802.09
AMI SYSTEM <i>(Funded by Reserves)</i>	-	634,682.17	650,000.00		15,317.83
REVENUE +/- EXPENDITURES	<u>109,147.91</u>	<u>(243,337.66)</u>	<u>(129,263.00)</u>		<u>114,074.66</u>

OTHER CASH OUTFLOWS	Aug-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	450,500.00	450,500.00	451,900.00	99.7%	1,400.00
XEROX LEASE PRINCIPLE PMTS	444.92	4,830.19	5,284.00	91.4%	453.81
TOTAL OTHER CASH OUTFLOWS	<u>\$ 450,944.92</u>	<u>\$ 455,330.19</u>	<u>\$ 457,184.00</u>		<u>\$ 1,853.81</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDED AS OF 08/31/2021

REVENUES	YTD	Budget
RENTALS	\$ 26,362.50	19,000.00
DEPOSITS	11,480.00	13,000.00
CLEAN-UP FEES	1,825.00	1,200.00
DEPOSITS REFUNDED	(9,925.00)	(10,000.00)
DONATIONS	-	-
TOTAL REVENUES	29,742.50	23,200.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,107.75	2,285.00
MANAGER FEES	12,317.00	15,000.00
COMPUTER/INTERNET	1,517.65	1,680.00
TELEPHONE	526.00	576.00
UTILITIES	7,199.48	10,300.00
MAINTENANCE	2,692.55	6,500.00
SUPPLIES	579.07	900.00
CLEANING	3,060.00	5,000.00
EQUIPMENT	-	600.00
MARKETING	-	1,000.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	28,999.50	43,841.00
NET POSITION	\$ 743.00	\$ (20,641.00)

Management's Discussion and Analysis of Results of Operations – August 2021

GENERAL FUND

Cash

Total available funds as of August 31, 2021, are \$2,586.5k.

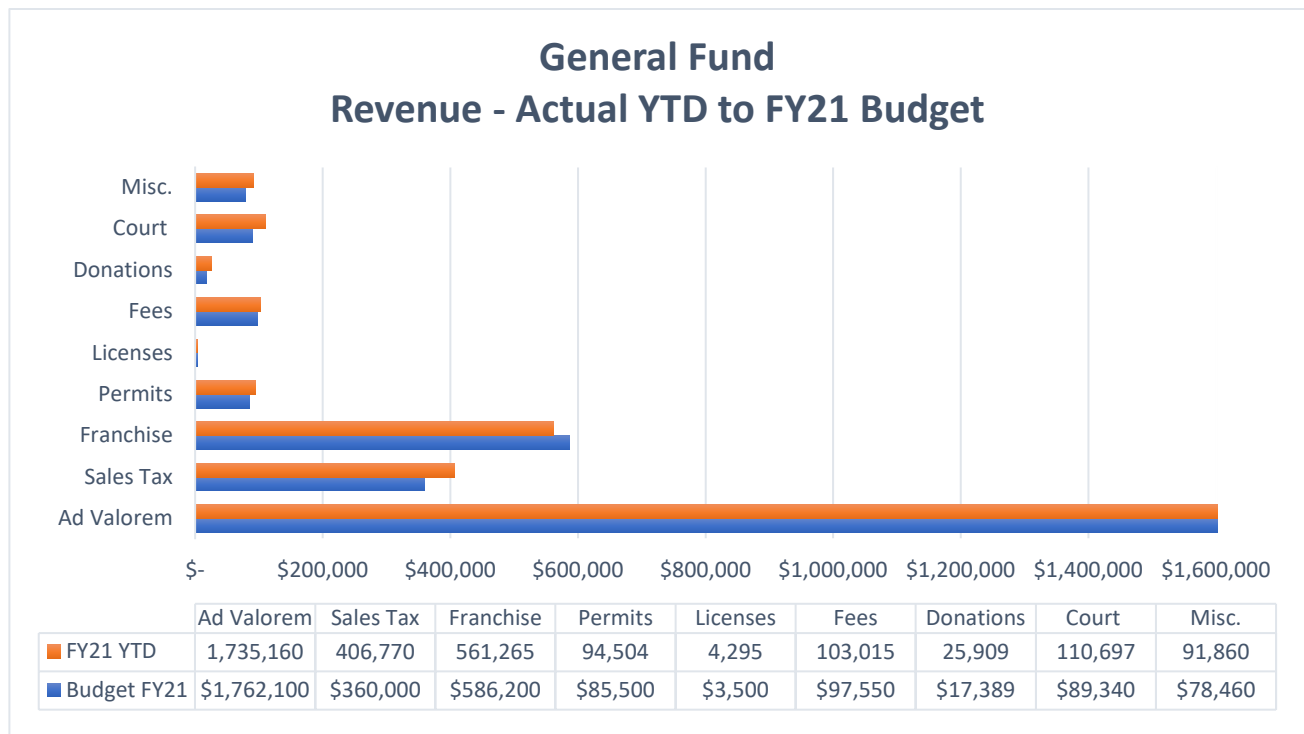
Revenue

Ad Valorem Tax collections for August total \$2.1k. YTD collections total \$1,727.1k or 98.3% of the FY21 budget of \$1,756.6k.

Sale Tax Revenue YTD totals \$406.8k or 113% of the \$360k FY21 budget.

Building Permits revenue YTD totals \$92.1k or 111% of the \$83.0k budgeted for FY21.

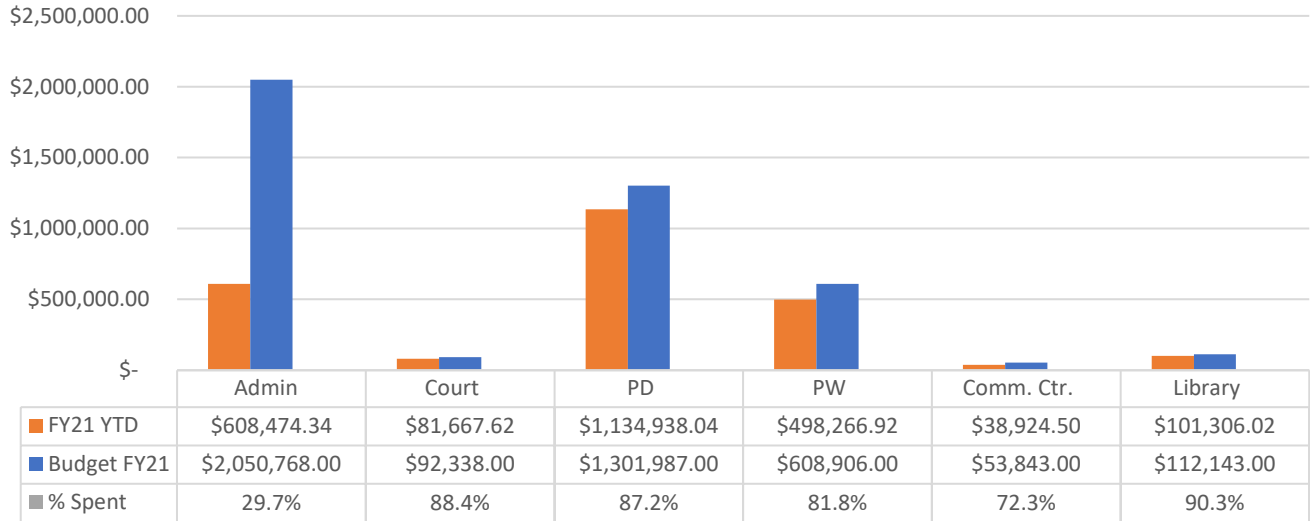
Trash Collections YTD total \$75.3k vs \$74.6k for the previous year. Current collections total 91.8% of the \$82k budgeted for FY21.



Expenditures

All departments are operating within the FY20 budget.

General Fund Expenditures - Actual YTD to FY21 Budget



WATER FUND

Meters

Current meters for August 2021 total 1674 vs 1664 for August 2020.

Cash

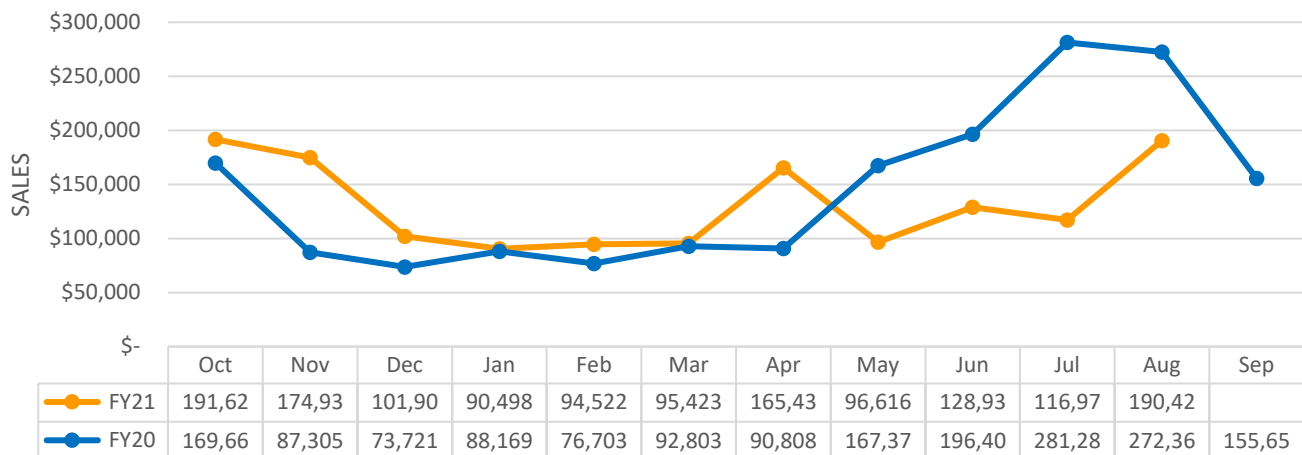
Total available funds as of August 31, 2021, are \$1,307.2k.

Revenue

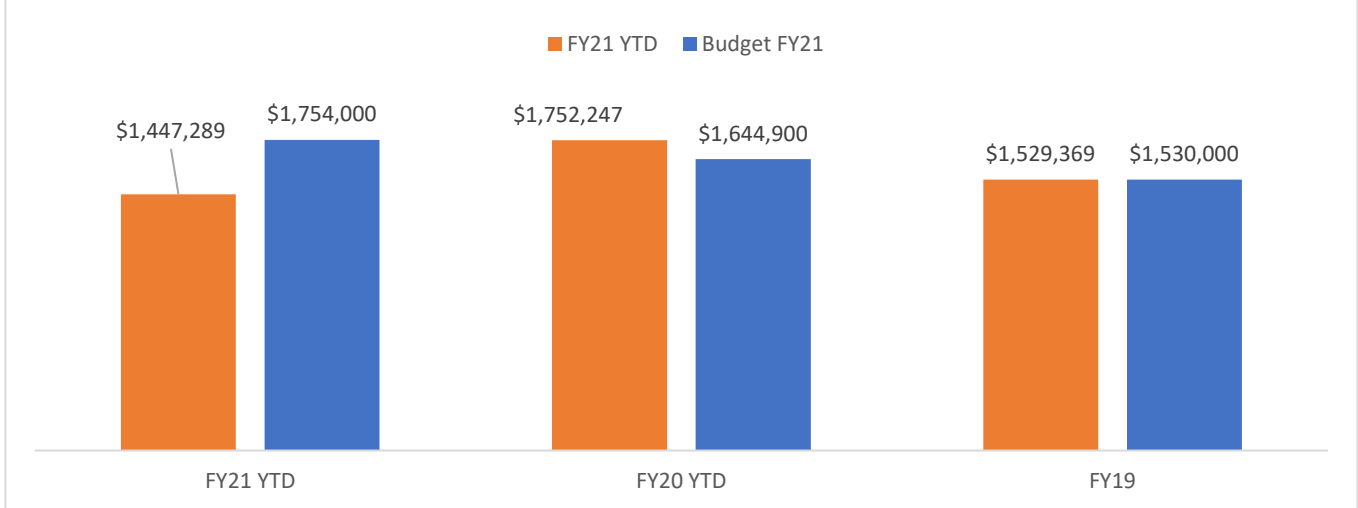
Revenue YTD totals \$1,534.2k or 82.7% of the \$1,855.4k budget for FY21. Total YTD revenue for the same period last year was \$1,443.2k

YTD water sales total \$1,447.3k or 82.5% of the \$1,754.0 budgeted for FY21.

WATER SALES - FY21 VS FY20 VARIANCE \$



Water Sales Actual vs Budget



Meter installation revenue totals \$4.8k or 69.1% of the \$7k budgeted for the year.

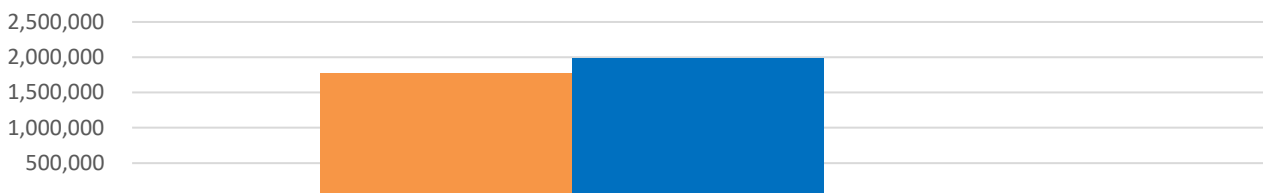
Expenditures

The next bond payments are due in February 2022.

During the FY21 budget process Council approved the use of the Water Fund's reserves to pay for a new AMI system. Issued funds for this project to date total \$634.7k.

The Water department is operating within the FY21 budget.

Water Expenditures- Actual YTD vs FY21 Budget



	Water
FY21 YTD	1,777,545
FY21 Budget	1,984,663
% Spent	89.6%

Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$720.8k of the \$721.8k budget for FY21.

Expenditures

Next bond payments are due in February 2022.

Capital Improvements Fund

Cash Balance

Water Impact Fee Balance is \$170.6K.

Street Impact Balance is \$59k.

Revenue

No revenue to report for August.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$183.8k.

Revenue

No revenue received for the August.

Expenditures

No purchase in August.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

RESOLUTION NO. 480-102021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GARDEN RIDGE, TEXAS, DESIGNATING THE NEW
BRAUNFELS HERALD-ZEITUNG AS THE OFFICIAL
NEWSPAPER OF THE CITY OF GARDEN RIDGE.**

WHEREAS, the City of Garden Ridge, Texas, is required to cause to be published in a public newspaper, ordinances, and other matters required by law or ordinance; and

WHEREAS, the governing body is directed to annually contract with a public newspaper serving the municipality to be the municipality's official newspaper as soon as practicable after the beginning of each municipal year; and

WHEREAS, the New Braunfels Herald-Zeitung is a daily publication which suitably fits the needs of the City of Garden Ridge for required publications and/or legal notices and receives distribution within the corporate city limits of Garden Ridge; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

New Braunfels Herald-Zeitung is designated as the official newspaper for the City of Garden Ridge, and this resolution shall take effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED ON this 6th day of October, 2021.

Robb Erickson
Mayor

ATTEST:

Marisa Spencer
City Secretary

RESOLUTION NO. 481-102021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDEN RIDGE, TEXAS, NOMINATING A CANDIDATE FOR
THE COMAL APPRAISAL DISTRICT BOARD OF DIRECTORS.**

WHEREAS, the City of Garden Ridge, Texas, has been notified of the upcoming Comal Appraisal District Board of Directors Election; and

WHEREAS, the City of Garden Ridge is entitled to vote and may nominate a candidate by resolution for inclusion on the official ballot for the Comal Appraisal District Board of Directors Election; and

WHEREAS, the City of Garden Ridge desires to nominate a candidate and submits the nomination before October 15, 2021.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GARDEN RIDGE, TEXAS, THAT:**

The City of Garden Ridge nominates Randy Maschek as a candidate for the Comal Appraisal District Board of Directors Election and directs that an original copy of this Resolution be forwarded to Rufino Lozano, Chief Appraiser, Comal Appraisal District.

PASSED AND APPROVED ON this 6th day of October, 2021.

Robb Erickson
Mayor

ATTEST:

Marisa Spencer
City Secretary

**Garden Ridge Community and Event Center
Monthly Report
September 1st thru September 30th 2021**

Utilization (by Days)

FY 20-21 (Current Month)	FY 19-20 (Current Month)	FY 20-21 (Year to Date)	FY 19-20 (Year to Date)
17	8	216	182

Wildflower (Booked Current Month)

7

Bluebonnet (Booked Current Month)

10

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	1	25
2. City Chartered Non-Profit Organizations	2	28
3. Non-Residents Service Organizations	9	57
4. Non-Profit Associations	2	32
5. City Use	3	74

CITY OF GARDEN RIDGE BUILDING REPORT

September-21

Major Permits

Permit #	Address	Builder	Sq. Ft.	Value \$	Permit Fees
2149 -21	21831 Fairview Dr.	Garden Oaks Const.	5980	\$ 777,400.00	\$ 4,294.80
		Total	5980	\$ 777,400.00	\$ 4,294.80

Minor Permits

Permit #	Address	Builder	Project	Permit Fees
2145 -21	9616 Azalea Circle	5th Street Services	Minor Plumbing	\$ 100.00
2146 -21	8403 Orchard Glen	Delando Johnson	Spa	\$ 225.00
1478 -21	9309 Berean Way	Will Fix It	Water Heater	\$ -
1479 -21	10020 Calley Circle	Infinity Plumbing	Water Heater	\$ -
2147 -21	21055 Bat Cave Rd.	Kutcher Well Drilling	Water Well	\$ 150.00
1482 -21	21370 Osage Trail	North East A/C	Minor HVAC	\$ 100.00
1483 -21	9412 Magic Falls	Quarter Moon Plumbing	Minor HVAC	\$ 100.00
1488 -21	8966 Garden Ridge Dr.	Air Clinic of SA	Minor HVAC	\$ 100.00
2150 -21	21303 FM 2252	Morlandt Electric	Minor Electric	\$ 125.00
2151 -21	20711 FM 3009	Purcell Electric	Minor Electric	\$ 125.00
2152 -21	21039 Cedar Branch	Texas Pools & Patios	Pool, Spa, Deck	\$ 768.44
2153 -21	20711 FM 3009	Arnold Moos Plumbing	Minor Plumbing	\$ 100.00
1489 -21	19015 Seminole Pass	John Wayne A/C	Minor HVAC	\$ 100.00
1493 -21	9427 Gloxinia Dr.	North East A/C	Minor HVAC	\$ 100.00
2154 -21	8810 Timmerman Cove	Lone Star Figerglass Pools	Pool, Spa, Deck	\$ 711.48
2155 -21	21924 Senna Hills	Keith Zars Pools	Pool, Spa, Deck	\$ 656.76
2156 -21	19534 Creekview Oaks	Walker Home & Remodeling	Remodel	\$ 225.00
2157 -21	9121 Sundew Circle	Bluebonnet Plumbing	Minor Plumbing	\$ 100.00
1500 -21	9180 Garden Ridge Dr.	Atlas AC Repair	Minor HVAC	\$ 100.00
		TOTAL		\$ 3,886.68

Total Major Fees for the month	\$ 4,294.80
Total Minor Fees for the month	\$ 3,886.68
TOTAL	\$ 8,181.48

Fiscal Year 2021

Total major projects value	\$ 4,220,580.00
Total major projects sq. ft.	32,466
Total major permit fees	\$ 24,313.20
Total minor permit fees	\$ 64,473.18
Total permit fees	\$ 88,786.38



City of Garden Ridge

"A way of life, not just a place to live"

City Secretary Monthly Activity Report Reporting Period: September 2021

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holiday (City Hall closed): Monday, October 11th.
- After hours emergency phone number: 210-651-6831.

Comal County Household Hazardous Waste Event

- Comal County is hosting a Household Hazardous Waste Event on Saturday, October 16th from 8am-12pm at 550 Landa St. in New Braunfels. You must bring an ID for residency verification. See Comal County's website for details.

GRES PTA Fall Festival

- The GRES PTA will have their 3rd Annual Fall Festival on October 30th from 11am-3pm at the Garden Ridge Elementary School. The Garden Ridge Community is invited, and costumes are encouraged. See the Grapevine for details.

November Election

- The City of Garden Ridge is a branch voting polling location for the November 2, 2021, Election. Early Voting will be held in the City Council Chambers from Monday, October 18th-Friday, October 29th, and Election Day Voting will be held in the Community and Event Center. See Comal County Elections website for details, including hours for each polling location.

Communication Efforts

"My Meter Info": Did you know the City of Garden Ridge has an app for viewing your water usage? Download "My Meter Info" to view your usage and sign up to receive notifications about possible leaks/any abnormal usage.

Other Information/Announcements from Grapevine/Website/Social Media: Adopt A Shelter Dog Month, First Friday Event, National Night Out Event, Pizza with the Police Flyer, 2nd Annual Run with the Wolves 5K, Trunk-Or-Treat, Garden Ridge Lion's Club Event, Updates from Garden Ridge Women's Club and Garden Ridge Lion's Club, Road Hazards Reminder, Commission/Committee Vacancies and Updates, and City Council Actions.

Streaming of Meetings: City Council - 58 views / Commissions - 98 views.

Public Information Act (PIA) Summary

Year	Number of Requests
2021	121
2020	207
2019	276
2018	225



POLICE DEPARTMENT MONTHLY BREAKDOWN

September 1 to September 30, 2021

Calls for Service

Dispatched: 131 City Ordinance: 19 Total: 150 False Alarms: 12

Arrests

- * 1- Driving While Intoxicated
- * 1- Outstanding Warrant for Terroristic Threat of Family
- * 2- Possession of Controlled Substance

Traffic Enforcement

Crashes: 4 Citations: 87 Warnings: 72 Total: 159

Training / Certifications

- * Officer McMahan completed AR-15 Rifle and "Terrorism in the Modern World" course
- * Officer Smith completed Constitutional & Criminal Law Protecting 4th Amendment course

Outreach Efforts

- * Coffee with the Cops continues to draw strong support from the community
- * Pizza with the Police is right around the corner on Oct 14th at 6pm
- * We are hoping for a good turnout for National Night Out on October 5th
- * PD will have an Officer with patrol car participating in Trunk or Treat on Oct. 31st
- * Citizens Patrol will also have their car in Trunk or Treat
- * GRCPAAA is having their annual car show on Saturday, Oct. 23rd. Some Officers from PD have volunteered to assist with the show.

Administrative Comments

- * Municipal Court is utilizing virtual capabilities as well as in-person attendance. GRCPAAA volunteers are being brought back to assist.
- * Officers continue to take precautions when confronted with COVID positive citizens during law enforcement encounters

PIZZA WITH THE POLICE

**THURSDAY
October 14th
6:00-7:30pm**

**Garden Ridge City
Council Chambers**

Connecting with the community one slice at a time

**JOIN YOUR NEIGHBORS AND
POLICE OFFICERS FOR
PIZZA AND CONVERSATION!**

**No agenda or speeches, just a chance to ask questions
and get to know the officers in your neighborhood.**

**Garden Ridge
Police Department**





City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

September 2021

Activities for the month

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

September Dumpster
Schedule

Nov. 6 & 7

Nov. 13 & 14

Nov. 20 & 21

Nov. 27 & 28

Storm Water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 1 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 80 pounds.
- Continue to make progress mowing drainages and easements.
- Rain fall total : 4 in.

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Mowed 1 time.
Repaired drinking fountain.
Raked the ball field.
- Pocket Parks: Mowed 1 time.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Chiller plant maintenance.
Serviced the generator.
- Community Center: Mowed 2 times.
Pulled weeds out of rock beds.
- Old City Complex: Mowed 1 times.
Clean storage area.

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Street/ Sign Maintenance

- Repaired potholes on Bindsile Lane and Old Nacogdoches Rd.
- Replaced stop signs on Doerr Lane and on Forest Waters Circle.

Future Projects or Needs

- Increase office space at the Public Works building.
- More storage space required.

Animal Services Monthly Activities

- 7 deer carcasses were disposed of, which makes for the year 47.
- 2 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 4.
- 1 live traps loaned out this month, 10 traps loaned out year-to-date .
- 323 registered/reregistered animals for the year.
- 1 Nuisance complaints received.
- 0 Animal reported bites.

Adoptions

- 0 Dog; 3 year-to-date.
- 0 Cats; 1 year-to-date.

Returned to owners

- 0 Dogs; 20 year-to-date.
- 0 Cats; 0 year-to-date.

Transferred to other agencies

- 0 Dogs for month; 3 year-to-date.
- 0 Cats for month; 3 year-to-date.

Currently in City care

- 2 Dogs; 12 Cats:

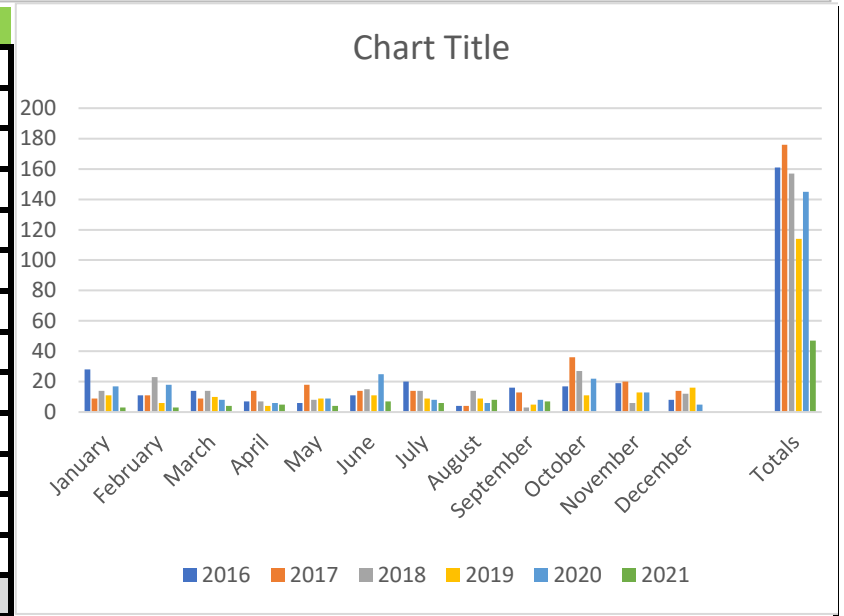


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	3	3	4	5	4	7	6	8	7	0	0	0	47
Raccoons	3	0	5	5	4	3	6	3	3	0	0	0	32
Opossums	3	1	5	5	4	3	2	0	1	0	0	0	24
Skunks	5	6	0	1	1	1	1	3	6	0	0	0	24
Wild hogs	0	0	0	1	0	0	0	2	2	0	0	0	5
Turtles	0	0	0	0	2	0	0	0	0	0	0	0	2
Squirrels	1	1	1	2	5	2	2	2	0	0	0	0	16
Foxes	0	0	0	0	0	1	0	0	4	0	0	0	5
Armadillos	0	0	0	0	0	1	0	2	0	0	0	0	3
Hawks	0	0	0	0	0	0	0	0	0	0	0	0	0
Bats	0	0	0	0	0	0	1	0	0	0	0	0	1
Coyotes	0	0	0	0	0	0	0	0	0	0	0	0	0
Buzzards	1	1	0	0	0	0	0	0	0	0	0	0	2
Ringtails	0	0	0	0	0	0	0	0	0	0	0	0	0
Snakes	0	0	0	1	0	1	2	1	0	0	0	0	5
Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0
Porcupine	0	0	0	0	0	1	0	0	1	0	0	0	2
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Total	17	12	15	20	20	20	20	21	22				169

Deer Carcass Removal Totals for 2016 - 2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	3
March	14	9	14	10	8	4
April	7	14	7	4	6	5
May	6	18	8	9	9	4
June	11	14	15	11	25	7
July	20	14	14	9	8	6
August	4	4	14	9	6	8
September	16	13	3	5	8	7
October	17	36	27	11	22	
November	19	20	6	13	13	
December	8	14	12	16	5	
Totals	161	176	157	114	145	47

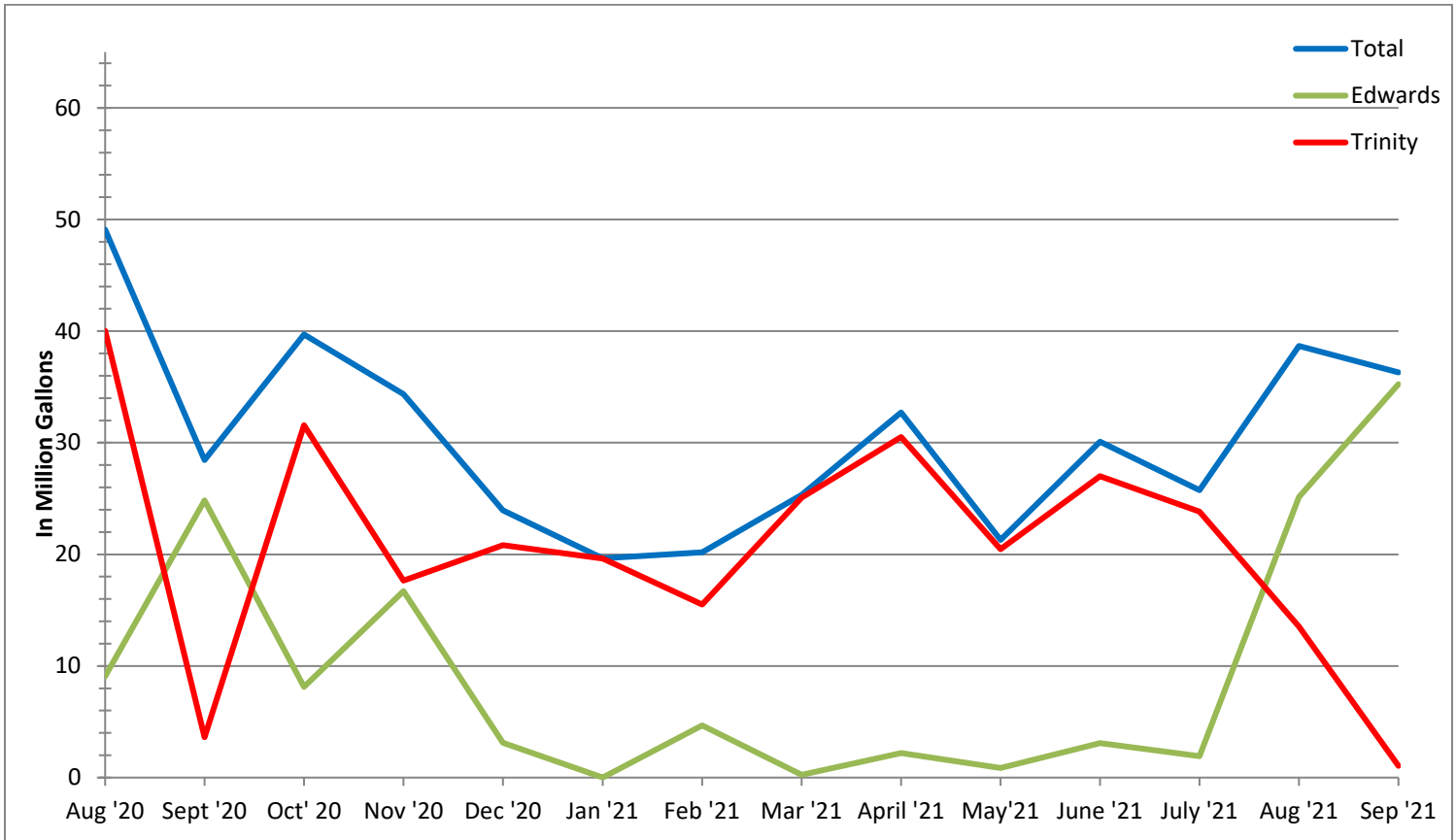




Water Department Report

As of September 30, 2021

City of Garden Ridge Aquifer Usage

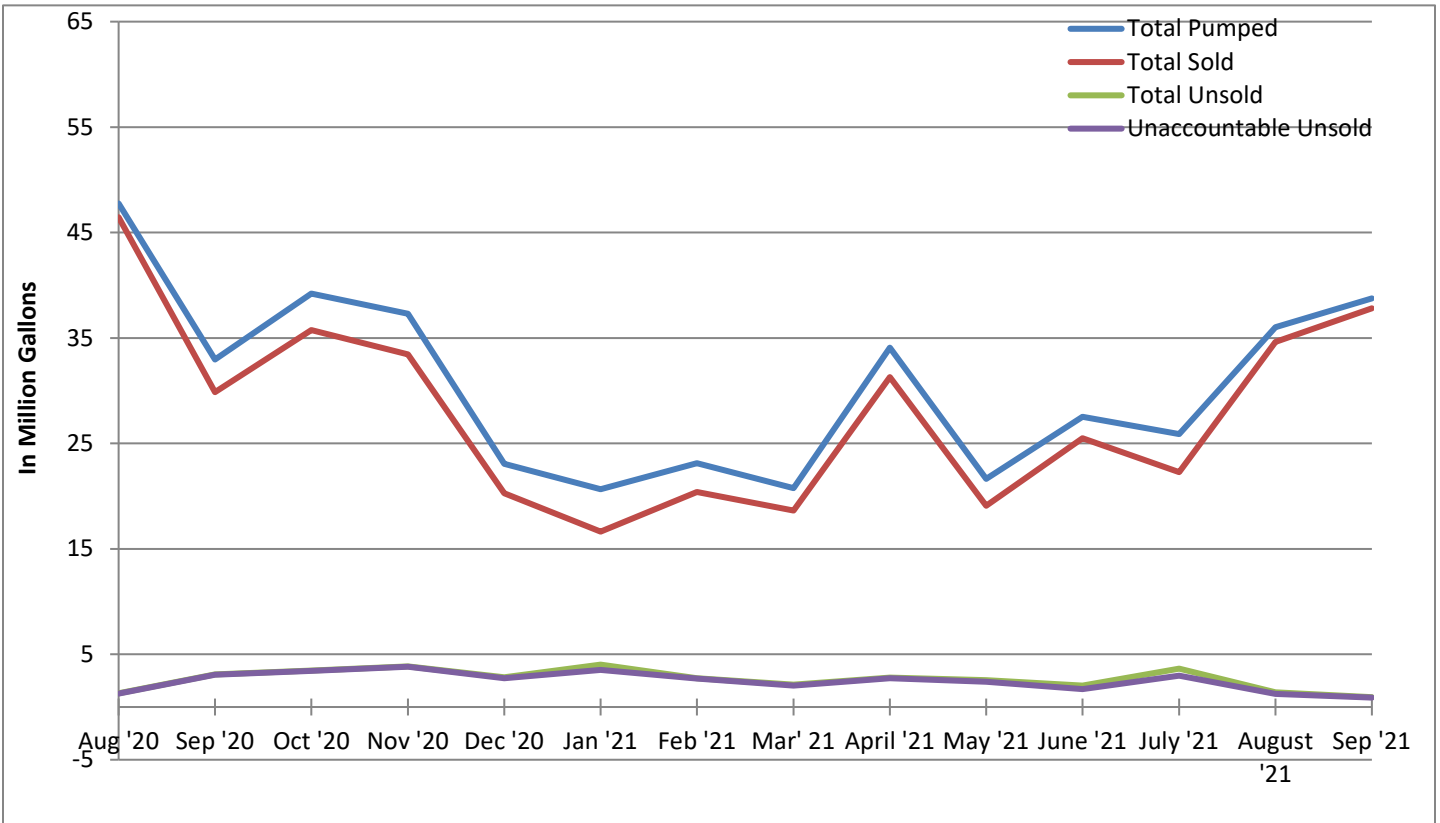


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	108.16	224.99	407.11	0
Trinity Well Usage AC/FT:	3.22	434.1	N/A	0

Water Quality

Backteriological Samples	Due :	Missed:	Passed:	Failed:
Distribution Samples :	6	0	6	0
Raw Water Samples :	4	0	4	0
Chlorine Residual Test:	30	0	30	0

2020 – 2021 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Sept '20	32,959	29,855	3,104	3,057	9.3%
Oct '20	39,216	35,752	3,464	3,418	8.7%
Nov '20	37,299	33,440	3,860	3,821	10.2%
Dec '20	23,077	20,270	2,807	2,736	11.9%
Jan '21	20,655	Insufficient	Data	-	
Feb '21	23,123	20,390	2,733	2,696	11.7%
Mar '21	20,744	18,627	2,117	2,030	9.8%
April '21	34,076	31,287	2,789	2,728	8.0%
May '21	21,642	19,080	2,562	2,391	11.0%
June '21	27,531	25,505	2,026	1,684	6.1%
July '21	25,895	22,262	3,633	1,883	7.3%
Aug '21	36,036	34,630	1,406	1,236	3.4%
Sept '21	38,746	37,814	9,327	8,936	2.3%
Yearly Average	27,838	25,647	2,910	2,644	8.3%
	Yearly national average				16%

Water Department Monthly Activities:

New Installed Meters	0	Work Orders	232
Meter Replacements	0	Locates	49
City Owned Leaks	2	Irrigations Permits Issued	0
Meters Read	1686	Total Rebates	0
Meter Tests	1	Active Leak info code alerts	152
Automatic Draft Customers	677	E-Billing Customers	368
AMI Customer Portal Profiles	548		

*Active Leak Info Code Alerts – The firmware on the meter is measuring the flow rate through the meter and will only be triggered if water is flowing continuously above the configurable parameter of the meter’s max-flow rate threshold for 24 hours. The city has set a standard max-flow rate of .1% and is notified of any triggered alert.

Leak Adjustments

New Requests	6	Waiting for Customer	3	Approved	0	Amount Approved	\$0	Denied	0	Sent to Water Commission	
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Projects & Announcements:

Project	Status Update	Estimated Completion	Issues/Required Actions
Whispering Oaks Project	Reviewing project As-Built	Complete	
2252 Wastewater Project	Ongoing	Contractor has installed 100% of the Wastewater Main	
2252 TxDOT Water Line	Ongoing		Working on Funding

COVID-19 Pandemic

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe.



Garden Ridge Library

Volume V, Issue 1

October 6, 2021

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for October

Children's Activities

Tuesdays, Lego Robotics @ 3:15 PM

Wednesdays, Regular Legos Building @ 3:15 PM

Thursdays, Coding Club @ 3:15 PM

Fridays, Preschool Storytime, 10:30 AM with
Stay & Play immediately following

Adults' Activities

Tuesdays, Northside Knitters, 10:00 am

Thursdays, Adult Coloring, 1:00 pm

3rd Tuesdays, Regular Card-making, 1:00 pm

Lunch-n-Learn

October 13, 12:00 Noon- "Vegetable Gardening"

Special Seminar:

Thursday, October 14, 6:30-8:30 PM, "Social
Security Benefits Options"

Fun, Fun

Sunday, October 31, 5:30-7:30-**Trunk or Treat**

Department Statistics for September

Visits to the Library	916
Items Checked Out	1783
New Patrons Added	20
New Items Added to the Collection	21
Volunteer Hours	1314

Activity Statistics

Children's Preschool Storytime	108
Children's Lego Robotics, Coding, & Regular Legos (on hiatus)	55
Adult Classes,	26

Activity Totals **189**

"Books are a uniquely portable magic."
- Stephen King



Garden Ridge Library

2021 Summary

For leisure, for learning, for life!

Number of Children's Activities

1396

Attendance for Children's Activities

1522

Number of Adults' Activities

556

Attendance for Adults' Activities

847

Special Events

7

Training, Linda

45 hours in Virtual Training

Training, Wendy

2 hours in Virtual Training

Total Library Visits

11,892

Total Books Checked Out

24,081

Total Electronic Books Checked Out

3,355

Total Volunteer Hours

1,314

New Items Added

477 Items

Two grants applied for and Received:

Hancher Grant - \$15,186.00

Grant to attend the Texas Library Association Annual Conference, plus TLA Membership – \$826.00

It doesn't take an Einstein to realize the value of libraries, although Albert Einstein himself famously observed, "The only thing that you absolutely have to know is the location of the library."

Throughout the country libraries are not merely repositories for books, but also **hubs for learning and gathering**. The Librarians at the Garden Ridge Library have been privileged to watch children grow up as they learn to love reading. We have watched friendships form through various group activities.

Yes, our numbers have been down for the last two years, compliments of Covid-19, but there is still a great need for services. During the pandemic there has been an increase in virtual programming, such as virtual story times and virtual book clubs. Many people have learned to use their electronic devices *through* the library. Virtual programming strengthens the sense of community by staying connected. However, more people are coming back, quite happily, and feeling an even stronger sense of community by participating in person.

The library continues to be vibrant and valuable.



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: September 29, 2021
Re: Engineering Report for October 2021 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro prepared documents required for a funding application for the TxDOT FM 2252 Water Line Relocation Project. Funding will be provided by the State Infrastructure Bank (SIB). The requested interest rate is 1% for 15 years. The loan amount is \$620,000.
- Trihydro has a task order in place to begin the design efforts.
- Once the loan is approved, Trihydro will complete the design/bid documents for proposed water line relocation, finalize project budget, solicit construction bids, and finalize TxDOT approval.

2. FM 2252 Wastewater Project

- The force main project is 100% complete.
- Awaiting completion of punch list items for release of retainage.

3. Land Development Projects

- QuikTrip: The master development plan is currently being reviewed by the City Engineer.
- PensionMark Office Center: The preliminary plat has been reviewed by the City Engineer.



ALAMO CHAPTER 1836
MILITARY ORDER OF THE PURPLE HEART OF THE U.S.A.
SAN ANTONIO, TEXAS

August 11, 2021

Ms. Linda Crosland
Garden Ridge Library

Dear Ms. Crosland,

Thank you for your inquiry on the process for the City of Garden Ridge becoming a Purple Heart City. You will be joining a large number of cities, counties, businesses and schools that have sought this designation. Please see the Department of Texas web site at www.moph.tx.com. You can accomplish this objective by the Mayor and City Council issuing a formal proclamation stating your intention of becoming a Purple Heart City. I have attached a draft proclamation that you can use. You will be interested to know that the Texas legislature approved Texas as a Purple Heart State in legislation signed by Governor Abbott on May 29, 2017. We can help with signage if you wish.

What we ask in return is that Garden Ridge welcome and assist veterans whenever you can and that you pledge to honor and respect veterans and maintain the patriotic principles on which the Military Order of the Purple Heart was founded of *patriotic allegiance to the United States of America, fidelity to its Constitution and laws, the security of civil liberty and the permanence of free institutions.*

Alamo Chapter 1836, Military Order of the Purple Heart, is a tax-exempt 501(c)(19) veteran's organization and donations may be included as a deduction when calculating federal income tax. Our EIN is 52-1270173.

Very Best Regards,

Bill Crumlett, Commander
Alamo Chapter 1836
Military Order of the Purple Heart
7614 N. Vandiver
San Antonio, TX 78209
210-326-2231

Cc: Lazaro Camarillo, Commander, Department of Texas
Military Order of the Purple Heart

GARDEN RIDGE



PURPLE HEART CITY

RESOLUTION NO. 482-102021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDEN RIDGE, TEXAS, DESIGNATING THE CITY OF
GARDEN RIDGE AS A “PURPLE HEART CITY”.**

WHEREAS, the people of the City of Garden Ridge have the greatest admiration and upmost gratitude for the men and women who have selflessly served our Country and this City in the Armed Forces, and

WHEREAS, veterans have paid the price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the Purple Heart is the oldest military decoration still in use and was initially created as the "Badge of Military Merit" by General George Washington on August 7, 1782; and is specifically awarded to any member of the United States Armed Forces wounded or killed in combat with a declared enemy of the United States; and

WHEREAS, the mission of the Military Order of the Purple Heart, an organization chartered by the Congress of the United States, is to foster an environment of good will among combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly, make sure we never forget; and

WHEREAS, the City of Garden Ridge pledges to support those who have served in the United States military and help veterans and active duty personnel, welcoming them into our community, and assisting them when necessary and appropriately honor their service

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GARDEN RIDGE, TEXAS, THAT:**

The City Council of the City of Garden Ridge, Texas, does hereby designate the City of Garden Ridge as a “Purple Heart City in the State of Texas” and encourages its citizens to honor the service and sacrifice of our Nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by Americans.

PASSED AND APPROVED ON this 6th day of October, 2021.

Robb Erickson
Mayor

ATTEST:

Marisa Spencer
City Secretary

RESOLUTION NO. 483-102021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT FROM THE STATE INFRASTRUCTURE BANK; AUTHORIZING THE CITY ADMINISTRATOR TO ACT ON BEHALF OF THE CITY OF GARDEN RIDGE IN ALL MATTERS RELATING TO THE LOAN AGREEMENT.

WHEREAS, the State Infrastructure Bank, operated by the Texas Department of Transportation, is a revolving loan fund; and

WHEREAS, the City Council (the “City Council”) of the City of Garden Ridge, Texas (the “City”) deems it proper and in the best interest of the City to execute a loan agreement from the State Infrastructure Bank in the amount of Six Hundred Twenty Thousand Dollars (\$620,000.00), such funds to be used for the relocation of utility lines in connection with a Texas Department of Transportation project to widen FM 2252 in the City of Garden Ridge, Comal County, Texas (the “Project”); and

WHEREAS, the City is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this purpose; and

WHEREAS, on June 2, 2021, the City Council approved a resolution authorizing the submission of a loan application to the State Infrastructure Bank, and the State Infrastructure Bank has approved the City’s application for a loan for the Project wherein the City must enter into a loan agreement with the State Infrastructure Bank in order to obtain such financing; and

WHEREAS, the City Council hereby finds that the City should enter into the loan agreement with the State Infrastructure Bank; and

WHEREAS, it is affirmatively found and determined that the City Council is authorized to proceed with the borrowing of such funds from the State Infrastructure Bank, as provided herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. The City Administrator is directed and authorized to execute a financial assistance loan agreement, on behalf of the City, with the Texas Department of Transportation State Infrastructure Bank that is consistent with the City’s application for State Infrastructure Bank funds, complies with the State Infrastructure Bank Rules, and which contains the terms in the Term Sheet attached hereto as Exhibit “A”.

SECTION 2. The City Council further authorizes the City Administrator to take all actions necessary to finalize and submit the State Infrastructure Bank loan agreement, together with all required documentation, to the Texas Department of Transportation for consideration and approval.

SECTION 3. It is officially found, determined, and declared that the meeting at which this Resolution has been adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered and acted upon at said meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

PASSED AND APPROVED ON this 6th day of October, 2021.

Robb Erickson
Mayor

ATTEST:

Marisa Spencer
City Secretary

EXHIBIT “A”

City of Garden Ridge Term Sheet
State Infrastructure Bank Loan

Loan Provisions	Negotiated Terms
Project Description:	Utility relocation for a state highway improvement project to FM 2252 in Comal County.
Interest Rates:	0% until December 31, 2022, 1.34% remaining 14 years
Fees:	Not Applicable
Charges:	Not Applicable
Term to Maturity:	15 years
Pledged Collateral:	Utility System Net Revenues
Default Provisions:	A. The Borrower shall be in default if it fails to repay the SIB Loan (the Principal Payments and the Interest Payments) or otherwise fails to comply with any term of this Agreement. The Department shall not be obligated to take further action nor resume its obligations under this Agreement until the Borrower is no longer in default. The Borrower shall reimburse the Department for all costs or other losses of funds resulting from any default or failure to perform by the Borrower. B. The Borrower agrees that in the event of a default under this Agreement the Department may, by all legal and equitable means, require the Borrower and any appropriate official of the Borrower (acting solely in his/her official capacity) to remedy any default under, and carry out the provisions of, this Agreement, including specifically the use and filing of mandamus proceedings. Venue for any legal proceedings shall be in Travis County, Texas.
Special Conditions:	None



City of Garden Ridge

"A way of life, not just a place to live"

To: City of Garden Ridge Council Members

From: Karen Ford – Finance-HR Director

Date: September 28, 2021

Attached is a copy of the FY 2021 Salary Survey along with a comparison to Garden Ridge salaries. This survey uses surrounding rural cities unlike the FY 2019 which used surrounding larger cities.

On the first attachment the top section is the FY 2021 Salary Survey for Rural Communities as submitted. The City of Garden Ridge was removed and the average recalculated since we wanted the average to compare to the city. Garden Ridge FY 2021 salaries are shown at the bottom of the chart along with the variance in dollars and percent for each position.

In the second chart the highest and lowest salary were removed for each position since they tend to skew the data. Again, the Garden Ridge FY 2021 salaries are shown at the bottom of the chart along with the variance in dollars and percent for each position.

Using Chart 2 on the first attachment the second attachment, the Salary Analysis was prepared. Since this is a FY 2021 survey, a 3% increase in salary was added to normalize the data bringing the survey total for each position to an assumed FY 2022 salary (see column B). Column D shows the City's budgeted salary by position for FY 2022. Column E shows the variance as a % between the FY 2022 survey (B) and Garden Ridge salaries (D). The data shows the city has positions significantly underpaid compared to the survey while other positions exceed it (see column E).

Several options were proposed to achieve salary equalization between both the surrounding area and within the city.

Option 1 - Reallocate the 3% budgeted increase to slow the overpayment on some positions while increasing the underpaid positions.

Option 2 – Reallocate existing budgeted salary funds.

The decision was made to propose option 2; reallocating existing budgeted funds to positions significantly below the surrounding area excluding the City Administrator position.

Since the city did not budget for salary equalization in the upcoming year, we would need to find the money elsewhere. The retirement and replacement of one of our long-term police officers will free up \$15k of salary dollars in the FY 2022 budget. These funds would be reallocated to help equalize salaries with no additional impact to the budget. The funds would be allocated to each position excluding the City Administrator based on a data driven calculation (see Chart 2 on the Salary Analysis). Although these positions are still below the FY 2022 survey, they are more inline overall.

FY 2021 Salary Survey for Rural Communities

Chart 1 - Original Data

City	Population	City Manager/ Administrator	City Secretary	Finance Director	Public Works Director	Police Chief	Library Director*
Blanco	2071	160,000	47,705	104,000	100,012	80,000	N/A
Balcones Heights	3282	132,904	68,934	85,280		88,725	N/A
Bulverde	5300	132,640	80,000	105,000	105,000	103,180	N/A
Burnet	6406	169,770	77,251	120,000	115,000	120,000	N/A
Castroville	3119	149,989	55,390	82,825	82,825	72,009	50,357
Dripping Springs	5708	168,096	75,000	85,000	65,000		N/A
Marble Falls	7038	127,195	55,598	91,349	91,349	91,349	N/A
Shavano Park	3979	162,914	68,391	89,818	83,000	83,290	N/A
Wimberley	3232	120,000	66,837				
Sum of City's Reporting		1,323,508	595,106	763,272	642,186	638,553	\$ 50,357
Number of Cities		9	9	8	7	7	1
Average		\$147,056	\$66,123	\$95,409	\$91,741	\$91,222	\$50,357

Garden Ridge	4130	\$119,030	\$69,892	\$83,150	\$86,000	\$94,849	\$48,122
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Variance to Garden Ridge	-\$28,026	\$3,769	-\$12,259	-\$5,741	\$3,627	-\$2,235
% +/-	-19.1%	5.7%	-12.8%	-6.3%	4.0%	-4.4%

Data for position not reported at this location

* Only one City reported having a City run Library with paid employees

Chart 2 - This is the same info as above however I took out the highest and lowest for each position.

City	Population	City Manager/ Administrator	City Secretary	Finance Director	Public Works Director	Police Chief	Library Director*
Blanco	2071	160,000	0	104,000	100,012	80,000	N/A
Balcones Heights	3282	132,904	68,934	85,280		88,725	N/A
Bulverde	5300	132,640	0	105,000	105,000	103,180	N/A
Burnet	6406	0	77,251	0	0	0	N/A
Castroville	3119	149,989	55,390	0	82,825	0	\$ 50,357
Dripping Springs	5708	168,096	75,000	85,000	0		N/A
Marble Falls	7038	0	55,598	91,349	91,349	91,349	N/A
Shavano Park	3979	162,914	68,391	89,818	83,000	83,290	N/A
Wimberley	3232	120,000	66,837				
Sum of City's Reporting		1,026,543	467,401	560,447	462,186	446,544	50,357
Number of Cities		7	7	6	5	5	1
Average		\$146,649	\$66,772	\$93,408	\$92,437	\$89,309	\$50,357

Garden Ridge	4130	\$119,030	\$69,892	\$83,150	\$86,000	\$94,849	\$48,122
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Variance to Garden Ridge	-\$27,619	\$3,120	-\$10,258	-\$6,437	\$5,540	-\$2,235
% +/-	-18.8%	4.7%	-11.0%	-7.0%	6.2%	-4.4%

Data for position not reported at this location

* Only one City reported having a City run Library with paid employees

City of Garden Ridge

Salary Analysis

Chart 1

FY 2021 Salary Survey - Rural Areas			City of Garden Ridge							
	A*	B**	C	D***	E	F	G	H	I	J
Employee	FY 2021 Salary Survey	Survey with 3% Increase	Garden Ridge FY 2021 Salaries	Garden Ridge Budgeted FY 2022 Salaries	% +/- (D to B)	Salary Equalization See Chart Below Survey	Proposed Garden Ridge FY 2022 Salary	Total \$\$ Increase	% +/- to Column B	\$\$ +/- to Column B
City Administrator	\$ 146,649	\$ 151,048	\$ 119,030	\$ 122,601	-18.8%	\$ -	\$ 122,601	\$ 3,571	-18.8%	\$ (28,448)
City Secretary	\$ 66,772	\$ 68,775	\$ 69,892	\$ 71,989	4.7%	\$ -	\$ 71,989	\$ 2,097	4.7%	\$ 3,214
Finance-HR	\$ 93,408	\$ 96,210	\$ 83,150	\$ 85,645	-11.0%	\$ 8,129	\$ 93,774	\$ 10,623	-2.5%	\$ (2,437)
Chief of Police	\$ 89,309	\$ 91,988	\$ 94,849	\$ 97,695	6.2%	\$ -	\$ 97,695	\$ 2,845	6.2%	\$ 5,707
Public Works Director	\$ 92,437	\$ 95,210	\$ 86,000	\$ 88,580	-7.0%	\$ 5,101	\$ 93,681	\$ 7,681	-1.6%	\$ (1,529)
Library Director	\$ 50,356	\$ 51,867	\$ 48,122	\$ 49,566	-4.4%	\$ 1,770	\$ 51,336	\$ 3,214	-1.0%	\$ (531)
Totals	\$ 538,931	\$ 555,099	\$ 501,044	\$ 516,075		\$ 15,000	\$ 531,075	\$ 30,031		\$ (24,024)

* Data from Chart 2 - excluding highest and lowest for each position

** Increased column A by 3% for growth to projected FY 2022 salaries

*** FY 2021 salaries for Garden Ridge increased by 3% per BY 2022 budget

Chart 2 - Adjustment for Salary Equilization

Position	Column D above	Column B above	Variance B-D	% of Variance Total	Allocation Based on %
Finance-HR	\$ 85,645	\$ 96,210	10,565	54.2%	\$ 8,129
Public Works Director	\$ 88,580	\$ 95,210	6,630	34.0%	\$ 5,101
Library Director	\$ 49,566	\$ 51,867	2,301	11.8%	\$ 1,770
			19,496	100%	\$ 15,000



KRISTEN H. HOYT
COMAL COUNTY TAX ASSESSOR - COLLECTOR

Thursday, September 30, 2021

Re: 2021 Comal County Tax Statements

Dear Comal County Taxing Entity,

As we all know, October traditionally begins collection season for property taxes in Texas. Per the Tax Code, tax statements are to be mailed by October 1 or as soon thereafter as practicable.

This year, the tax statements for the 2021 collection year will be mailed and made available after the November 2nd uniform election. Among other items on the ballot, Comal Independent School District is holding a Voter Approved Tax Ratification Election (vaTRE) that could directly impact the accuracy of over 83,000 statements should they be mailed mid-late October as they have in prior years.

We anticipate the statements to be posted online as early as November 3rd and to be mailed that same week. We have worked diligently to ensure that our vendors and this office are prepared to get statements into the hands of taxpayers quickly and accurately the first time.

With unprecedented times due to the pandemic, the Tax Office has continued to feel the consequences of 2020 closures, delayed 2020 Comal Appraisal Review Board hearings, and the exponential increase in new residents. Refunds and adjustments have been at an all-time high and you can see that reflected in your monthly reports from the Tax Office. We understand the effects this decision may have in regards to revenue for your entity for the month of October.

Fortunately for taxpayers, we have a tool that many of you have already seen.

Comal.truthintaxation.com, a website hosted by the Comal Appraisal District, will serve as a resource for taxpayers to view their anticipated taxes owed broken down by entity. Your entity's participation will allow taxpayers to have a clear expectation of what is owed for 2021 as we prepare for the release of tax statements in November.



KRISTEN H. HOYT
COMAL COUNTY TAX ASSESSOR - COLLECTOR

As a steward of taxpayer dollars and to mitigate the cost of confusion, we are optimistic of the outcome of this decision and hope that this letter and the infographic provided will help to educate constituents as we move forward.

If you have questions or need assistance, please do not hesitate to contact me. Thank you for allowing us to provide your tax assessment and collection services as we all work together to best serve Comal County!

Kind regards,


Kristen H. Hoyt
Comal County Tax Assessor-Collector



FIND YOUR 2021 ESTIMATED TAXES OWED



**SEARCH & FIND
ESTIMATED TAXES OWED**

COMAL.TRUTHINTAXATION.COM

**2021 TAX STATEMENTS ARE EXPECTED TO BE MAILED
AND MADE AVAILABLE ONLINE FOLLOWING
THE NOVEMBER 2ND UNIFORM ELECTION**

**Escrow payments are still being accepted
by the Comal County Tax Office.**

Future Agenda Items

City Council

November 3, 2021, Regular Meeting

- 14** days before Meeting (10/20/2021) City Council and Staff items are due.
- 9** days before Meeting (10/25/2021) City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
- 6** days before Meeting (10/28/2021) Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/ request additional information be added)
- 5** days before Meeting (10/29/2021) Post agenda packet to City Website.
- Meeting Day** (11/03/2021) Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Quarry Commission = Purple

Municipal Court = Gray

Events = Yellow (11/5: First Friday Event, 11/10: Veterans Day Celebration)

City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 1, 2021, Regular Meeting

- 14** days before Meeting (11/17/2021) City Council and Staff items are due.
- 9** days before Meeting (11/22/2021) City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
- 8** days before Meeting (11/23/2021) Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/ request additional information be added)
- 7** days before Meeting (11/24/2021) Post agenda packet to City Website.
- Meeting Day** (12/01/2021) Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

Municipal Court = Gray

Events = Yellow (12/3: Tree Lighting)

City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

PENDING FUTURE AGENDA ITEMS

- Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...**McCaw**
- Monitoring Wells in the City of Garden Ridge...**Arvidson**
- Update on City-funded monument for Paul Davis Park... **Bower**
- Ethics Ordinance ... **8-30-17 City Council motion**
- Website and Social Media Policy