



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, AUGUST 24, 2021, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Commissioner Joseph Haltaman
Commissioner Dr. Richard Carmichael
Commissioner Don Stone
Commissioner Brenda Reynolds
Mayor Robb Erickson, Ex-Officio

Commissioners Absent:

Vice-Chair Keven Harshbarger, Voluntary Announced Absence

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Michelle Hinojosa, Utility Clerk
Steven Steinmetz, Public Works Director
Jesse Valdez, City Councilmember
Kay Bower, City Councilmember

A quorum of the City Council was in attendance at the meeting to listen and receive information but did not consider or take action on any item posted on the agenda.

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, August 24, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for July 27, 2021, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Dr. Carmichael, to approve the minutes for the July 27, 2021, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the Commission.

2. Items applicable to the Water Commission discussed at the August City Council Meeting.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the August City Council Meeting.

3. Discussion on Fiscal Year 2022 Budget.

Nancy Cain, City Administrator, reviewed the Fiscal Year 2022 Budget.

c) Recommendations

1. Request for water leak adjustment for 19023 Seminole Pass for the billing period of October 23, 2020 – November 23, 2020.

i. Review and make a recommendation regarding the request.

The Commission reviewed the leak adjustment for 19023 Seminole Pass submitted by Dr. Wright, who was not in attendance. The Commission discussed the water leak adjustment from the billing period of October 23, 2020 – November 23, 2020.

Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Dr. Carmichael, to recommend to City Council for approval of a leak adjustment credit of \$1,600.07 for 19023 Seminole Pass for the billing period of October 23, 2020 – November 23, 2020. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Water Commission activities and projects.

i. Update of Commissioner's activities and projects list and receive update from Commissioners.

The Commissioners updated the Commission on their activities and projects.

ii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

Chair Mueller discussed changes to the Commissioner projects.

3. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Discuss expiring terms (September 30, 2021) of Chair Mueller, Vice-Chair Harshbarger, and Commissioner Dr. Carmichael.

Chair Mueller, Vice-Chair Harshbarger, and Commissioner Dr. Carmichael expressed desire to continue serving on the Water Commission.

ii. Make recommendation to City Council for appointment of commissioners.

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Reynolds, to recommend to City Council the reappointment of Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael to serve another term, with terms expiring September 30, 2023. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

iii. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

The Commission had none at this time.

d) Future Agenda Items

1. Commissioners input on agenda items.

None at this time.

2. Announce the date, time, and location for next meeting (September 28, 2021, at 6:00 p.m. at City Hall).

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, September 28, 2021, at 6:00 p.m. at City Hall in the City Council Chambers.

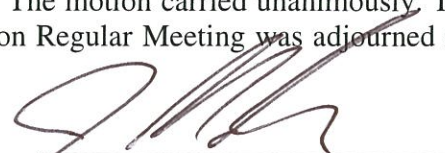
6. **Citizen Comment Period:** No one wished to speak.

7. **Adjournment**

Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Dr. Carmichael, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, August 24, 2021, Water Commission Regular Meeting was adjourned at 6:46 p.m. by Chair Mueller.

ATTEST:


Michelle Hinojosa
Utility Clerk


James Mueller
Chair