



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, SEPTEMBER 1, 2021, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, September 1, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. City/Employee Recognitions/Employee Introductions

- a) Recognition of Employee Service Years with the City of Garden Ridge.

5. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the August 4, 2021, City Council Regular Meeting.
- b) Approval of Minutes for the August 17, 2021, City Council Special Meeting.
- c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – July 31, 2021.
- d) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.
- e) Designation of Assistant City Secretary/Public Relations Kat Balbi as an authorized signer on bank accounts held by the City of Garden Ridge with First United Bank.

7. Staff Reports

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

8. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

9. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Planning and Zoning Commission Place 6 Vacancy.
 - 1.1. Receive recommendation to appoint Roy Leatherberry to the Planning and Zoning Commission Place 6 Vacancy with term expiring September 30, 2023.
 - 1.2. Take action on recommendation.
 - 2. Expiring terms (September 30, 2021) of Commissioners.
 - 2.1. Receive recommendation to reappoint Commissioner Dr. Miller, Commissioner Hill, and Commissioner Deaver to serve another term with terms expiring September 30, 2023.
 - 2.2. Take action on recommendation.
 - 3. Master Development Plan for Pensionmark Office Center located approximately 440 feet southwest of the intersection of Nacogdoches Road (FM 2252) and Nacogdoches Loop (Old Nacogdoches Road).
 - 3.1. Receive recommendation from the Commission.
 - 3.2. Take action on recommendation.
 - 4. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Expiring terms (September 30, 2021) of Commissioners.
 - 1.1. Receive recommendation to reappoint Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael to serve another term with terms expiring September 30, 2023.
 - 1.2. Take action on recommendation.

2. Request for water leak adjustment for 19023 Seminole Pass for the billing period of October 23, 2020 – November 23, 2020.
 - 2.1. Receive recommendation from the Commission.
 - 2.2. Take action on recommendation.
3. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission:
 1. Expiring terms (September 30, 2021) of Commissioners.
 - 1.1. Receive recommendation to reappoint Commissioner Krawczynski, Commissioner Sullivan, and Commissioner Lemmers to serve another term with terms expiring September 30, 2023.
 - 1.2. Take action on recommendation.
 2. Receive monthly activity update as applicable.
- e) Parks Committee:
 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 1. Receive monthly activity update as applicable.

10. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) 2021 Tax Rate.
 1. Review and discuss the 2021 Tax Rate Proposal of \$0.305149.
 2. Hold a public hearing.
 3. Approve \$0.219497 as the 2021 Maintenance and Operation Rate for the City of Garden Ridge.
 4. Approve \$0.085652 as the 2021 Debt Service Rate for the City of Garden Ridge.
 5. Take action on Ordinance No. 230-092021 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a Tax Rate of \$0.305149 per one hundred dollars (\$100.00) consisting of the approved Maintenance and Operation Rate and Debt Service Rate of assessed valuation for the City of Garden Ridge to be effective for the 2021 Tax Year (Fiscal Year 2022).
- b) Comal Appraisal District Board of Directors Election.
- c) CenterPoint Energy.
- d) Amendments to City of Garden Ridge Personnel Policy Manual.
- e) Paid Time Off (PTO) Donations.
- f) Authorize the City Administrator and Mayor to negotiate and execute an agreement between the City of Garden Ridge and Davenport High School for placement of the school mascot on the water tower.

11. Updates

- a) City Council Projects.
 1. City of Garden Ridge 50th Anniversary (Bower).
 2. Pet Registrations at National Night Out (Bower).

12. Discussion of Future Agenda Items

13. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 5.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Families of Garden Ridge
Garden Ridge Lions Club and Garden Ridge Women's Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Greater Bexar County Council of Cities
Northeast Partnership

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.
 1. To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and legal advice on same: wastewater utility easement acquisition and property acquisition for city building project and related matters.
 2. A matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 regarding possible computer/data breach (Mayor's Access & PC) and related investigation.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

17. Adjournment

AGENDA NOTICES:

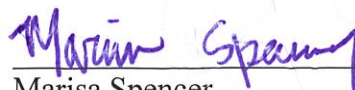
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 12:00 p.m. on August 26, 2021, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary