



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, JULY 27, 2021, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Joseph Haltaman
Commissioner Dr. Richard Carmichael
Commissioner Don Stone

Commissioners Absent:

Mayor Robb Erickson, Ex-officio (Voluntarily Announced Absence)

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Michelle Hinojosa, Utility Clerk
Duane Scognio, Utility Foreman
Jesse Valdez, City Councilmember

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, July 27, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for June 22, 2021, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Haltaman, seconded by Vice-Chair Harshbarger, to approve the minutes for the June 22, 2021, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Duane Scognio, Utility Foreman, reviewed the monthly activity report and answered questions from the Commission.

2. Items applicable to the Water Commission discussed at the July City Council Meeting.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the July City Council Meeting.

c) Recommendations

1. Request for appeal on water leak adjustment denial for 19023 Seminole Pass for the billing period of October 23, 2020 – November 23, 2020.

i. Review and make a recommendation regarding the request.

The Commission reviewed the leak adjustment for 19023 Seminole Pass submitted by Dr. Balfour Wright; the requestor was in attendance to address questions from the Commission. The Commission requested the leak adjustment be placed on the next agenda.

2. Water Commission activities and projects.

i. Update of Commissioner's activities and projects list and receive update from Commissioners.

The Commissioners updated the Commission on their activities and projects.

ii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

Chair Mueller discussed consolidating the projects and the Commissioners discussed coordinating meetings with City Staff.

3. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Interview possible candidates for Water Commission, Place 1 vacancy (term expiring September 30, 2022).

The Commission interviewed Brenda Reynolds.

ii. Make recommendation to City Council for appointment of commissioners.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Haltaman, to recommend to City Council the appointment of Brenda Reynolds to the Water Commission Place 1 vacancy with term expiring September 30, 2022. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

iii. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

Marisa Spencer, City Secretary, spoke regarding City Council highly encouraging Commissioners to attend one (1) City Council meeting for the remainder of 2021.

d) Future Agenda Items

1. Commissioners input on agenda items.

Commissioner Dr. Carmichael requested to discuss the FY22 budget.

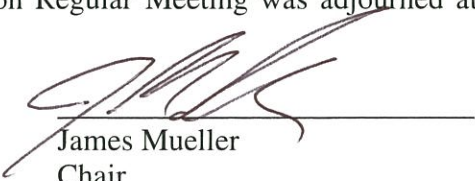
2. Announce the date, time, and location for next meeting (August 24, 2021, at 6:00 p.m. at City Hall).

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, August 24, 2021, at 6:00 p.m. at City Hall in the City Council Chambers.

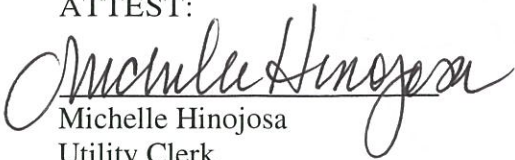
6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Dr. Carmichael, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, July 27, 2021, Water Commission Regular Meeting was adjourned at 7:42 p.m. by Chair Mueller.


James Mueller
Chair

ATTEST:


Michelle Hinojosa
Utility Clerk